OFFICE OF THE DISTRICT & SESSIONS JUDGE::
LAKHIMPUR, AT NORTH LAKHIMPUR::

Minutes of the Meeting

Minutes of the meeting held on 21/08/2026 at 4:00 p.m. of the District Committee for Building and Infrastructure, Lakhimpur, North Lakhimpur, in the office chamber of the District and Sessions Judge, Lakhimpur, North Lakhimpur.

Agenda No. 1: Regarding the smooth functioning of the Central Filtration Plant with reservoir, Pump House and Water supply distribution system installed in the Judicial Officer's Qtr, Bantow, North Lakhimpur.

Resolution: The members present in the meeting discussed about the completion of the Central Filtration Plant with reservoir, Pump House and Water supply distribution system installed in the Judicial Officer's Qtr, Bantow, North Lakhimpur. In this regard, the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, informed that the backwashing of the Central Filtration Plant could not be completed as planned due to the passage of water through the gap in the boundary wall into the adjoining quarters, and informed that the said gap in the boundary wall will be repaired by 26/08/2026. Further, he has informed that the liability period of the contractor shall be six (6) months from the date of issue of the completion certificate of the work. During this period, any defects observed in the aforesaid work shall be rectified by the contractor at their own cost, in consultation with the PWD Building Division, North Lakhimpur.

Agenda No. 2: Submission of design layouts, preferably in 3D format with both interior and exterior views from all angles, along with

locational overview of the proposed construction of Grade-I Judicial Officer's Qtr (G+3) and construction of RCC Building of ADR Centre at North Lakhimpur.

Resolution: The District and Sessions Judge, Lakhimpur, raised the issue regarding submission of the design layouts, preferably in 3D format for the proposed construction of Grade-I Judicial Officer's Qtr (G+3) and construction of RCC Building of ADR Centre at North Lakhimpur as the same is required to be submitted to the Hon'ble Gauhati High Court for perusal by the concerned Hon'ble Portfolio Judge prior to approval by the concerned District and Sessions Judge in accordance to Hon'ble Gauhati High Court Memo No. No.XLV-261(Pt-I)/2017/764/PM&P dated 22nd November 2025.

In this regard, the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, has informed that the design layouts, preferably in 3D format with both interior and exterior views from all angles, along with locational overview of the proposed construction of Grade-I Judicial Officer's Qtr (G+3) and the RCC Building of ADR Centre at North Lakhimpur shall be submitted within 15 days.

Agenda No. 3: Submission of the proposed plan and estimate for vertical extension of the District Judicial Court Building, Lakhimpur.

Resolution: The members of the Committee discussed regarding the submission of the proposed plan and estimate for the vertical extension of the District Judicial Court Building, Lakhimpur.

In this regard, the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, apprised the members present in the meeting that the plan and estimate for the vertical extension of the District Judicial Court Building, Lakhimpur, is under preparation and shall submit after submission of the 3D design layouts of the proposed construction of Sub-Divisional Judicial Magistrate(M)

and Civil Judge (Jr Div) Quarters at Dhakuakhana, Grade-I Judicial Officer's Quaters (G+3), and the ADR Centre at North Lakhimpur, as well as the plan and estimate for the construction of residential units of the Judicial Officer's Grade-II and Grade-III, and Court Manager at Chukulibhoria, North Lakhimpur.

Agenda No. 4: Submission of plan and estimate for the construction of residential units for Judicial Officer's Grade-II and Grade-III, and Court Manager in the newly allotted land at Chukulibhoria, North Lakhimpur.

Resolution: The District and Sessions Judge, Lakhimpur, raised the issue regarding submission for the proposed construction of residential units for Judicial Officer's Grade-II and Grade-III, and Court Manager, along with separate servant rooms, on the newly allotted plot of land at Chukulibhoria, North Lakhimpur. The members of the Committee requested the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, to re-submit the design layout as discussed in the previous meeting, preferably in 3D format with both interior and exterior views from all angles, along with locational overview.

