

OFFICE OF THE DISTRICT & SESSIONS JUDGE

::: DIBRUGARH :::

SHORT NOTICE INVITING QUOTATION

Dated Dibrugarh, the 06th day of January, 2025

Sealed quotations affixing Court fee stamp of Rs. 8.25/- (nonrefundable) are invited from intending vendors/firms/individuals etc. for providing items / services during the Celebration of 76th Republic Day in District Judicial Court Building, Dibrugarh on 26.01.2025 (Sunday).

Sl. No	Particulars of Items / Services to be Provided.	Quantity.
01.	National Flag (Big size)	Two (02) Nos.
02.	National Flag (Small Size for Car)	Five (05) Nos.
03.	Rope for National Flag hoisting	Four (04) bundles.
04.	Flag Pole cleaning & fresh painting	As per requirement.
05.	Cleaning and Whitewashing for the entire Court campus trees.	As per requirement.
06.	Illumination in the entire Court Building campus and Residence Quarter in tricolor lights.	As per requirement.
07.	Red Colored Carpet for Flag Hoisting area.	As per requirement.
08.	Balloon in tricolor for decoration	As per requirement.
09.	Decoration including fitting of Screen cloth in tricolor for the Flag hoisting area.	As per requirement.
10.	Trophy (Memento) for the staff completing 30 years in service.	Three (03) Nos.
11.	Flowers required for hoisting the National Flag.	As per requirement.

Interested firms may contact Court Manager/Chief Administrative Officer for ascertaining the specification of the above mentioned items.

GENERAL TERMS & CONDITIONS:

- 1) The sealed envelope containing quotation shall be marked as "**Providing Items / Services for 76th Republic Day celebration in District Judicial Court Building, Dibrugarh on 26.01.2025 (Sunday).**"
- 2) Quotations in sealed covers, complete in all respect showing the rate against each item, segregating the tax component along with copies of Trade License, PAN Card and GST registration certificate, signed and sealed by authorized signatory, should reach the undersigned on or before 10.01.2025 (Friday) before 05:00 p.m.
- 3) The envelope must include sealed and signed copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.
- 4) Payments shall be processed after satisfactory execution of the order and completion of the said tasks on bill basis. The decision of the District & Sessions Judge, Dibrugarh towards satisfaction of the tasks shall be final.
- 5) The District and Sessions Judge, Dibrugarh reserves the right to award the work to one or more bidders.
- 6) The decision of the District & Sessions Judge, Dibrugarh in all respects shall be final and binding on all.

Saefer
District & Sessions Judge,
Dibrugarh.

Memo No: DJD/ *0190-72* /2025

Dated Dibrugarh, the 06th day of January, 2025

Copy affixed and for information to:

1. Systems Officer of this establishment for uploading in the official website.
2. Notice Board, O/O District & Sessions Judge, Dibrugarh.
3. Office File.

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District & Sessions Judge,
Dibrugarh.
6/1/25