# OFFICE OF THE DISTRICT AND SESSIONS JUDGE
# DARRANG, MANGALDAI

## QUOTATION
**Date: 01.04.2026**

Sealed quotations affixing Court Fees Stamp of Rs.8.25 are hereby invited from the local Govt. Registered Firms / Suppliers for supplying of stationary and Electrical articles / Office equipments in the office of the undersigned for the new Financial Year 2026-2027.

The intending firms may submit their Quotation in the office of the undersigned by 5.00 P.M on or before **17/04/2026**.

A copy of list of articles is enclosed.

**General Terms and Conditions** :

1. The quotation should be submitted in sealed envelope marking as "Quotation for supply of Stationary Articles and Office equipments" at the top of the envelope.
2. The rate should be quoted both in figure and words excluding GST / Taxes.
3. Certificate of Tax / GST clearance, Firm Registration Certificate must be annexed with the quotation.
4. The undersigned reserves the right to accept or reject any quotation without assigning any reason.

-Sd-
(R. Bhattacharjee)
District and Sessions Judge
Darrang, Mangaldai

Memo no. DJ(D) 1936 - 38 Date: 01/04/26

Copy to:
1. The System officer, ICT, Darrang, Mangaldai for uploading the above notice in the official website of Darrang Judiciary.
2. Notice Board.
3. Office File.

01.04.2026
District and Sessions Judge
Darrang, Mangaldai
01/04/26

# LIST OF STATIONERY ARTICLES FOR THE FINANCIAL YEAR-2026-27

| Sl. No | Name of articles | Brand | Unit | Bid price (Exclusive of taxes) | | GST to be charged in % |
|---|---|---|---|---|---|---|
| | | | | In figure | In words | |
| 1 | Alpin | Good quality | Per Pkt | | | |
| 2 | Aluminum Trunk (3 ft X 2 ft) | TATA sheet | Per No. | | | |
| 3 | Aluminum Trunk (3.5 ft X 3 ft) | TATA sheet | Per No. | | | |
| 4 | Attendance Register (26 Leaves) | Good quality | Per No. | | | |
| 5 | Ball pen (Pointed) | Good quality | Per No | | | |
| 6 | Binding Register Book (No.6) | Good quality | Per Register book | | | |
| 7 | Binding Register Book (No.8) | Good quality | Per Register book | | | |
| 8 | Binding Register Book (No.10) | Good quality | Per Register book | | | |
| 9 | Binding Register Book (No.12) | Good quality | Per Register book | | | |
| 10 | Binding Register Book (No.16) | Good quality | Per Register book | | | |
| 11 | Binding Register Book (No.20) | Good quality | Per Register book | | | |
| 12 | Binding Register Book (No.40) | Good quality | Per Register book | | | |
| 13 | Binding Register Book (No.50) | Good quality | Per Register book | | | |
| 14 | Black Tape (small size) | Good quality | Per No | | | |
| 15 | Bleaching Powder | Bengle Chemicle | Per KG | | | |
| 16 | Bucket (Plastic)/ big | Good quality | Per No | | | |
| 17 | Bucket (Plastic)/ big | Milton | Per No | | | |
| 18 | Bucket (Plastic)/ medium | Good quality | Per No | | | |
| 19 | Bucket (Plastic)/ medium | Milton | Per No | | | |
| 20 | Calling Bell table | Best Quality | Per No | | | |
| 21 | Candle (Medium) | Good quality | Per Pkt | | | |
| 22 | Cello Tape (big size) | Good quality | Per No | | | |
| 23 | Cello Tape (small size) | Good quality | Per No | | | |
| 24 | Chair Cushion (Foam/Spoon) | Good quality | Per No | | | |
| 25 | Chair Cushion (Simalu Tula) | Good quality | Per No | | | |
| 26 | Chair Cushion Cover (White) | Good quality | Per No | | | |
| 27 | Chair Revolving | Good quality | Per No. | | | |
| 28 | Chair Normal | Good quality | Per No. | | | |
| 29 | Chitranala 100ml | Good quality | Per bottle | | | |
| 30 | Cleaning Mop | Best Quality | Per No. | | | |
| 31 | Clip Board/Hard Board | Good Quality | Per No | | | |
| 32 | Wall Clock Battery | Good Quality | Per No | | | |
| 33 | Cloth Hanger | Normal Quality | Per No | | | |
| 34 | Cloth Hanger | Best Quality | Per No | | | |
| 35 | Cocunut Jharu | Best Quality | Per No | | | |
| 36 | Cocunut Jharu | Best Quality | Per Kg | | | |
| 37 | Colin 500ml | Good quality | Per bottle | | | |
| 38 | Correction Pen (White) | Kores | Per No | | | |
| 39 | size,printing & binding cost) | Good quality | Per No | | | |
| 40 | size,printing & binding cost) | Good quality | Per No | | | |
| 41 | Court Fee (250 leaves) | Good quality | Per No | | | |
| 42 | Cover File | Good quality | Per No | | | |
| 43 | Cup plate | Bone China | Per Pair | | | |
| 44 | Cup plate | General | Per Pair | | | |
| 45 | Date Seal | Best Quality | Per No | | | |

