OFFICE OF THE DISTRICT & SESSIONS JUDGE :: LAKHIMPUR :: NORTH LAKHIMPUR : :

O R D E R NO. 276
Dated. 17/09/2025

As per Hon'ble Gauhati High Court's Notification No. HC. XI-11/2024/234/RC, Dated the 30th of October, 2024, the Civil Courts under the establishment of the District & Sessions Judge, Lakhimpur, North Lakhimpur will remain closed from **28th September, 2025 to 10th October, 2025 on account of the Long Vacation (Civil/Puja Vacation).**

During the Long vacation, staff of Court and Office of the District & Sessions Judge, Lakhimpur, North Lakhimpur, the Additional District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur, the Civil Judge (Sr. Div.), Lakhimpur, North Lakhimpur, the Civil Judge (Jr. Div.) No.1 & the Civil Judge (Jr. Div.) No.2, North Lakhimpur, Lakhimpur will attend office under Roster Arrangement i.e. 50% of the Staff will work in the 1st Part of the vacation and the remaining 50% of the Staff will work in the 2nd Part of the vacation. The Roster Vacation is divided into two parts i.e. **1st half from 03.10.2025 to 07.10.2025 and 2nd half from 08.10.2025 to 10.10.2025** as mentioned below:

The Staff will attend office from **10:00 A.M.** to **4.45 P.M.** on working days during Puja Vacation.

Name of the Court & Office	**Name of the Staff on Working Days**	
	1st half on 03.10.20225, 04.10.2025 & 07.10.2025 **(Staff on duty)**	**2nd half** on 08.10.2025, 09.10.2025, 10.10.2025 **(Staff on duty)**
District & Sessions Judge, Lakhimpur, North Lakhimpur.	1. Sri Dhiren Das, Chief Administrative Officer (He will be in-charge of Court Manager. 2. Sri Manas Jyoti Deka, Steno. Grade-III 3. Sri Khagen Das, JAA 4. Sri Surajit Paul, JAA, 5. Smti Nabanita Baruah, Systems Assistant, (She will be in-charge of Systems Officer in addition to her own duty) 6. Sri Taj Ahmed, Criminal Assistant/JAA, 7. Sri Anup Neog, MACT Asst./JAA 8. Dibyajyoti Nath, Issue & Receipt Assistant/JAA,	1. Sri Raj Kamal Pegu, Court Manager. 2. Smti Nilakshi Bhuyan, Head Administrative Officer, (She will be in-charge of Chief Administrative Officer) 3. Sri Satyabrata Kshattry, Steno. Grade – I, 4. Smti Priyanka Bora, Systems Officer, 5. Sri Chabir Pegu, Civil Assistant/JAA, 6. Sri Jayanta Jyoti Lahan, Bench Assistant/JAA, 7. Sri Jagat Jyoti Sonowal, Accounts Assistant/JAA 8. Sri Shiva Hagjer, Stationery Asstt./ JAA 9. Sri Rohit Saikia, Return Asstt./JAA.

