



OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY :: DIBRUGARH

District & Sessions Judge Court Building, Dibrugarh-786001.

জিলা আইন সেৱা প্ৰাধিকাৰী :: ডিব্ৰুগড়-৭৮৬০০১



NOTICE INVITING QUOTATIONS

Date: Dibrugarh the 05/03/2025

Sealed quotations affixing Court fee stamp of Rs. 8.25 (non refundable) are invited for selecting vendors for the remaining financial year 2024-25, for the following articles, along with the following documents, to be annexed with the quotations.

- a. Copy of PAN Card.
- b. GST registration.
- c. Trade Licence.
- d. Bank Details of the firm.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of the articles.

No quotations will be entertained beyond the scheduled date and time.

GENERAL TERMS & CONDITIONS:

1. The rate should be quoted with GST for all the articles or in part as mentioned in List A & B
Intending party / parties may submit Quotations for all the items in the List (A,B) and or for specific item in the list / lists.
2. The quotations will be opened on 12/03/2025 at 4.00 pm, in the office chamber of the undersigned. (Any changes due to any unavoidable circumstances would be intimated only in the official website www.dibrugarhjudiciary.gov.in)
3. The proprietor or the representatives of the intending firm should be present at the scheduled date and time of opening the quotation. Those who do not attend at the time of opening of the quotation shall have no right to any objection, later on.
4. No further communication shall be made in this regard.
5. Rate quoted for each item will be final and no escalation in price of any material will be considered for the financial year (2024-25)
6. The articles will be purchased as per requirement and same shall be delivered immediately or within the stipulated time.
7. The Chairperson, District Legal Services Authority, Dibrugarh reserves the right not to accept or reject any or all the Quotations in part or full and shall

not be bound to accept the lowest price, if the items do not meet the specifications and standards.

8. In case of violation of terms and conditions of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, the Chairperson, District Legal Services Authority, Dibrugarh, reserves the right to terminate the contract.

9. The decision of The Chairperson, District Legal Services Authority, Dibrugarh will be binding in all respects.



Chairperson
District Legal Services Authority
Dibrugarh

No. DLSA/DIB/2098 /25

Date: Dibrugarh the 05/03/2025

1. The Systems Officer, District Judiciary, Dibrugarh. He is directed to upload the Quotation Notice in the Official Website.
2. Notice Board, O/o The District Legal Services Authority, Dibrugarh
3. Office File.



Chairperson
District Legal Services Authority
Dibrugarh
Chairman
District Legal Services Authority
Dibrugarh

LIST – A (FURNITURE)

Sl.No.	Articles	Price including GST
1	Eric – High Back Executive chair Model No. 20 (Chrome Plated Base)	
2	KGF – High Back Executive chair Model No. RC 40 (Chrome Plated Base)	
3	KGF – High Back Executive chair (Chrome Plated Base) Model No. 51	

LIST – B (OFFICE IT EQUIPMENT)

Sl.No.	Articles	Brand	Model/ Specification	Price including GST
1	Photocopier	Canon	Model No. - IR 2224	
2	Photocopier	Canon	Model No. - IR 2224N	
2	Anti Virus	Quick heal Total Security	5 user for 1 year	
3	Anti Virus	Quick heal Total Security	3 user for 1 year	


5.3.25
Chairman
District Legal Services Authority
Dibrugarh