MINUTES OF THE DISTRICT LEVEL COMMITTEE MEETING OF GENDER SENSITIZATION AND INTERNAL COMPLAINTS COMMITTEE, (DGSICC) DISTRICT JUDICIARY, LAKHIMPUR, NORTH LAKHIMPUR,
Held on 29th September. 2026 at 04:00 pm
In the Conference Hall, District Judiciary, Lakhimpur, North Lakhimpur.

In the Chair : Smti Manju Bordoloi, AJS.
Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.
-cum- **Chairperson, DGSICC**, District Judiciary, Lakhimpur.

In presence of ::

1) Smti Kingkini Borah, Ld. Chief Judicial Magistrate, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
2) Smti Sabeena Yasmeen, Secretary, District Legal Services Authority, Lakhimpur, North Lakhimpur, Special Invitee.
3) Smti Minakshi Dutta Gohain Baruah, Ld. Advocate, District Bar Association, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
4) Smti Ajanta Sharma Baruah, Ld. Advocate, District Bar Association, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
5) Sri Dhiren Das, Chief Administrative Officer, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
6) Smti Jyoti Chutia, Member of the District Court Advocate Clerk's Association, Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
7) Smti Nilakshi Bhuyan, Head Administrative Officer, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur -cum- Member-Secretary, DGSICC, District Judiciary, Lakhimpur.

Learned member Dr. Banti Gogoi Howbora, Ex.-HOD, Department of Economics, Lakhimpur Girls' College, Ex.- President, Lions' Club (Prerona), North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur, Smti Jobeen Z.A. Baruah, Ex.- Vice Principal, Lakhimpur Girls' College, North Lakhimpur, Members, DGSICC, District Judiciary, Lakhimpur and Sri Uttam Kumar Phukan, Ld. Advocate/Ex.- General Secretary, District Bar Association, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur are absent with verbal intimation.

A G E N D A of the DGSICC meeting held on 29-09-2026 ::

1. Discussion on complaint received, if any.
2. To organise on Awareness Camp to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants in collaboration with District Legal Services Authority, Lakhimpur, North Lakhimpur within the premises of Judicial Court campus or any other place as deem fit.
3. To seek permission from the Hon'ble District and Sessions Judge for organising the said camp as per Rule 18 of "the Gender Sensitization & Sexual Harassment

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of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014.

4. To propose and approve fund requirements to meet the expenditure for the Awareness Camp.
5. Proposal to display of Banner, Posters in the conspicuous place of the District Court Campus.
6. Discussion on Miscellaneous matters, different ideas placed by Ld. Members and Ld. Special Invitee for wide publication of the DGSIC Committee.

M I N U T E S

AGENDA : Discussion on complaints received, if any.

Resolution :

On discussion, the members of the committee has been informed that no Complaint is received relating to Gender Sensitization and prevention and Redressal of Sexual Harassment in the District Judiciary, Lakhimpur.

AGENDA : To organise on Awareness Camp to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants in collaboration with District Legal Services Authority, Lakhimpur, North Lakhimpur within the premises of Judicial Court campus or any other place as deem fit.

Resolution :

It was unanimously resolved in the meeting held on at under the Chairmanship that as per resolution taken in the earlier meeting dtd. 18-08-2026, regarding organizing awareness programme, seminars, orientation programme etc. to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants in collaboration with the District Legal Services Authority, Lakhimpur, North Lakhimpur, the committee has decided to organise the said camp preferred in the month of November/December, 2026. On discussion the members noted that as per **Rule 15 (d)** of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014, it is the duties of the committee to organize workshops and awareness programmes at regular intervals for sensitizing employees about the provisions of the Act. Therefore, it is proposed to organise a one-day Awareness Camp in the premises of the Judicial Court building.

Object of the Awareness Camp :

- To create awareness about what constitutes sexual harassment at workplace.

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- To inform employees about the Internal Committee complaint mechanism and inquiry procedure.
- To sensitize employees about Gender equality and safe Working Environment.

The Secretary, District Legal Services Authority, Lakhimpur, North Lakhimpur informed the committee that an Awareness Camp on Sexual harassment on workplace will be conducted by the District Legal Services Authority, Lakhimpur, North Lakhimpur outside the office campus shortly and it is resolved to extend full cooperation for the successful conduct of the Awareness Camp.

After detailed discussion, the resolution was adopted unanimously.

AGENDA: Proposal to display of Banner, Posters in the conspicuous place of the District Court Campus.

Resolution :

All the members of the Committee has discussed on duties of committee as per Chapter IV, Rule 14 and 15 of the of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014 to ensure an effective and meaningful implementation of the present Regulations.

It is also discussed that the object of constitution of the Committee is to sensitize the public relating to gender issues and to redress complaints made with regard to sexual harassment at the precincts of District Court, Sub-Divisional Judicial Court (M), Dhakuakhana, District Bar Association and District Court Advocate Clerk's Association. The committee is also made responsible for framing the Gender Sensitization & Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Policy, from time-to-time and implementation with regard to Gender Sensitization and Prevention and Redressal of sexual harassment and for matters connected therewith or incidental thereto in District Judiciary, Lakhimpur.

With these discussions and resolutions the meeting has been concluded with **vote of thanks** from the Chairperson of the committee.

Let a copy of the minutes of the meeting be sent to the Hon'ble District & Sessions Judge and to the meeting be sent to all the members.

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Let a copy of the minutes of the meeting be sent to the Systems Officer through committee Log Book to upload the Minutes of the meeting on the official website of Lakhimpur District Judiciary, North Lakhimpur.

29.9.26

(Smti Manju Bordoloi)
Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.
-cum- Chairperson, DGSICC, District Judiciary, Lakhimpur.

Smti Kingkini Borah,
Chief Judicial Magistrate,
Lakhimpur, North Lakhimpur.

29.9.26
MEMBER

Smti Sabeena Yasmeen,
Secretary, District Legal Services Authority,
Lakhimpur, North Lakhimpur.

Special Invitee.

Smti Minakshi Dutta Gohain Baruah,
Ld. Advocate, District Bar Association,
North Lakhimpur.

MEMBER

Smti Ajanta Sharma Baruah,
Advocate, District Bar Association,
North Lakhimpur.

MEMBER

Sri Dhiren Das, Chief Administrative Officer,
office of the District & Sessions Judge,
Lakhimpur, North Lakhimpur.

29/9/26
MEMBER

Smti Jyoti Chutia,
Member of the District Court Advocate
Clerk's Association, Lakhimpur.

29/9/2026
MEMBER

Smti Nilakshi Bhuyan,
Head Administrative Officer,
office of the District & Sessions Judge,
Lakhimpur, North Lakhimpur

Nilakshi Bhuyan.
MEMBER SECRETARY

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