

:: OFFICE OF THE DISTRICT & SESSIONS JUDGE ::
LAKHIMPUR :: NORTH LAKHIMPUR ::

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No. DJL/_____/2025, Dated, N. Lakhimpur the 11 / 04 /2025

NOTICE INVITING QUOTATION
Dtd. 11.04.2025

Sealed Quotations affixing non refundable court fee stamp of Rs. 8.25/- only are invited from intending AC company of Voltas/Blue Star/LG /AC Companies authorized Service Centre/Registered Agency/Firm/Organization of the State of Assam for annual maintenance/ servicing and Re-filling of AC Gas of **Govt. allotted Air Conditioners (Voltas, Blue Star and LG)** installed in the Courts, Offices and Govt. Residential Quarters of Judicial Officers of District Judiciary Lakhimpur, North Lakhimpur as well as in the Courts, Offices and Govt. Residential Quarter of Judicial Officers of Dhakuakhana Sub-Division for the year 2025-2026. The quotations shall be submitted to this office **on or before 30.04.2025** during office hours as per specification enclosed with this notice. Quotations received beyond the given date and time will not be accepted under any means.

Terms & Conditions

1. The sealed envelope duly marked as "Quotation for Annual maintenance/ servicing and Re-filling of AC gas" and the following documents must be annexed with the quotation :
 - a) Copy of Trade License.
 - b) Copy of PAN Card,
 - c) Copy of GST Registration Certificate,

In the absence of any of the above documents/information, the offer shall be rejected without making any further reference in this regard.
2. The quotation shall clearly mention the Rate, including GST separately, failing which the quotation will be rejected.
3. Rate once quoted shall be final. No separate amount would be payable over and above the quoted rates.
4. Payments shall be made after satisfactory execution of the work, on production of following:
 - a) Bill in triplicate
 - b) Bank Account details

- c) Delivery challan duly signed by the consignee.
5. In the event of breach of any terms and conditions or delay or default, the work order will be terminated.
 6. Conditional tenders are liable to be rejected.
 7. Quotations will be opened on 02/05/2025 at 3:00 PM in the office of the undersigned.
 8. The undersigned reserved the right of accepting/ rejecting the quotation without assigning any reason thereof.
 9. The undersigned is not bound to accept the lowest Bidder.
 10. The Firms should quote rate for the items strictly as per unit mentioned in the items list provided at annexure-I.
 11. Rate quoted for each item will be final and valid for period of one year from date of award of contract. No further hike in the price of any item will be entertained. However validity of award of contract may extend for further period of one year on same terms, conditions and rate.
 12. Work should be carried out immediately on receipt of the work order from the undersigned. The Firm will have to carry out work immediately at their own expenses.
 13. The Firm will also have to bear all the overhead & expenses etc. regarding transportation etc. in connection with the servicing and re-filling of AC Gas to the office and as per work order.
 14. The decision of the undersigned will be final and binding on all.
 15. The quotation should be addressed to "The District and Sessions Judge, Lakhimpur, North Lakhimpur".

Sd/-

(Smt Poli Kataki)

District & Sessions Judge,
Lakhimpur, North Lakhimpur.

Memo No. DJL/ 3460-63 /2025, Dated, North Lakhimpur the 11 / 04 /2025.

Copy to:

1. ✓ The Systems Officer, Lakhimpur District Judiciary with a direction to upload the Quotation on the official website of Lakhimpur District Judiciary, NL.
2. Notice Board, O/o the District & Sessions Judge, Lakhimpur, N. Lakhimpur.
3. Notice Board, O/o the Chief Judicial Magistrate, Lakhimpur, N. Lakhimpur.
4. Office file.

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District & Sessions Judge,
Lakhimpur, North Lakhimpur.
11/04 District & Sessions Judge
Lakhimpur, North Lakhimpur

ANNEXURE-I

**APPLICATION FORM
(TO BE FILLED UP IN BLOCK LETTER ONLY)
"FILLING UP OF ALL THE FIELDS ARE MANDATORY"**

- =====
1. Name:
2. Address:
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3. Mobile No. :
4. Email ID:
5. GST Registration No:
6. Details of Bank Account No:
7. Rate offered for items for which written bid submitted.

List of Requirements					
Sl. No.	Item Description	Unit	Rate without GST	Rate of GST (%)	Total Rate with GST
1	AC GAS Refilling (R32/ R22)	Per AC			
2	Servicing	Per AC			

I do hereby declare that I have understood all the Terms & conditions as mentioned in the concerned NIQ and quoted the price.

List of copy enclosed:

- I.
II.
III.
IV.
V.

.....
(Seal & Signature with date)