	9. Sri Atul Gogoi, Record Arranger, 10. Sri Ajgar Ali, Duftry, 11. Sri Anup Gogoi, MTS/Peon 12. Sri Tagar Borah, MTS/Peon 13. Sri Ditu Kumar Boro, MTS/Day Chowkidar. (He will perform the duties of Sri Manjil Das, Night Chowkidar in addition to his own duties)	10. Sri Debajit Borauh, MTS/Peon, 11. Sri Bubu Bonia, MTS/Peon (He will perform the duties of Record Arranger in addition to his own duty) 14. Sri Ghanakanta Khetra, MTS/Peon 15. Sri Manjil Das, MTS/Night Chowkidar. (He will perform the duties of Sri Ditu Kumar Boro, Day Chowkidar in addition to his own duties)
Addl. District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur	1. Sri Santanu Sarmah Boruah, SAA/Bench Assistant 2. Sri Umesh Basfor, MTS/Peon	1. Sri Diganta Chetia, Steno. Grade-I 2. Sri Dipankar Konwar, JAA (he will be in-charge of the Bench Asstt.) 3. Sri Akhil Kumar Das, Casual Employee
Civil Judge (Sr. Dvn.), Lakhimpur, North Lakhimpur	1. Sri Gauri Kanta Sarmah Kataki, Administrative Officer, 2. Sri Manoj Kumar Das, JAA 3. Sri Ananjay Chintey, JAA 4. Sri Sayan Kumar Nath, Peon 5. Sri Madhab Saikia, MTS/Day Chowkidar (He will perform the duties of Sri Tarun Saikia, MTS/Day Chowkidar in addition to his duties)	1. Smti Asha Gogoi, SAA (She will be in-charge of the Administrative Officer in addition to her own duty) 2. Sri Madhab Jyoti Deuri, Bench Assistant/SAA. 3. Sri Ranabir Biswas, Steno. Grade-II, 4. Smti Maya Dutta, MTS/Peon.
Civil Judge (Jr. Dvn.) No.1 & Civil Judge (Jr. Dvn.) No.2, North Lakhimpur.	1. Sri Chandan Bhuyan, JAA (He will be in-charge of the Junior Administrative Officer,I/c in addition his own duty) 2. Sri Tapobrat Chutia, JAA 3. Sri Rajat Dutta, Process Server, (He will be in-charge of Bailif in addition to his own duty) 4. Sri Dik Bahadur Thakuri, Process Server 5. Smti Taramai Nath, MTS/Peon	1. Sri Dayananda Changmai, SAA/Junior Administrative Officer, I/c, 2. Smti Sumita Das, Steno. Grade-III 3. Smti Smita Banerjee, Steno. Gr.-III 4. Sri Mridushri Chamuah, JAA/Bench Assistant, 5. Smti Alee Borgohain, Bench Assistant (Minimum pay scale of Grade III employee) 6. Sri Tileswar Payeng, Bailif, 7. Sri Uddhab Saikia, Process Server, 8. Sri Suraj Saikia, Process Server 9. Sri Debajani Borah, MTS/Peon 10. Sri Tarun Saikia, MTS/Chowkidar

		(He will perform the duties of Sri Madhab Saikia, Chowkidar, in addition to his duties).

The staff on duty are directed to transmit the disposed of Case Records to the District Record Room, Lakhimpur, North Lakhimpur.

Process Server will serve the pending summons, process etc. during the period of the vacation.

The Drivers attached to the Presiding Officers will attend duty according to the duty allotted by the concerned Presiding Officers.

All employees are directed to be available through mobile phone as and when required for official works during Roster days and on emergency, the employee availing vacation may call on duty with intimation.

No Leave will be granted during the Roster Duty.

Inform all concerned accordingly.

* (The List of names herein above is not necessarily in order of seniority)

Sd/-
(Smti Poli Kataki)
District & Sessions Judge
Lakhimpur, North Lakhimpur

Memo No. DJL/ 7930-41 /2025. Dated N. Lakhimpur the 17./9./2025

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble Gauhati High Court, Guwahati.
2. The Addl. Sessions Judge –cum- Special Judge (POCSO), Lakhimpur, N.L.
3. The Additional District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur.
4. The Civil Judge (Sr. Dvn.), Lakhimpur, North Lakhimpur. She is requested to seen and shown this order to all her Office and Court Staff.
5. The Civil Judge (Jr. Dvn.) No.1, North Lakhimpur. She is requested to seen and shown this order to her Court and Office Staff.
6. The Civil Judge (Jr. Dvn.) No.2, North Lakhimpur. She is requested to seen and shown this order to her Court staff.
7. The Court Manager, District Judiciary, Lakhimpur, North Lakhimpur.
8. The Head Administrative Officer, O/o the District & Sessions Judge, Lakhimpur, North Lakhimpur. She is to seen & shown this order to all staff of the O/o the District & Sessions Judge, Lakhimpur, North Lakhimpur
9. The Stenographer, Grade I, attached to the District & Sessions Judge, Lakhimpur, North Lakhimpur.
10. The Systems Officer, District Judiciary, Lakhimpur. She is to upload the same in the official website immediately.
11. Notice Board.
12. Order copy/ File Copy.

District & Sessions Judge
Lakhimpur, North Lakhimpur

District & Sessions Judge
Lakhimpur, North Lakhimpur

17/9/25