In this regard, the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, has informed that the plan & estimate for the construction of residential units for Judicial Officer's Grade-II and Grade-III, and Court Manager, along with separate servant rooms (10 units) with attached bathroom and WC, as per the standard specification of the Judicial Court Building under the Gauhati High Court, is under preparation and will submit the plan & estimate along with the design layouts in 3D format with both interior and exterior views from all angles and locational overview, within two weeks.

Agenda No. 5: Regarding the repair of the CCTV surveillance system installed at the District Court Complex, North Lakhimpur and the SDJM(M) Court Complex, Dhakuakhana.

Resolution: The members present in the meeting discussed the matter regarding the non-functioning of the online UPS and 7 (seven) cameras installed at the District Court Complex, North Lakhimpur as well as the non-functioning of the CCTV surveillance system installed at the SDJM(M) Court Complex, Dhakuakhana.

In this regard, the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, has apprised the members present in the meeting that a technician would be deputed within a week, to inspect and repair the non-functioning online UPS and 7 (seven) cameras installed at the District Court Complex, North Lakhimpur as well as the non-functioning of the CCTV surveillance system installed at the SDJM(M) Court Complex, Dhakuakhana.

Agenda No. 6: Regarding comprehensive servicing of ACs installed at the District Court Complex, SDJM (M) Court Complex, and Judicial Officer's quarter.

Resolution: The District and Sessions Judge, Lakhimpur, raised the issue regarding the non-functioning of the ACs installed at the District Court Complex, SDJM (M) Court Complex, and Judicial Officer's quarter, and emphasized the urgent need for their servicing and repair.

After threadbare discussion, the members of the committee unanimously resolved that, at least one AC installed in the chambers and quarters of the Judicial Officers be serviced and repaired on an urgent basis till the approval of the plan and estimate of the comprehensive servicing of ACs installed in the District Court Complex, SDJM (M) Court Complex, and Judicial Officer's quarter.

In the regard, the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, has apprised the members present at the meeting that he will take necessary steps for servicing and repair of atleast one AC installed in the chambers and quarters of the Judicial Officers on an urgent basis.

Agenda No. 7: Regarding maintenance of Schindler-make Elevators installed in the District Judicial Court Building at North Lakhimpur.

Resolution: The members of the Committee discussed the matter regarding the requirement for maintenance of the Schindler-make Elevators installed in the District Judicial Court Building at North Lakhimpur, as the maintenance contract of both elevators is due to expire on 24th September, 2026.

In this regard, the Court Manager placed before the members of the Committee the letter received from the Hon'ble Gauhati High Court, Guwahati, vide Memo No.HC.XLV-52/2014/256/ PM&P dated 13th July 2026, regarding the approval for undertaking the repair and maintenance of the elevators installed in the District Judicial Court Building at North Lakhimpur, subjected to further negotiation by the District and Sessions Judge, Lakhimpur. The Court Manager further placed before the Committee the maintenance contract proposal received from the Service Provider, Schindler India Pvt. Ltd, Guwahati, amounting to Rs. 1,98,127.00 including GST, for a period of one year.

After threadbare discussion, the members of the committee unanimously resolved to renew the maintenance contract with the Service Provider, Schindler India Pvt. Ltd, Guwahati, considering the mandatary requirement of a maintenance contract for the proper and uninterrupted functioning of elevators, as per prescribed norms, and in view of the approval already accorded by the Hon'ble Gauhati High

Court, Guwahati, for the repair and maintenance of the elevators installed in the District Judicial Court Building at North Lakhimpur.

Further, the Court Manager is entrusted with the responsibility of liaising with the Service Provider, Schindler India Pvt. Ltd, Guwahati, for the renewal of the maintenance contract in respect of the elevators installed in the District Judicial Court Building at North Lakhimpur and take necessary steps for requisition of funds from the Hon'ble Gauhati High Court, for the maintenance and servicing of the Schindler-made elevators installed in the Judicial Court Building, Lakhimpur at North Lakhimpur.

Agenda No. 8: Requirement of servicing and repairing of the PA systems installed in the Courtrooms of the District Judiciary, Lakhimpur.

