Office of the Chief Judicial Magistrate ★ Darrang : Mangaldai ★ Date.....

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE: DARRANG, MANGALDAI

NOTICE INVITING TENDER

Quotation is hereby invited in sealed envelope affixing court fee stamp of Rs. 8.25/- (non-refundable) from the registered firms having shop/office in the Darrang District for empanelment to supply office articles as given in the list enclosed herewith (Pages 1 to 5) to the office of the undersigned for the financial year 2026-27, subject to the following terms and conditions.

1. Intending firms shall have to provide MRP, as well as Quoted price inclusive of all taxes.

2. Intending firms shall have to furnish Firm's registration certificate, GST certificate, PAN card etc.

The quotation should be submitted to the office of the undersigned w.e.f. **07.04.2026 to 22.04.2026 till 5:00 PM.**

The interested dealers/firms may contact the office of undersigned on all working days during the office hours in this regard.

Sd-
(Lakhinandan Pegu)
Chief Judicial Magistrate
Darrang, Mangaldai.

Memo No. M(J).1001-1004..... Dated Mangaldai.....6/4...../2026

Copy To:

1. The notice Board of O/o the Dist & Sessions Judge, Darrang, Mangaldai.
2. The notice Board of O/o the CJM, Darrang, Mangaldai.
3. The notice Board of O/o the District Commissioner, Darrang, Mangaldai.
4. The System Officer. He is requested to upload the quotation notice in the Darrang Judiciary website.

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List of stationery articles/office equipments/computer accessories etc. to be supplied by the intending firms for the financial Year 2026-27.

Sl. No.	Description of Articles	MRP Price (In Rs.)	Quotation price (In Rs.) (Inclusive all taxes)
1	A4 size paper, 75 GSM , per pkt. (JK Copier or equivalent)		
2	Legal F/S size paper, 75 GSM, per pkt. ((JK Copier or equivalent))		
3	Carbon Paper Blue per pkt(Kores or equivalent)		
4	Carbon Paper Black per pkt (Kores or equivalent)		
5	Ball Pen Black per dozen(Cello or equivalent)		
6	Ball Pen Blue per dozen(Cello or equivalent)		
7	Ball Pen Red per dozen(Cello or equivalent)		
8	Alpin per pkt		
9	Tag per bundle		
10	Stamp pad per piece		
11	Officer's Ink pen(Parker)		
12	Parker Ink (Blue & Black)		
13	Office File Cover per piece		
14	File Board per piece		
15	File Cover four folder per piece		
16	Lock & Key Big size (Godrej)		
17	Lock & Key Medium size (Godrej)		
18	Pen Stand(Four Holder)		
19	Towel, Standard Size(Bombay Dyeing or equivalent)		
20	Towel, Medium Size(Bombay Dyeing or equivalent)		
21	LED Tube Light 9 watt per piece (Havells, Bajaj, Syska)		
22	LED Bulb 9 watt per piece (Havells, Bajaj, Syska)		
23	Electrical Shock per piece (Havells, Bajaj, Syska)		
24	Paper Weight per piece		
25	Pin cushion per piece.		
26	Plastic Tea Tray per piece		
27	Plastic Bucket(Milton) 15 Ltrs. per bucket		

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28	Plastic Jug(Milton) per piece		
29	Plastic Mug(Milton) per piece		
30	Envelop (5"X12"), per 50 Nos.		
31	Envelop (5"X10"), per 50 Nos.		
32	Envelop (4"X10"), per 50 Nos.		
33	Waste Paper Bin		
34	Gum Per Bottle(Camel, Camlin or equivallent)		
35	Stamp Pad Ink Per bottle(Camlin or equivalent)		
36	Phenyl Per Bottle 500ml, Black (Cross)		
37	Phenyl Per Bottle 500ml,white (Cross)		
38	Harpic Big Size (Red and Blue) per piece		
39	Bleaching Powder 1 kg per pkt.		
40	Cup Plate, Bon China, per set.		
41	Drinking Glass(Milton)		
42	Chair Cushion (Kurl-on or equivalent)		
43	Rexene Table Cloth per meter.		
44	White Cotton Roll per roll		
45	Jute chutli per kg		
46	Coconut Jharu(Broom)		
47	Flower Jharu(Broom)		
48	Steno Note Book per piece		
49	Pencil Battery per piece (Eveready or equivalent)		
50	Pakka Binding Register Book per number		
51	Correcting Fluid(Whitener) per piece		
52	Xerox Tonner per piece (Cannon NPG-28, Cannon NPG-59)		
53	3 in one Cannon printer		
54	3 in one HP printer		
55	Computer Cartridge Cannon-337		
56	Computer Cartridge Cannon-925		
57	Computer Cartridge Cannon-12A		
58	Computer Cartridge Prodot-337		
59	Computer Cartridge Prodot-925		
60	Computer Cartridge Prodot-12A		
61	Computer Cartridge Cannon Toner-T06 Black		
62	HP: Leaser Printer Cartridge-PLH-137		

