:: OFFICE OF THE DISTRICT & SESSIONS JUDGE ::
LAKHIMPUR :: NORTH LAKHIMPUR ::

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No. DJL/_____/2025 Dated, North Lakhimpur the 21st May 2025

SHORT NOTICE INVITING QUOTATION FOR HIRING OF VEHICLE.

Sealed quotations affixing Court fee stamps of Rs 8.25 (non-refundable) are hereby invited from Firms/ Agencies/ Service Providers for providing one four wheeler vehicle in excellent condition preferably a new vehicle for hire on monthly rental basis for official use of the Addl. District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur.

Specification of the vehicle to be hired hereunder:-

SL. No.	Category of vehicle	Number of vehicle required	Remarks
1	Hyundai Verna or	1 (one)	1. Colour: White 2. Preference will be given to vehicle with good condition.
2	Honda City or		
3	Maruti Ciaz or		
4	Mahindra Scorpio or		
4	Any other vehicle of Equivalent range.		

Terms & Conditions:

1. The sealed envelope containing quotation shall be marked as **"Short Notice Inviting Quotation for hiring of Vehicle"** should be addressed to "The District and Sessions Judge, Lakhimpur, North Lakhimpur" and contain the following credentials:

a) Copy of PAN Card

b) Copy of GST Registration Certificate,

In the absence of any of the above documents/information, the quotation shall be rejected without making any further reference in this regard.

2. Quotations should reach to the office of undersigned on or before 31/05/2025 at 4:30 PM by hand, drop box or by post. Quotation received after due date and time will not be entertained, and summarily rejected. The office shall not be responsible for any postal delay under any circumstances.

3. The tenderer should ensure that the vehicle to be deployed/hired is of the latest model preferably a new vehicle in excellent running condition not older than 2 (two) years from the date of purchase and should have latest amenities like seat covers, car perfume, audio system and should be equipped with air bags. The hired vehicle shall remain in the exclusive use and custody of the office of the undersigned

4. The vehicle should be comprehensive insurance and should carry necessary

permits, clearance from the transport authority or any other concerned authority. The vehicle should also carry necessary pollution clearance certificate issued by the competent authority. Undertaking in this regard is required to be submitted by the tenderer along with his/her tender.

5. The vehicle shall be made available for all days of the month including holidays. In case of mechanical breakdown/ repairing/ servicing of the hired vehicle, the supplier shall make available a replacement vehicle during the absence of the hired vehicle.

6. The maintenance and repairing of the vehicle shall be done by the supplier. The fuel of the vehicle will be provided by the office.

7. The tender period of hiring the vehicle will be for a period of 12 (twelve) months initially (which may further be extend if necessary).

8. The outsourced vehicle should be free from any source of claim, encumbrances, mortgage, etc.

9. The service provider shall make the vehicle available for inspection as and when required and prior permission is to be obtained for releasing of the vehicle and necessary 3 (three) months prior notice is to be given to the undersigned in writing. In case of unsatisfactory service, the office reserves the right to terminate the contract after giving 7 (seven) days notice.

10. The intending parties shall clearly mention the Rate including GST, falling which quotation will be rejected.

11. The service provider shall have to submit a valid bank account, GST Registration, etc. for making payment of monthly bill.

12. The service provider is to execute an agreement with the office of the undersigned acknowledging the agreed terms and conditions of the tender notice.

13. Quotation will be opened in the Office of the undersigned on 02/06/2025 at 3:00 PM. No further communication shall be made in this regard except the selected firm.

14. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Sd/-

(Poli Kataki)
District & Sessions Judge,
Lakhimpur, North Lakhimpur

Memo No/DJL/ 4324-26 /2025, Dated, North Lakhimpur the 21 / 05 /2025

Copy for information and necessary action to:-

1) The Systems Officer, Lakhimpur District Judiciary. She is directed to upload the tender notice quotation on the official website of Lakhimpur District Judiciary.
2) Notice Board, O/o the District & Sessions Judge, Lakhimpur, North Lakhimpur.
3) Office file.

District & Sessions Judge,
Lakhimpur, North Lakhimpur

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Lakhimpur, North Lakhimpur