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|---|---|---|---|---|---|---|
| 46 | DFC( Green Paper) | JK | Per ream | | | |
| 47 | DFC( White Paper) | JK | Per ream | | | |
| 48 | Distilled Water | Best Quality | Per liter | | | |
| 49 | Door Curtain | Good Quality | Per Meter | | | |
| 50 | Door Curtain | Best Quality | Per Meter | | | |
| 51 | Door Curtain | General | Per Meter | | | |
| 52 | Door Mate (Cloth) | Best Quality | Per Square feet | | | |
| 53 | Door Mate (Jute) | Best Quality | Per Square feet | | | |
| 54 | Door Mate (Plastic) | Best Quality | Per Square feet | | | |
| 55 | Door Mate (Rubber) | Best Quality | Per Square feet | | | |
| 56 | Drinking Glass | Milton | Per set( 6 Nos) | | | |
| 57 | Drinking Glass | Good quality | Per set( 6 Nos) | | | |
| 58 | Dust Picker Pan | Normal Quality | Per No | | | |
| 59 | Eraser (Rubber) | Normal Quality | Per No | | | |
| 60 | Envelop (10 in. X 3 inc.) | Good quality | Per 100 Nos | | | |
| 61 | Envelop (12 in. X 15 inc.) | Good quality | Per 100 Nos | | | |
| 62 | Envelop (8 in. X 2.5 inc.) | Good quality | Per 100 Nos | | | |
| 63 | F.C. Paper | JK | Per ream | | | |
| 64 | File Board | Good quality | Per No | | | |
| 65 | File Clip(Big) | Good Quality | Per No | | | |
| 66 | File Clip(Medium) | Good Quality | Per No | | | |
| 67 | File Clip(Small) | Good Quality | Per No | | | |
| 68 | File Cover | Good quality | Per No | | | |
| 69 | File Tag | Good quality | Per Bundle (50 tags) | | | |
| 70 | Filter Candle | Milton | Per No | | | |
| 71 | Filter Tap (Plastic) | Good quality | Per No | | | |
| 72 | Filter Tap (steel) | Good quality | Per No | | | |
| 73 | Flask (1 litter) (Steel body) | Milton | Per No | | | |
| 74 | Flask (1.5 litter) (Steel body) | Milton | Per No | | | |
| 75 | Gamosa (Big) Designable | Cotton | Per No | | | |
| 76 | Gamosa (Big) Normal | Cotton | Per No | | | |
| 77 | Gamosa (medium size) | Cotton | Per No | | | |
| 78 | Gell Pen | Good quality | Per No | | | |
| 79 | Glue Stick | Good qulty. | 15g | | | |
| 80 | Good Night liquidator | Good Night | Per bottle | | | |
| 81 | (Mosquitoes killer) | Good Noght | Per set | | | |
| 82 | Guard File | Good quality | Per No | | | |
| 83 | Gum (250 ml) | Good quality | Per bottle | | | |
| 84 | Hand Senitizer | Good quality | Per 250 ml bottle | | | |
| 85 | Hand Senitizer | Good quality | Per 250 ml bottle | | | |
| 86 | Hand Senitizer | Good quality | Per 5 litter gallon | | | |
| 87 | Hand Wash 200ml | Detol | Per bottle | | | |
| 88 | High lighter (Coloured) | Kores | Per No | | | |
| 89 | Ink (blue) 600ml | Chelpark | Per bottle | | | |
| 90 | Ink (blue) 60ml | Chelpark | Per bottle | | | |
| 91 | Ink (blue) 60ml | Parker | Per bottle | | | |
| 92 | Ink Pen (Best Quality) | Parker | Per No | | | |
| 93 | Line Seal | Best Quality | Per Line | | | |
| 94 | Lizol (200ml) | Good Quality | Per bottle | | | |
