

**MINUTES OF THE DISTRICT LEVEL COMMITTEE MEETING OF GENDER
SENSITIZATION AND INTERNAL COMPLAINTS COMMITTEE, (DCGSICC)
DISTRICT JUDICIARY, LAKHIMPUR, NORTH LAKHIMPUR,
Held on 17th June, 2025 at 03.30 pm at Conference Hall, District Judiciary,
Lakhimpur, North Lakhimpur.**

In the Chair : Smti Manju Bordoloi, AJS.

Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.

-cum- Chairperson, DCGSICC, District Judiciary, Lakhimpur.

In presence of ::

1. Smti Kingkini Borah, Chief Judicial Magistrate, Lakhimpur, North Lakhimpur.
-cum- Member, DCGSICC, District Judiciary, Lakhimpur.
2. Smti Ajanta Sharma Baruah, Advocate, District Bar Association, North
Lakhimpur-cum- Member, DCGSICC, District Judiciary, Lakhimpur.
3. Mrs. Jobeen Z.A. Baruah, Ex.- Vice Principal, Lakhimpur Girls' College, North
Lakhimpur -cum- Member, DCGSICC, District Judiciary, Lakhimpur.
4. Smti Jyoti Chutia, Member of the District Court Advocate Clerk's Association, Lakhimpur,
Member, DCGSICC, Lakhimpur.
5. Smti Nilakshi Bhuyan, Head Administrative Officer, office of the District & Sessions
Judge, Lakhimpur, North Lakhimpur -cum- Member-Secretary, DCGSICC, District
Judiciary, Lakhimpur.

Smti Minakshi Dutta Gohain Baruah and Dr. Banti Gogoi Howbora, members of
the DCGSICC, Lakhimpur are absent today.

AGENDA of the DCGSICC meeting held on 17-06-2025 ::

1. Discussion on the complaints received, if any, by the DCGIC Committee.
2. Discussion on organizing awareness camps to sensitize on the issue of sexual
harassment at workplace among staff, lawyers and litigants in collaboration with District
Legal Services Authority, Lakhimpur, North Lakhimpur.
3. Proposal of allocation of funds as per Rule 18 of " the Gender Sensitization & Sexual
Harassment of Women at Gauhati High Court and the District Courts (Prevention,
Prohibition and Redressal) Regulations, 2014 for holding of awareness camps etc.
4. Proposal to display of Banner, Posters in the conspicuous place of the District Court
Campus, District Bar Association Campus and also in the Court campus of SDJM(M),
Dhakuakhana and in the campus of Bar Association of Dhakuakhana.

5. Proposal for include one more member preferably male being senior most staff of the District Judiciary, Lakhimpur or a senior member of the District Bar Association, Lakhimpur, North Lakhimpur is to be there as member. So all the members of the DCSGICC has discussed and decided to place the matter before the Hon'ble District Judge, Lakhimpur, North Lakhimpur to include one senior most male staff or a senior member of the District Bar Association, Lakhimpur, North Lakhimpur as member of the committee by reconstituting the committee.

6. Discussion on Miscellaneous matters.

MINUTES

The meeting of the District Gender Sensitization and Internal Complaints Committee (DCGSICC), District Judiciary, Lakhimpur, comprising of Smti Manju Bordoloi, Additional Sessions Judge -cum- Special Judge, POCSO, Lakhimpur, North Lakhimpur as Chairperson, DCGSICC, District Judiciary, Lakhimpur, Smti Kingkini Borah, Chief Judicial Magistrate, Lakhimpur, North Lakhimpur as Member, DCGSICC, District Judiciary, Lakhimpur, Smti Ajanta Sharma Baruah, Advocate, District Bar Association, North Lakhimpur as Member, DCGSICC, District Judiciary, Lakhimpur, Mrs. Jobeen Z.A. Baruah, Ex.- Vice Principal, Lakhimpur Girls' College, North Lakhimpur as Member, DCGSICC, District Judiciary, Lakhimpur, Smti Jyoti Chutia, Member of the District Court Advocate Clerk's Association, Lakhimpur, Member, DCGSICC, Lakhimpur and Smti Nilakshi Bhuyan, Head Administrative Officer, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur as Member-Secretary, DCGSICC, District Judiciary, Lakhimpur is held today on 17-06-2025 at 03.30 pm in the Conference Hall, District Judiciary, Lakhimpur for the purpose of discussing the matters of Gender Sensitization, Prevention and Redressal of Sexual Harassment of Women at District Judiciary, Lakhimpur.

AGENDA No. 1 ::

Resolution :

On discussion, the members of the committee has been informed that no Complaint is received relating to Gender Sensitization and prevention and Redressal of Sexual Harassment in the District Judiciary, Lakhimpur.

As per information of the Member-Secretary, steps has been taken for arrangement of separate Complaint Box for DCGSICC, District Judiciary, Lakhimpur by

the office of the District & Sessions Judge, Lakhimpur, North Lakhimpur for submitting complaint etc. as reported by the Accounts Assistant, office of the District & Sessions Judge, Lakhimpur, North Lakhimpur.

