

GOVERNMENT OF ASSAM

OFFICE OF THE LABOUR COURT OF ASSAM AT DIBRUGARH

NO.LCD.11B/2026/Pg.76

Dated Dibrugarh the 6th June, 2026

"NOTICE INVITING TENDER"

For Hiring / Outsourcing of Motor Vehicle on Rental Basis

Pursuant to the notification no. HC.VII-76/2019/2939/AC; Dated 07.05.2021 of the Honorable Gauhati High Court, Sealed Tender affixing Court fee stamps of Rs. 8.25 (Non-refundable) are invited from interested Government registered firms/ service providers/ agencies/ individuals who are engaged in the business of outsourcing vehicles, for supply and deployment of 1 (One) Four-Wheeler Motor Vehicle (without Driver and Fuel) of the make and model as specified below, on monthly rental basis for official use by the Presiding Officer, Labour Court, Dibrugarh. Fuel and Driver shall be provided by the office of the undersigned.

DETAILS OF REQUIRED VEHICLE

<u>Sl.No.</u>	<u>Name of the Vehicle</u>	<u>Quantity</u>	<u>Fuel</u>	<u>Color</u>
1	Innova Crysta	1(One)	Diesel	White / Off white
2	Tata Safari			

Interested parties / Agencies/ Firms/Individual who is / are willing to comply with the following terms and conditions to this notice may submit their quotation **on or before 20.06.2026** in a sealed envelope along with self-attested copies of their GST registration certificate, Trade License of the Firm, PAN card, Vehicle registration Card, Vehicle Insurance Certificate, PUC certificate and all updated documents relating to the vehicle alongwith Bank particulars (preferably SBI).

Format of Price Bid

Model of vehicle offered (incl. model number)	Year of Manufacturing of the vehicle offered	Whether Brand new or old	Odometer Reading as on the date of tender	Rate per Month (without GST)	Rate per Month (with GST) *

* The quoted monthly rent including GST charge should not exceed the approved rate of the Govt. of Assam.

Contd. 2

Terms and Conditions:

1. The Vehicle should be preferably a **new car** or at the most 6/7 months old, which has been driven around 8000 - 9000 Kilometers.
2. The vehicle must possess valid RC, PUC certificate and valid insurance, Undertaking in this regard is required to be submitted by the tenderer alongwith the tender.
3. All maintenance, servicing and repairing cost of the vehicle (as and when they arise) shall be done by the outsourcing parties/ agencies / firms/individuals.
4. The contract period will be initially for 1 (one) year from the date of execution of agreement which may be extended (if necessary) or till new vehicle is provided by the Government.
5. The vehicle should be made available 24 X 7 in the service of the undersigned during the entire period of contract.
6. The accepted price quoted by the successful tenderer shall remain fixed for the period of contract as per agreement.
7. The evaluation and final selection of the vehicle will be on the basis of quoted monthly rent including GST vis a vis the condition of the vehicle. Preference will be given to **BRAND NEW VEHICLE** of the aforesaid category subject to fulfillment of other conditions.
8. Interested bidders/ firms/ vendors/ agencies may also contact the office of the undersigned during office hours, for any other clarifications and queries.
9. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

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Presiding Officer,
Labour Court, Dibrugarh