MINUTES OF THE DISTRICT LEVEL COMMITTEE MEETING OF GENDER SENSITIZATION AND INTERNAL COMPLAINTS COMMITTEE, (DGSICC) DISTRICT JUDICIARY, LAKHIMPUR, NORTH LAKHIMPUR,
Held on 18th August, 2026 at 02:30 pm
In the Conference Hall, District Judiciary, Lakhimpur, North Lakhimpur.

In the Chair : Smti Manju Bordoloi, AJS.
Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.
-cum- **Chairperson, DGSICC**, District Judiciary, Lakhimpur.

In presence of ::

1) Smti Kingkini Borah, Ld. Chief Judicial Magistrate, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
2) Smti Sabeena Yasmeen, Secretary, District Legal Services Authority, Lakhimpur, North Lakhimpur, Special Invitee.
3) Smti Ajanta Sharma Baruah, Ld. Advocate, District Bar Association, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
4) Dr. Banti Gogoi Howbora, Ex.-HOD, Department of Economics, Lakhimpur Girls' College, Ex.- President, Lions' Club (Prerona), North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
5) Sri Dhiren Das, Chief Administrative Officer, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
6) Sri Uttam Kumar Phukan, Ld. Advocate/Secretary, District Bar Association, Lakhimpur, North Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
7) Smti Jyoti Chutia, Member of the District Court Advocate Clerk's Association, Lakhimpur. Member, DGSICC, District Judiciary, Lakhimpur.
8) Smti Nilakshi Bhuyan, Head Administrative Officer, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur -cum- Member-Secretary, DGSICC, District Judiciary, Lakhimpur.

Learned member Smti Minakshi Dutta Gohain Baruah, Ld. Advocate, District Bar Association, North Lakhimpur and Smti Jobeen Z.A. Baruah, Ex.- Vice Principal, Lakhimpur Girls' College, North Lakhimpur, Members, DGSICC, District Judiciary, Lakhimpur are absent (as informed).

A G E N D A of the DGSICC meeting held on 18-08-2026 ::

1. Discussion on the complaints received, if any, by the DGSIC Committee.
2. Discussion on organizing awareness camps to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants in collaboration with District Legal Services Authority, Lakhimpur, North Lakhimpur.

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3. Proposal of allocation of funds as per Rule 18 of " the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014.
4. Proposal to display of Banner, Posters in the conspicuous place of the District Court Campus.
5. Discussion on Miscellaneous matters, different ideas placed by Ld. Members and Ld. Special Invitee for wide publication of the Rule.

M I N U T E S

AGENDA No. 1 : Discussion on the complaints received, if any, by the DGSIC Committee.

Resolution :

As per information of the Member-Secretary, already a separate Complaint Box has been arranged for DGSICC, District Judiciary, Lakhimpur in the ground floor of the Judicial Court building for submitting complaint etc. As reported, she use to check the Complaint Box twice in a month regularly.

On discussion, the members of the committee has been informed that no Complaint is received relating to Gender Sensitization and prevention and Redressal of Sexual Harassment in the District Judiciary, Lakhimpur.

AGENDA No. 2: Discussion on organizing awareness camps to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants in collaboration with District Legal Services Authority, Lakhimpur, North Lakhimpur.

Resolution :

So far as organizing awareness programme, seminars, orientation programme etc. to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants, all the members are of the view that awareness camps should be organised in collaboration with the District Legal Services Authority, Lakhimpur, North Lakhimpur. On discussion the committee has expressed to hold awareness programs in the Court premises and in the Bar Association or as deemed fit by the Committee. It is also discussed that the committee has already taken steps for prominent publicity of the committee by affixing posters within the court campus/court building and in the campus of District Bar Association, Lakhimpur, North Lakhimpur and in the conspicuous place of the Court campus of Sub Divisional Judicial Magistrate(M), Dhakuakhana and campus of Dhakuakhana Bar Association to create awareness about

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the penal consequences of sexual harassment in work place. The Committee has also discussed to display some big banners, hoarding (to be written in both Assamese and English) to be affixed in the conspicuous place of the District Court campus to create awareness about the penal consequences of sexual harassment in work place.

