



**OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY :: DIBRUGARH**

District & Sessions Judge Court Building, Dibrugarh-786001.

জিলা আইন সেৱা প্ৰাধিকাৰী :: ডিব্ৰুগড়-৭৮৬০০১



NOTICE INVITING QUOTATIONS

Date: Dibrugarh the 17/02/2025

Sealed quotations affixing Court fee stamp of Rs. 8.25 (non refundable) are invited for selecting vendors for the financial year 2024-25, for the following articles, along with the following documents, to be annexed with the quotations.

- a. Copy of PAN Card.
- b. GST registration.
- c. Trade Licence.
- d. Bank Details of the firm.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of the articles.

No quotations will be entertained beyond the scheduled date and time.

GENERAL TERMS & CONDITIONS:

1. The rate should be quoted with GST for all the articles or in part as mentioned in List A & B
Intending party / parties may submit Quotations for all the items in the List (A,B) and or for specific item in the list / lists.
2. The quotations will be opened on 25/02/2025 at 4.00 pm, in the office chamber of the undersigned. (Any changes due to any unavoidable circumstances would be intimated only in the official website www.dibrugarhjudiciary.gov.in)
3. The proprietor or the representatives of the intending firm should be present at the scheduled date and time of opening the quotation. Those who do not attend at the time of opening of the quotation shall have no right to any objection, later on.
4. No further communication shall be made in this regard.
5. Rate quoted for each item will be final and no escalation in price of any material will be considered for the financial year (2024-25)
6. The articles will be purchased as per requirement and same shall be delivered immediately or within the stipulated time.
7. The Chairperson, District Legal Services Authority, Dibrugarh reserves the right not to accept or reject any or all the Quotations in part or full and shall

not be bound to accept the lowest price, if the items do not meet the specifications and standards.

8. In case of violation of terms and conditions of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, the Chairperson, District Legal Services Authority, Dibrugarh, reserves the right to terminate the contract.

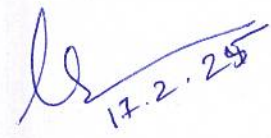
9. The decision of The Chairperson, District Legal Services Authority, Dibrugarh will be binding in all respects.


Chairperson
District Legal Services Authority
Dibrugarh

No. DLSA/DIB/2036/25

Date: Dibrugarh the 17/02/2025

1. The Systems Officer, District Judiciary, Dibrugarh. He is directed to upload the Quotation Notice in the Official Website.
2. Notice Board, O/o The District Legal Services Authority, Dibrugarh
3. Office File.


Chairperson
District Legal Services Authority
Dibrugarh
Chairman
District Legal Services Authority
Dibrugarh

LIST – A (FURNITURE)

Sl.No.	Articles	Price including GST
1	Onoma - Office Almirah, Height – 198 cm, Width – 90 cm, Depth – 41 cm	
2	Nilkamal - Sofa Set, Elena 3+2	
3	Nilkamal - Centre Table, Nordan Center Height – 460 mm, Width – 900 mm, Depth – 540 mm	
4	Nilkamal - Revolving Office Chair, Height – 1140 mm, Width – 555 mm, Depth – 570 mm	
5	Nilkamal - High Head Chair, Height – 1290 mm, Width – 580 mm, Depth – 610 mm	
6	Normal Chair, Elentra (Black), Height – 1000 mm, Width – 600 mm , Depth – 545 mm	
7	Normal Chair, Elentra (Blue), EL - 125 ✓	
8	Nilkamal - Office Table, Leonardo Height – 1140 mm Width – 555 mm Depth – 570 mm	
9	Steel & Style - Steel Rack Height – 78 inch, Width – 3 inch	
10	Supreme - Plastic Chair, Red Colour	
11	Partition, 4 fold	


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Chairman
District Legal Services Authority
Dibrugarh

LIST – B (IT Equipments)

SI No.	Articles	Specification	Price including GST
1	All in One Desktop	<ul style="list-style-type: none"> • Intel® Core™ i3, • 21.5inch(54.5cm) • 8 GB DDR5 RAM, 512GB SSD, Intel Graphics, • Windows 11 and MS Office, • Wi-Fi and • BluetoothKeyboard and Mouse combo 	
2	Desktop Computer	<ul style="list-style-type: none"> • 12th Gen Intel Core i3, • 8 GB RAM, 512GB SSD, • Wired Keyboard & Mouse, • Intel Graphics, • Wi-Fi and Bluetooth, • Windows 11, MS Office 	
3	UPS	<ul style="list-style-type: none"> • 600VA 	
4	Photocopier	<ul style="list-style-type: none"> • All-in-One Functionality: Multifunction printer with duplex print, scans, and copy capabilities. • Duplex Automatic Document Feeder (DADF): scanning and copying of double-sided documents. • High Print Speed: Prints up to 24 pages per minute, • Connectivity: Supports network printing 	
5	Printer	<ul style="list-style-type: none"> • Laserjet Tank MFP • Wireless, Print, Copy, Scan, • 40-Sheet ADF, • Hi-Speed USB 2.0, Ethernet, WiFi, • Up to 22 ppm, 250-sheet Input Tray 	
6	Printer	<ul style="list-style-type: none"> • Ink tank Printer • Functionality: Print, Scan, Copier • Print output: Colour and Monochrome • Connectivity: Hi-Speed USB 2.0, Wifi. • Media Type: Plain paper, Matte Brochure Papers, Glossy Brochure Papers, Photo papers, Envelopes, Other specialty inkjet papers 	
7	Printer	<ul style="list-style-type: none"> • Laserjet DuplexPrinter, • Wireless, • Functionality: Print, Monochrome • Hi-Speed USB 2.0, Ethernet, • Up to 30 ppm, • 150-sheet Input Tray, 100-sheet Output Tray 	
8	External Hard Disk	1 TB	
9	Anti-Virus	5 User for 1 Year	


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 Chairman
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10	Anti-Virus	3 User for 1 Year	
11	LAN Switch	10/100 Mbps Unmanaged Switch 8 Ports	
12	LAN Cable	Cat 6 100 Meters	
13	Pen Drive	32 GB	
14	Pen Drive	64 GB	


 17.2.25
 Chairman
 District Legal Services Authority
 Dibrugarh