AGENDA No. 2:

Resolution :

So far as organizing awareness programme, seminars, orientation programme etc. to sensitize on the issue of sexual harassment at workplace among staff, lawyers and litigants, all the members are of the view that awareness camps should be organised individually or in collaboration with the District Legal Services Authority, Lakhimpur, North Lakhimpur. On discussion the committee has expressed to place a prayer before the Hon'ble District & Sessions Judge, Lakhimpur, North Lakhimpur to hold awareness programs in the Court premises and in the Bar Association or as deemed fit by the Hon'ble District & Sessions Judge, if Honour is pleased. It is also resolved that to display some banners, posters, hoarding (to be written in both Assamese and English) are to be affixed in the conspicuous place of the District Court campus to create awareness about the penal consequences of sexual harassment in work place. In this regard, the Secretary, DCGSICC has stated that as per verbal direction of the Hon'ble District & Sessions Judge, the office of the Dist. & Sessions Judge has already taken steps for prominent publicity of the committee by affixing posters within the court campus/ court building and in the campus of District Bar Association, Lakhimpur, North Lakhimpur. Further, the committee has also decided to place a prayer before the Hon'ble District & Sessions Judge to affix posters, banners and hoardings in the conspicuous place of the Court campus of Court of the SDJM(M), Dhakuakhana and campus of Dhakuakhana Bar Association to create awareness about the penal consequences of sexual harassment in work place

AGENDA No. 3 :

Resolution :

The committee has decided and resolved to send a proposal to the Hon'ble District & Sessions Judge, Lakhimpur, North Lakhimpur for allocation of funds as per Rule 18 of the of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014 " to this committee for carrying out the activities of the committee.

AGENDA No. 4 :**Resolution :**

All the members of the Committee has discussed on duties of committee as per Chapter IV, Rule 14 and 15 of the of "the Gender Sensitization & Sexual Harassment of Women at Gauhati High Court and the District Courts (Prevention, Prohibition and Redressal) Regulations, 2014 to ensure an effective and meaningful implementation of the present Regulations.

It is also discussed that the object of constitution of the Committee is to sensitize the public relating to gender issues and to redress complaints made with regard to sexual harassment at the precincts of District Court, Sub-Divisional Judicial Court (M), Dhakuakhana, District Bar Association and District Court Advocate Clerk's Association. The committee is also made responsible for framing the Gender Sensitization & Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Policy, from time-to-time and implementation with regard to Gender Sensitization and Prevention and Redressal of sexual harassment and for matters connected therewith or incidental thereto in District Judiciary, Lakhimpur.

AGENDA No. 5:**Resolution :**

Discussion is made for sending of proposal for include one more member preferably male being senior most staff of the District Judiciary, Lakhimpur or a senior member of the District Bar Association, Lakhimpur, North Lakhimpur is to be there as member. So all the members of the DCSGICC has discussed and decided to place the proposal before the Hon'ble District Judge, Lakhimpur, North Lakhimpur to include one senior most male staff or a senior member of the District Bar Association, Lakhimpur, North Lakhimpur as member of the committee by reconstituting the committee.

With these discussions and resolutions the meeting has been concluded with vote of thanks from the Chairperson of the committee.

Let a copy of the minutes of the meeting be sent to the Hon'ble District & Sessions Judge and to the meeting be sent to all the members.

Let a copy of the minutes of the meeting be sent to the Systems Officer through committee Log Book to upload the Minutes of the meeting on the official website of Lakhimpur District Judiciary, North Lakhimpur.

Ms
17.6.25

(Smti Manju Bordoloi)

Additional Sessions Judge -cum- Special Judge, POCSO,
Lakhimpur, North Lakhimpur.
-cum- Chairperson, DCGSICC, District Judiciary, Lakhimpur.
D.C.G.S.I. C.C
District Judiciary Lakhimpur

1. Smti Kingkini Borah,
Chief Judicial Magistrate,
Lakhimpur, North Lakhimpur.

MEMBER

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17.6.25

2. Smti Ajanta Sharma Baruah,
Advocate, District Bar Association,
North Lakhimpur.

MEMBER

Ajanta
17-6-2025

3. Smti Jobeen Z.A. Baruah,
Ex.- Vice Principal,
Lakhimpur Girls' College, North Lakhimpur.

MEMBER

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17/6/25

4. Smti Jyoti Chutia, Member of the District
Court Advocate Clerk's Association, Lakhimpur,
Member, DCGSICC, Lakhimpur.

MEMBER

Jyoti Chutia
17-06-2025

5. Smti Nilakshi Bhuyan,
Head Administrative Officer,
Office of the District & Sessions Judge,
Lakhimpur, North Lakhimpur.

Nilakshi Bhuyan
MEMBER SECRETARY 17/6/25