OFFICE OF THE DISTRICT & SESSIONS JUDGE :: LAKHIMPUR :: NORTH LAKHIMPUR : :

O R D E R NO: 247
Dated. ..13.../.10../2026

As per Hon'ble Gauhati High Court's Notification No. HC.XI-5/2025/115/RC, Dated the 30th of October, 2025, the Civil Courts under the establishment of the District & Sessions Judge, Lakhimpur, North Lakhimpur will remain closed from **17th October, 2026 to 31th October, 2026 during the ensuing Long Vacation (Civil/Puja Vacation).**

During the Long vacation, staff of office of the District & Sessions Judge, Lakhimpur, North Lakhimpur, the Additional District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur, the Civil Judge (Sr. Div.), Lakhimpur, North Lakhimpur, the Civil Judge (Jr. Div.) No.1 & the Civil Judge (Jr. Div.) No.2, North Lakhimpur, Lakhimpur will attend office under Roster Arrangement i.e. 50% of the Staff will work in the 1st Part of the vacation and the remaining 50% of the Staff will work in the 2nd Part of the vacation. The Roster Vacation is divided into two parts i.e. **1st half from 26.10.2026 to 28.10.2026 and 2nd half from 29.10.2026 to 31.10.2026** as mentioned below:

The Staff will attend office from **10:00 A.M.** to **4.45 P.M.** on working days during Puja Vacation.

Name of the Court & Office	**Name of the Staff on Working Days**	
	1st half on 26.10.2026, 27.10.2026 & 28.10.2026 **(Staff on duty)**	**2nd half** on 29.10.2026, 30.10.2026 & 31.10.2026 **(Staff on duty)**
District & Sessions Judge, Lakhimpur, North Lakhimpur.	1. Smti Nilakshi Bhuyan, HAO (She will be in charge of the Chief Administrative Officer in addition to her own duty), 2. Sri Satyabrata Kshattry, Steno. Grade –I, 3. Smti Priyanka Bora, Systems Officer, 4. Sri Jayanta Jyoti Lahon, JAA 5. Sri Surajit Paul, JAA, 6. Sri Taj Ahmed, JAA, 7. Sri Hiren Boruah, JAA, 8. Sri Subhash Bahadur Lama, Peon, 9. Sri Debajit Boruah, Peon,	1. Sri Dhiren Das, Chief Administrative Officer, 2. Sri Raj Kamal Pegu, Court Manager, 3. Smti Sumita Das, Steno. Grade –III, 4. Sri Chabir Pegu, JAA, 5. Sri Khagen Das, JAA, (He will perform the duties of Bench Assistant in addition to his own duty) 6. Sri Jagat Jyoti Sonowal, JAA, 7. Sri Dibya Jyoti Nath, JAA, 8. Smti Nabanita Boruah, Systems Assistant, 9. Sri Anup Neog, JAA, 10. Sri Rohit Saikia, JAA,

	10. Sri Bubu Bonia, Peon, 11. Sri Ghanakanta Khetra, Peon.	11. Sri Shiva Hagjer, JAA, 12. Sri Atul Gogoi, Record Arranger, 13. Sri Ajgar Ali, Duftry, 14. Sri Anup Gogoi, Peon 15. Sri Tagar Borah, Peon 16. Sri Bhuban Chungkrang, Peon.
Additional District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur.	1. Sri Dipankar Konwar, JAA (He will perform the duties of Bench Assistant in addition to his own duty)	1. Sri Santanu Sarmah Boruah, SAA 2. Sri Diganta Chetia, Steno. Grade-I 3. Sri Umesh Basfor, Peon
Civil Judge (Sr. Div.), Lakhimpur, North Lakhimpur	1. Sri Shravan Kumar Sharma (He will be in-charge of Administrative Officer), 2. Sri Ranabir Biswas, Steno. Grade- II, 3. Sri Manoj Kumar Das, JAA, 4. Sri Sayan Kumar Nath, Peon	1. Sri Gauri Kanta Sarmah Kataki, Administraive Officer, 2. Sri Madhab Jyoti Deuri, SAA, 3. Sri Ananjay Chintey, JAA (He will perform the duties of Copy In-Charge in addition to his own duty) 4. Smti Maya Dutta, Peon
Civil Judge (Jr. Div.) No.1 & Civil Judge (Jr. Div.) No.2, North Lakhimpur.	1. Smti Smita Banerjee, Steno. Grade – III, 2. Smti Alee Borgohain, Bench Assistant 3. Sri Tapobrat Chutia, JAA (He will be in-charge of Junior Administrative Officer) 4. Sri Uddhab Saikia, Process Server, 5. Sri Suraj Saikia, Process Server, 6. Smti Taramai Nath, Peon	1. Sri Dayananda Changmai, SAA/In-charge of Junior Administrative Officer 2. Sri Manas Jyoti Deka, Sten. Grade-III, 3. Sri Chandan Bhuyan, JAA 4. Smti Mridushri Chamuah, JAA/Bench Assistant, 5. Sri Dik Bahadur Thakuri, Process Server, 6. Smti Debajani Borah, Peon 7. Sri Rajat Dutta, Process Server