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63	HP: Leaser Printer Cartridge-LPCC88A		
64	Computer Keyboard wired USB (Frontech, Rapoo or equivalent)		
65	Computer Mouse wired USB (Logitech, HP or equivalent)		
66	Water Tape (steel) (Hindware, Cera, jaguar etc.)		
67	Water Tape plastic (Polo, Supreme or equivalent) per piece		
68	Room Freshner(Godrej, Odonil) per piece		
69	Handwash per bottle (Dettol, Lifebuoy)		
70	Handwash refill 1000 ml (Dettol, Lifebuoy) per pkt.		
71	Santizer per 100 ml. bottle (Dettol or equivalent)		
72	Sanitizer 5 Ltrs. (Dettol or equivalent)		
73	Doormats per meter		
74	Pendrive 16 GB (HP) per piece		
74	Page marker per pkt		
75	Wooden pencil HB per piece		
76	Staple Pin M-10 (Kangaro)		
77	Staple Pin M-24/6 (Kangaro)		
78	Staple Pin M-23/17 (Kangaro)		
79	Register Books per volume		
80	Calculator (Casio)		
81	Red cloth per meter		
82	Liquid Goodnight mosquito machine with refill		
83	Liquid Goodnight mosquito repellant refill		
84	Mosquito spray		
85	Wall Clock(Ajanta or equivalent)		
86	Milton thermo steel Flip Lid Hot and Cold Flask, 1000 ml, Silver		
87	Calling Bell (branded).		
88	Umbrella Big size (Mahendra Dutt)		
89	Toilet Brush(Branded)		
90	Electric Extension Board (Bajaj, Syska or equivalent)		
91	Computer UPS (Frontech or equivalent)		

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92	Colin glass and surface cleaner 500 ml per bottle		
93	Citronella per bottle		
94	Table Glass (3X2.5) Feet per piece		
95	Florescent highlighter (Faber Casteli or equivalent)		
96	Knife for paper cutting		
97	Scissor		
98	Washing and Ironing for office curtains and towels.		
99	Flex Poster		
100	Black Tap		
101	Ceiling Fan		
102	Stand Fan		
103	JIO Recharge		
104	Cello Tap		
105	Room Heater		
106	Distil Water Bottle for Inverter		
107	Trolley for Inverter		
108	Curtain		
109	Naphthalene		
110	Computer Mouse		
111	Computer Keyboard		
112	Computer Cover		
113	Computer Cartridge Prodot-278		

Price for Printing and binding register:

SL. No.	Description of registers
1	(R) 11 witness Register 200 pages
2	(R) 4 Trial Register 100 pages
3	(R) 3 Criminal Rules and order 200 pages
4	(R) (2)(i) R (2)(ii) (R) (2)(iii) 200 pages
5	(R) 7 warrant imprisonment 50 pages
6	(R) 6 Trial Register for petty cases 100 pages
7	(R) 8 Register Maintenance 50 pages
8	(R)12 Criminal Rules and order Process issue register
9	(R) 10 court fee Register 200 pages
10	Long Pending case Register 100 pages
11	(R) 13 Processes received for issue 200 Pages
12	Court Diary/2021, 750 pages
13	Red Cloth Binding 400 pages
14	Red Cloth Binding 200 pages

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Prices for the items required in Protocol and refreshment:

1	VIP tea set per set (Milton or equivalent)		
2	Drinking Glass per set (Milton)		
3	Tray per piece (Milton or equivalent)		
4	Fulam Gomusa per piece (L=1.30 to 1.85 meter, B=60 cm to 85 cm)		
5	Britiana Nutri choice per pkt.		
6	Fruit juice 1 Ltr. (Tropicana or equivalent)		
7	Roasted cashew nuts (250 gms) per pkt.		
8	Roasted pista (250 gms)		
9	Spoon and Fork per dozen (Milton or equivalent)		
10	Drinking glass cover plate per dozen (Milton)		

Prices for House Keeping:

1	Safai Karmasari		

Note: Intending firms shall have to submit samples for the items against which MRP is not quoted for not being available.

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