Resolution: The members of the Committee discussed the matter regarding the urgent requirement for servicing and repair of the PA systems installed in the Courtrooms of the District Judiciary, Lakhimpur, as the said PA systems are not functioning properly and require immediate attention for the smooth functioning of the Courts.

In this regard, the members of the Committee requested the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, to take necessary steps for the servicing and repair of the PA systems installed in the Courtrooms of the District Judiciary, Lakhimpur at an early date.

Agenda No. 9: Plan and estimate for installation of PA system in the Conference Hall of the District Judiciary, Lakhimpur.

Resolution: The members of the Committee discussed the matter regarding the requirement for installation of a PA system in the Conference Hall of the District Judiciary, Lakhimpur.

After threadbare discussion, the members of the Committee unanimously resolved to install a PA system in the Conference Hall of

the District Judiciary, Lakhimpur, considering the requirement of a PA system in the conference hall, comprising of 20 Microphones, a 20 channel wireless microphone receiver, audio mixer, power amplifier, professional speakers, and video-conferencing facility with NIC-enabled connectivity. Further, it is resolved that for effective functioning of the PA System and video-conferencing facility, proper acoustic treatment and soundproofing of the Conference Hall will also be required to ensure adequate sound insulation, minimize external noise and prevent sound reverberation and echo within the room.

Accordingly, the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, is requested to take necessary steps for preparation of a detailed plan and estimate for installation of a suitable PA system and necessary provisions for suitable acoustic treatment and soundproofing in the Conference Hall of the District Judiciary, Lakhimpur.

Agenda No. 10: Requirement of furniture/ articles in the Offices, Courts & chambers, and quarters of Judicial Officers of the District Judiciary, Lakhimpur, NL.

Resolution: The members present in the meeting discussed the requirement of furniture/ articles in the Offices, Courts & chambers, and Quarters of Judicial Officers of the District Judiciary, Lakhimpur, NL.

In this regard, the Court Manager placed before the Committee the list of furniture/ articles received towards the requirement of the Courts & chambers, and quarters of Judicial Officers. However, upon perusal of the said list, it has been found that the requirements of furniture/ articles from the Offices and all the quarters of Judicial Officers were not received.

Accordingly, the Court Manager is requested to take necessary steps to inform all the Judicial Officers and concerned offices

to furnish their respective requirements of furniture/ articles, and to collect and compile the same for placing before the Committee.

Agenda No. 11: Plan and estimate for installation of Fire Protection Systems in the Record Room, office of the District Legal Services Authority, Lakhimpur, and Canteen.

Resolution: The District and Sessions Judge, Lakhimpur, raised the issue regarding the requirement of Fire Protection Systems in the Record Room, office of the District Legal Services Authority, Lakhimpur, and Canteen as the same was highlighted during the fire and safety inspection by the Fire & Emergency Services Station, North Lakhimpur at the District Judicial Court Building at North Lakhimpur.

In this regard, the members of the Committee unanimously resolved to install a Fire Protection Systems in the Record Room, office of the District Legal Services Authority, Lakhimpur, and Canteen, and requested the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, to take necessary steps for preparation of a plan and estimate for installation of Fire Protection Systems in the Record Room, office of the District Legal Services Authority, Lakhimpur, and Canteen, in consultation with the Fire & Emergency Services Station, North Lakhimpur.

Further, the members of the Committee unanimously resolved to install a Fire Protection Systems in the Court building of the Sub-Divisional Judicial Magistrate (M) at Dhakuakhana, as there is no Fire Protection Systems in the said Court complex and requested the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, to take necessary steps for preparation a plan and estimate for installation of Fire Protection Systems in the Court building of the Sub-Divisional Judicial Magistrate (M) at Dhakuakhana, in consultation with the Fire & Emergency Services Station, Dhakuakhana.

Agenda No. 12: Requirement for adequate water dispenser/ drinking water facilities in the District Court Complexes including SDJM (M) Court complex at Dhakuakhana.

Resolution: The District and Sessions Judge, Lakhimpur, raised the issue regarding the requirement for adequate water dispenser/ drinking water facilities in the District Court Complexes including SDJM (M) Court complex at Dhakuakhana.