Duties of Chowkidars

1st half on 26.10.2026, 27.10.2026 & 28.10.2026 **(Staff on duty)**	**2nd half** on 29.10.2026, 30.10.2026 & 31.10.2026 **(Staff on duty)**
1. Sri Manjil Das, Night Chowkidar	1. Sri Ditu Kumar Boro, Day Chowkidar (He will perform the duties of Night Chowkidar)
1. Sri Madhab Saikia, Chowkidar (He will perform the duties of Sri Tarun Saikia & Sri Ditu Kr. Boro in addition to his own duty)	1. Sri Tarun Saikia, Chowkidar (He will perform the duties of Sri Ditu Kr. Boro & Sri Madhab Saikia in addition to his own duty.

The staff on duty are directed to transmit the disposed of Case Records to the District Record Room, Lakhimpur, North Lakhimpur.

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Process Server will serve the pending summons, process etc. during the period of the vacation.

The Drivers attached to the Presiding Officers will attend duty according to the duty allotted by the concerned Presiding Officers.

All employees are directed to be available through mobile phone as and when required for official works during Roster days and on emergency, the employee availing vacation may call on duty with intimation.

No Leave will be granted during the Roster Duty.

The employees allowed to avail **1st half** are **barred** to avail the **2nd half** of the vacation. Similarly, employees allowed to avail **2nd half** are **barred** to avail **1st half.**

Inform all concerned accordingly.

* (The List of names herein above is not necessarily in order of seniority)

Sd/-
(Smti Poli Kataki)
District & Sessions Judge
Lakhimpur, North Lakhimpur

Memo No. DJL/ 7016-7026 /2026. Dated N. Lakhimpur the 13../10../2026

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble Gauhati High Court, Guwahati.
2. The Additional District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur. He is requested to seen and shown this order to his Court staff.
3. The Civil Judge (Sr. Div.), Lakhimpur, North Lakhimpur. She is requested to seen and shown this order to all her Office and Court Staff.
4. The Civil Judge (Jr. Div.) No.1, North Lakhimpur. She is requested to seen and shown this order to her Court and Office Staff.
5. The Civil Judge (Jr. Div.) No.2, North Lakhimpur. He is requested to seen and shown this order to his Court staff.
6. The Head Administrative Officer, O/o the District & Sessions Judge, Lakhimpur, North Lakhimpur. She is to seen & shown this order to all staff of the O/o the District & Sessions Judge, Lakhimpur, North Lakhimpur
7. The Court Manager, District Judiciary, Lakhimpur, North Lakhimpur.
8. The Stenographer, Grade I, attached to the District & Sessions Judge, Lakhimpur, North Lakhimpur.
9. The Systems Officer, District Judiciary, Lakhimpur to upload the same in the official website immediately.
10. Notice Board.
11. Order copy/ File Copy.

District & Sessions Judge
Lakhimpur, North Lakhimpur
District & Sessions Judge
Lakhimpur, North Lakhimpur
13/10/26