AGENDA No. 3 : Proposal of allocation of funds as per Rule 18 of " the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014.

Resolution :

The committee has decided and resolved to send a proposal to the Hon'ble District & Sessions Judge, Lakhimpur, North Lakhimpur for allocation of funds as per Rule 18 of the of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014 " to this committee for carrying out the activities of the committee in time to time.

AGENDA No. 4 : Proposal to display of Banner, Posters in the conspicuous place of the District Court Campus.

Resolution :

All the members of the Committee has discussed on duties of committee as per Chapter IV, Rule 14 and 15 of the of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014 to ensure an effective and meaningful implementation of the present Regulations.

It is also discussed that the object of constitution of the Committee is to sensitize the public relating to gender issues and to redress complaints made with regard to sexual harassment at the precincts of District Court, Sub-Divisional Judicial Court (M), Dhakuakhana, District Bar Association and District Court Advocate Clerk's Association. The committee is also made responsible for framing the Gender Sensitization & Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Policy, from time-to-time and implementation with regard to Gender Sensitization and Prevention and Redressal of sexual harassment and for matters connected therewith or incidental thereto in District Judiciary, Lakhimpur.

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AGENDA No. 5: Discussion on Miscellaneous matters, different ideas placed by Ld. Members and Ld. Special Invitee for wide publication of the Rule.

Resolution :

As per discussions of the committee, for looking forward the active participation of the learned Secretary, District Legal Services Authority, Lakhimpur, North Lakhimpur may request to be present in all the General monthly meetings of the DGSICC as her presence and valuable suggestions are highly important for the smooth functioning and decision making of the committee. We, the members of the Committee kindly request the Secretary, DLSA to attend all upcoming General Meetings and share her inputs for taking better decisions of our works. It is decided that the schedule and agenda of the meeting will be shared in advance.

With these discussions and resolutions the meeting has been concluded with **vote of thanks** from the Chairperson of the committee.

Let a copy of the minutes of the meeting be sent to the Hon'ble District & Sessions Judge and to the meeting be sent to all the members.

Let a copy of the minutes of the meeting be sent to the Systems Officer through committee Log Book to upload the Minutes of the meeting on the official website of Lakhimpur District Judiciary, North Lakhimpur.

18.8.26

(Smti Manju Bordoloi)
Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.
-cum- Chairperson, DCGSICC, District Judiciary, Lakhimpur.

18.8.26

Smti Kingkini Borah,
Chief Judicial Magistrate,
Lakhimpur, North Lakhimpur. **MEMBER**

18.8.2026

Smti Sabeena Yasmeen,
Secretary, District Legal Services Authority,
Lakhimpur, North Lakhimpur. **Special Invitee**

Smti Ajanta Sharma Baruah,
Advocate, District Bar Association,
North Lakhimpur. **MEMBER**

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Dr. Banti Gogoi Howbora, Ex.-HOD,
Department of Economics,
Lakhimpur Girls' College,
Ex.- President, Lions' Club (Prerona),
North Lakhimpur.

MEMBER

Sri Dhiren Das, Chief Administrative Officer,
office of the District & Sessions Judge,
Lakhimpur, North Lakhimpur.

18/8/26

MEMBER

Sri Uttam Kumar Phukan, Advocate
Secretary, District Bar Association,
Lakhimpur, North Lakhimpur.

MEMBER

Smti Jyoti Chutia,
Member of the District Court Advocate
Clerk's Association, Lakhimpur.

18-08-2026

MEMBER

Smti Nilakshi Bhuyan,
Head Administrative Officer,
office of the District & Sessions Judge,
Lakhimpur, North Lakhimpur

Nilakshi Bhuyan
18/8/26

MEMBER SECRETARY

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