

:: OFFICE OF THE DISTRICT & SESSIONS JUDGE ::
:: LAKHIMPUR : NORTH LAKHIMPUR ::

DSJP 8750/26
20.7.26.

NOTICE INVITING QUOTATION

Dated, North Lakhimpur, the 20th July, 2026

Sealed quotations affixing Court fee stamps of Rs 8.25 (Non-refundable) are hereby invited from the Dealers/Suppliers/Firms of the State of Assam for supply of **ICT Peripherals (Printers, Printer-cum-Scanner, UPS, Pen drive, Hard disk Extension Cord, Photocopier Machines etc.)** for the financial year 2026-27.

General terms and Conditions:

1. The sealed envelope duly marked as **"Quotation for Articles"** and the quotation should contain all the Information as per the format provided in **Annex-I**.

In the absence of any of the above documents/information, the offer shall be rejected without making any further reference in this regard.

2. The quotation shall clearly mention the Rate, including GST, failing which the quotation will be rejected.

3. Rate once quoted shall be final. No separate amount would be payable over and above the quoted rates.

4. Supply should be carried out immediately on receipt of the purchase order from the undersigned.

5. Payments shall be made after satisfactory execution of the work on production of following:

- a) Bill in triplicate
- b) Bank Account details
- c) Delivery Challan duly signed by the consignee.

6. In the event of breach of any terms and conditions or delay or default, the purchase order will be terminated.

7. Conditional tenders are liable to be rejected.

8. Quotations should reach to the office of undersigned on or before **4th August, 2026 till 5:00 PM**. No quotation will be received thereafter.

9. Quotation will be opened in the Office of the undersigned on **5th August, 2026**.

10. The undersigned reserved the right of accepting/rejecting the quotation without assigning any reason thereof.

11. The undersigned is not bound to accept the lowest bidder.

12. The Firms should quote rate for the items strictly as per unit mentioned in the list of items provided at **Annexure-B**.

13. Rate quoted for each item will be final and valid for period of one year from date of award of contract. No further hike in the price of any item will be entertained. However validity of award of contract may extend for further period of one year on same terms, conditions and rate.

14. Sample of the items should be submitted if and when necessary.

15. Tenderer should clearly mention the price of the brand/items of the articles separately.

16. Payment of bills will be made subject to Receive of Budget.

17. The articles will be purchased as per requirement and same shall be delivered to this office whenever necessary on short notice. The supplier will have to replace the rejected articles immediately at their own expenses.
18. The supplier will also have to bear all the overhead & expenses etc. in connection with carting, packaging, transportation etc. in connection with the supply to the office and as per supply order.
19. The undersigned reserved the right of accepting/rejecting the quotation in full or part, without assigning any reason whatsoever.
20. The decision of the undersigned will be final and binding on all.
21. The quotation should be addressed to "The District and Sessions Judge, Lakhimpur, North Lakhimpur".


(Smti Poli Katak)
District & Sessions Judge,
Lakhimpur, North Lakhimpur.

Memo No. DJL/ 5751-55 /2026, dated North Lakhimpur the /07/2026.

Copy to:

1. The Systems Officer, Lakhimpur District Judiciary with a direction to upload the Quotation on the official website of Lakhimpur District Judiciary, N L.
2. The President/ Secretary, Chamber of Commerce, North Lakhimpur with a request to publish this notice, at their Notice Board.
3. Notice Board, O/o the District & Sessions Judge, Lakhimpur, N. Lakhimpur.
4. Notice Board, O/o the Chief Judicial Magistrate, Lakhimpur, N. Lakhimpur.
5. Office file.


District & Sessions Judge,
Lakhimpur, North Lakhimpur.

Technical Bid

SI No	Particulars	Details	Page No
1	Registered Name of the Firm (in Bold)		
2	Valid Trade Licence Registration details: (Enclose Copy)		
3	Registered Office Postal Address of the firm: (Including Phone No./Mobile, Fax, E-mail id etc.)		
4	GST Registration Number : (Enclose Copy)		
5	PAN Card No.: (Enclose Copy)		
6	Total Experience in as a supplier to Govt. Department/Organization: (Enclose supporting documents/supply order)		
7	Annual business Turnover during the last year (Attested copy of GSTR/Profit and loss Statement for the last year)		
8	Last year Income Tax Return (Enclose copy)		
9	Whether the firm is Black Listed in Govt. Organisation/institution etc. in last five year.		
10	Any Other relevant information		

I/we do hereby solemnly declare and undertake that all terms and conditions of the tender is acceptable in complete. If any information in the tender submitted by me is found incorrect/false, at any time, tender/contract is liable to be rejected.

Date :

Place:

Signature of Tenderer with Seal

ANNEXURE-B

1. ICT Peripherals (Printers, Printer-cum-Scanner,UPS, Pendrive,Hard disk Extension Cord, Photocopier Machines,T.V. stand)

SL NO.	Name of Items	Brand/Specification/ Desirable Features	Bid Price (including GST)		
			Unit	Unit Rate including GST (In Rs)	Unit rate in Words
1	Printer	Canon/HP Printing both side(black and white printer compatibility)	12		
2	Printer-cum-scanner	Canon/HP Printing both side(black and white printer compatibility), Scanning	3		
3	UPS	Orion Avior 1000	15		
4	Photocopier Machine	Canon/HP	6		
5	Extension cord	Best Quality(15mtr)	1		
6	PEN Drive (64 GB)	Best Quality	2		
7	1TB hard disk	WD Elements	1		
8	T.V.Stand	43"TV revolving stand	1		