In this regard, the members of the Committee, after due deliberation, unanimously resolved to install two water dispensers-cum-purifiers on each floor of the District Court Building, North Lakhimpur, and two water dispensers-cum-purifiers on each floor of the SDJM (M) Court Building at Dhakuakhana, in order to ensure adequate and hygienic drinking water facilities for the employees, learned advocates, and litigants.

The Committee further resolved that necessary budgetary provision for procurement and installation of the aforesaid water dispensers-cum-purifiers be requested from the Hon'ble Gauhati High Court, Guwahati, after inviting quotations for the required items, in accordance with the direction of the Hon'ble Gauhati High Court direction regarding the procurement of ICT equipments, furnitures, applications, etc vide Memo No.HC.XLV-49/2014/703/PM&P dated Guwahati, the 29th July, 2023.

Agenda No. 13: Any other urgent matters:

Resolution: The representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, informed the members present in the meeting that the plan and estimate for the construction of residential Qtr. for the Sub-Divisional Judicial Magistrate (M) and Civil Judge (Jr Div) at Dhakuakhana, Dist.- Lakhimpur, Assam, had been returned for necessary modification and for submission of the

design layouts, preferably in 3D format with both interior and exterior views from all angles, along with locational overview. Accordingly, the members present in the meeting requested the representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, to re-submit the aforesaid plan and estimate along with the design layouts, preferably in 3D format with both interior and exterior views from all angles and locational overview, within 15 days.

The representative of the PWD Lakhimpur District Territorial Building Division, North Lakhimpur, informed the members present in the meeting that the work relating to "fixing of Aluminum partition wall in Ejlas at Judicial Court Building and Sub-Divisional Judicial Magistrate Court, Dhakuakhana" is scheduled to commence within a week.

The members present in the meeting discussed about the requirement for installation of CCTV survelliance systems at the Judicial Officer's Quarters at North Lakhimpur, for the safety of the Judicial Officers and their inhabitants. After threadbare discussion, the members of the Committee unanimously resolved to install CCTV survelliance systems in the Judicial Officers' Grade-II and Grade-III RCC quarters, Assam Type Grade-II JO Quarter, and Assam Type Grade-III JO Quarter. Accordingly, the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, is requested to take necessary steps for preparation of a detailed plan and estimate for installation of CCTV survelliance systems in the aforesaid quarters.

The members present in the meeting discussed regarding the non-functioning of streetlights at the residence of the District and Sessions Judge and the Judicial Officer's Quarters at Bantow, North Lakhimpur. In this regard, the Asstt. Engineer, PWD Electrical Sub-division, North Lakhimpur, is requested to take necessary steps for repair and restoration of the streetlights in the premises of the residence of the District and Sessions Judge and the Judicial Officer's

Quarters at Bantow, North Lakhimpur, in the interest of the safety and security of the Judicial Officers and their family members.

Further, the members present in the meeting reviewed the status of the following agenda items discussed in the previous meeting as follows:

1. One geyser has been installed in the quarter of Judicial Officer's Grade-II Unit 4.
2. Installation of an ATM machine inside the Judicial Court Building at North Lakhimpur is in progress.

With these discussions, the meeting held today, on 21/08/2026, is concluded with vote of thanks from the Chairperson.

Smt. Poli Kataki, - Chairperson
District and Sessions Judge,
Lakhimpur, North Lakhimpur

Smt. Manju Bordoloi, - Member
Addl. Sessions Judge-cum-Special Judge,
POCSO, Lakhimpur, North Lakhimpur)

Sri Abu Arif Khan, - Special Invitee
Addl. District and Sessions Judge (FTC),
Lakhimpur, North Lakhimpur.

Smt. Kingkini Borah, - Member
Chief Judicial Magistrate,
Lakhimpur, North Lakhimpur.

Sri Deep Saikia, Asstt. Engineer - Special Invitee
PWD Lakhimpur District Territorial Building Division,
(Representative of Executive Engineer, PWD,
Lakhimpur District Territorial Building Division)

Sri Thirujit Saikia, - Special Invitee
Asstt. Executive Engineer,
PWD Electrical Sub-division, North Lakhimpur