| 95 | Lock & Key (Big) | General | Per No. | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| 96 | Lock & Key (Big) | Godrej | Per No. | | | |
| 97 | Lock & Key (Medium) | General | Per No. | | | |
| 98 | Lock & Key (Medium) | Godrej | Per No. | | | |
| 99 | Lock & Key (small) | General | Per No. | | | |
| 100 | Lock & Key (Small) | Godrej | Per No. | | | |
| 101 | Marker Pen | Good quality | Per No | | | |
| 102 | Mirror (big size) | Good quality | Per No | | | |
| 103 | Mirror (medium size) | Good quality | Per No | | | |
| 104 | Mug (Plastic) | Milton | Per No | | | |
| 105 | Mug (Plastic) | Good Quality | Per No | | | |
| 106 | Neptholin ball | Good Quality | per packet | | | |
| 107 | Net Curtain (Best Quality) | Cotton | Per Metre | | | |
| 108 | Net Curtain (Good Quality) | Cotton | Per Metre | | | |
| 109 | Office knife | Good Quality | Per No | | | |
| 110 | Pad Ink (50 ml) | Good Quality | Per bottle | | | |
| 111 | Paper Flags (Sticky notes) | Good Quality | per packet | | | |
| 112 | Paper weight | Good Quality | Per No | | | |
| 113 | Pen (White Ink) | Good Quality | Per No | | | |
| 114 | Pen Stand (big size) | Best Quality | Per No | | | |
| 115 | Pen Stand (medium size) | Best Quality | Per No | | | |
| 116 | Peon Book( Half legal size) | Good quality | Per Book | | | |
| 117 | Phenyle (black) | Bengle Chemicle | Per litter | | | |
| 118 | Phenyle (white) | "Cross "brand | Per bottle (500 ml) | | | |
| 119 | Phool Jharu | Good quality | Per No | | | |
| 120 | Photostate Paper(A3) | JK | Per ream | | | |
| 121 | Photostate Paper(A4) 75GSM | JK | Per ream | | | |
| 122 | Photostate Paper(Legal )75GSM | JK | Per ream | | | |
| 123 | Pin Cushion | Good quality | Per No | | | |
| 124 | Plain Register (200 Leaves) for Bail/Sessions register | Good quality | Per No | | | |
| 125 | Plastic File Tray | Good quality | Per No | | | |
| 126 | Process Server Register (150 Leaves) | Good quality | Per No | | | |
| 127 | Punching Maching | Good quality | Per No | | | |
| 128 | Quarter Plates (Laopala) | Good quality | Per No. | | | |
| 129 | Reksin | Good quality | Per No. | | | |
| 130 | Room Freshner | Good quality | Per No. | | | |
| 131 | Room Spray/Hits spray | Good quality | Per No | | | |
| 132 | Round Seal | Best Quality | Per Line | | | |
| 133 | Scissors (Paper Cuttter) | Good quality | Per No | | | |
| 134 | Spoon | Good quality | Per No | | | |
| 135 | Stamp Pad( Big) | Good quality | Per No | | | |
| 136 | Stamp Pad( Medium) | Good quality | Per No | | | |
| 137 | Stamp Pad( Small) | Good quality | Per No | | | |
| 138 | Staple Machine (Big) | Good quality | Per No | | | |
| 139 | Staple Machine (Small) | Good quality | Per No | | | |
| 140 | Staple Machine pin (Big) | Good quality | Per Packet | | | |
| 141 | Staple Machine pin (Small) | Good quality | Per Packet | | | |
| 142 | Steno Book | Good quality | Per Dozen | | | |
| 143 | Steno Pencil | Good quality | Per Packet | | | |
| 144 | Stitch File | Best Quality | Per No | | | |

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|---|---|---|---|---|---|---|
| 145 | Stock Register (300 Leaves) | Good quality | Per No | | | |
| 146 | Table Cloth 4X6 feet | Good quality | Per No | | | |
| 147 | Table Cloth 5X7 feet | Good quality | Per No | | | |
| 148 | Table Glass 10mm | Good quality | Per square Mtr | | | |
| 149 | Table Glass 4mm | Good quality | Per square Mtr | | | |
| 150 | Toilet Brush | Good quality | Per No | | | |
| 151 | Toilet Cleaner (500ml) | Herpic | per 500 ml | | | |
| 152 | Toilet freshner | Odonil | Per pkt | | | |
| 153 | Towel (DCM) Small | Best Quality | Per No | | | |
| 154 | Towel (DCM)/Bombay Dying Big | Best Quality | Per No | | | |
| 155 | Towel (DCM/Bombay Dying) Medium | Best Quality | Per No | | | |
| 156 | Tray | Good quality | Per No | | | |
| 157 | Wall Clock (medium) | (Ajanta) | Per No | | | |
| 158 | Wall Clock Battery | Good Quality | Per No | | | |
| 159 | Washing of curtain(door) | Good Quality | Per No | | | |
| 160 | Washing of curtain(window) | Good Quality | Per No | | | |
| 161 | Waste paper basket (plastic) | Good Quality | Per No | | | |
| 162 | Water Filter (Plastic) | Milton | Per No | | | |
| 163 | Water Filter (Steel) (16 litters) | Milton | Per No | | | |
| 164 | Water Sponge (with cover) | Good quality | Per No | | | |
| 165 | Water Tap (Plastic) | Good Quality | Per No | | | |
| 166 | Water Tap (steel) | Good Quality | Per No | | | |
| 167 | Water Tap (Steel) Basin | Best Quality | Per No | | | |
| 168 | White long cloth | Good quality | Per Meter | | | |
| 169 | White Ribbon (Roll) | Cotton | Per Roll | | | |
| 170 | Window Curtain (Best Quality) | Synthetic | Per Meter | | | |
| 171 | Window Curtain (Best Quality) | Cotton | Per Meter | | | |
| 172 | Window Curtain (Good Quality) | Synthetic | Per Meter | | | |
| 173 | Window Curtain (Good Quality) | Cotton | Per Meter | | | |
| 174 | Window glass | Good quality | Per square Mtr | | | |
| 175 | Wiper (Floor Cleaner) | Best Quality | Per No | | | |
| 176 | Wooden Pencil | ( HB) | Per packet | | | |
| 177 | Wrting Pen (Black / Blue) | Good Quality | Per No | | | |

01.04.2026
District and Sessions Judge
Darrang : Mangaldai
01/04/26

| LIST OF ELECTRICAL ARTICLES/EQUIPMENT FOR THE FINANCIAL YEAR 2026-27 | | | | | | |
|---|---|---|---|---|---|---|
| **Sl. No** | **Name of articles** | **Brand** | **Unit** | **Bid price (Exclusive of Taxes)** | | **GST to be charged in %** |
| | | | | **In figure** | **In words** | |
| 1 | Canon Image Runner 1643i cartridge | Canon | Per No | | | |
| 2 | Capacitor (Fan) | Good Quality | Per No | | | |
| 3 | Calculator (10 digit) | Casio | Per No | | | |
| 4 | Ceiling Fan | Havells | Per No. | | | |
| 5 | Ceiling Fan | Orient | Per No. | | | |
| 6 | Computer Keyboard | HP/logitech | Per No | | | |
| 7 | Computer Mouse | Acer | Per No | | | |
| 8 | Computer Print Cartridge | HP | Per No | | | |
| 9 | Computer Print Cartridge | Lapecare | