## OFFICE OF THE DISTRICT & SESSIONS JUDGE ::: DIBRUGARH

## SHORT NOTICE INVITING QUOTATION

Dated Dibrugarh, the 12th day of June, 2024

Sealed quotations are invited affixing Court Fee Stamp of Rs. 8.25/- (Non-refundable) from the intending registered firms for the tasks as mentioned herein below in the table, for the establishment of the District & Sessions Judge, Dibrugarh, Assam for the financial year 2024-25 as per specification given with the notice.

SI No.	Tasks
1.	Air Conditioners Servicing (Indoor and Outdoor Cleaning)
2.	Air Conditioner Gas Full Filling
3.	Air Conditioner Gas Top-Up
4.	Air Conditioner Uninstallation
5.	Air Conditioner Installation

## **GENERAL TERMS & CONDITIONS:**

- 1. The Service provider is to provide undertaking of maintenance in respect of the work performed for the next 6(six) months.
- 2. The sealed envelope containing quotation shall be marked as "Quotations for Servicing/Gas Full Filling/Gas Top-up/Uninstallaton and Installation of Air Conditioner".
- 3. Quotation in sealed covers complete, complete in all respect showing the rate against each task, segating the tax component alongwith copies of Trade Licence, Pan Card and GST registration certificate signed and sealed by authorized signatory, shouls reavh the undersigned on or before 19-06-2024 during office hours.
- 4. The envelope must include sealed and signed copy of the Notice inviting as acceptance of the Terms and Conditions mentioned therein.
- 5. Payments shall be processed after satisfactory execution of the order and completion of the said tasks on bill basis. The decision of the District & Sessions Judge, Dibrugarh towards satisfaction of the tasks shall be final.
- 6. The District & Sessions Judge, Dibrugarh reserves the right, to award the work to one or more bidders.

7. The decision of the District & Sessions Judge, Dibrugarh in all respects shall be final and binding on all.

District & Sessions Judge, District Bibrugaris Judge Dibrugarh

Memo No: DJD/2968 - 70 /2024 Dated Dibrugarh, the  $12^{\frac{1}{12}}$  of June, 2024

Copy affixed and for information to:

- 1. The Systems Officer, District Judiciary, Dibrugarh. He is directed to upload the Quotations Notice in the Official Website.
- 2. Office Notice Board.

3. Office File.

District & Sessions Judget