

**:::OFFICE OF THE DISTRICT & SESSIONS JUDGE:::
LAKHIMPUR :: NORTH LAKHIMPUR ::**

=====

**ORDER NO :-/63
Date :- 09/05/2025**

It has come to the notice of the undersigned that certain employees of the District Judiciary, Lakhimpur, North Lakhimpur are routinely arriving late in their duty and leaving office before 05:00 P.M.

Hence, all employees will have to report before 9:45 A.M. on Attendance Registers, if any employee who comes to office after 09:45 A.M. and found outside the Court Campus during office hours they will be treated as absent and Casual Leave will be deducted from their Casual Leave credit and stern administrative action will be initiated.

The employees of District Judiciary, Lakhimpur, North Lakhimpur are hereby directed to maintain office timing from 09:45 A.M. to 05:00 P.M.

This order will come into force with immediate effect.

Inform all concerned accordingly.

Sd/-

(Smti Poli Kataki)
District & Sessions Judge,
Lakhimpur, North Lakhimpur.

Memo No. DJL/ 4009-27 2025

dated, N.Lakhimpur, the 9th May, 2025

Copy for information & necessary action to:-

1. The Registrar General, Hon'ble Gauhati High Court, Guwahati.
2. The Registrar (Vigilance), Hon'ble Gauhati High Court, Guwahati.
3. The Addl. District & Sessions Judge (FTC), Lakhimpur, North Lakhimpur. She is requested to inform her all Court staff.
4. The Addl. Sessions Judge-cum- Special Judge (POCSO), Lakhimpur, NL. She is requested to inform her all Court staff.
5. The Civil Judge (Sr. Div.), Lakhimpur, N.L. She is requested to inform her staff.

6. The Chief Judicial Magistrate, Lakhimpur, N.L. She is requested to inform her staff.
7. The Addl. Chief Judicial Magistrate, Lakhimpur, N.L. She is requested to inform her all Court staff.
8. The Secretary, District Legal Services Authority, Lakhimpur, N.L. He is requested to inform his staff.
9. The Sub-Divisional Judicial Magistrate (M), Dhakuakhana, Lakhimpur. She is requested to inform her staff.
10. The Sub-Divisional Judicial Magistrate (S), North Lakhimpur. She is requested to inform her all Court Staff.
11. The Civil Judge (Jr. Div.) No-1, North Lakhimpur. She is requested to inform her staff.
12. The Civil Judge (Jr. Div.) No-2, North Lakhimpur. She is requested to inform her Court staff.
13. The Civil Judge (Jr. Div.), Dhakuakhana, Lakhimpur. She is requested to inform her staff.
14. The Members, DCDRC, Lakhimpur, North Lakhimpur.
15. The Court Manager, District Judiciary, Lakhimpur. He is to inform (seen & shown) all the staff of District Judiciary, Lakhimpur.
16. The Stenographer Grade-I, attached to the District & Sessions Judge, Lakhimpur, North Lakhimpur.
17. The Systems Officer, District Judiciary, Lakhimpur, North Lakhimpur. She is directed to upload the same in the official website of Lakhimpur District Judiciary.
18. The Office Assistant, office of the DCDRC, Lakhimpur, North Lakhimpur.
19. Office file/Order file.

District & Sessions Judge,
Lakhimpur, North Lakhimpur.
9/5/24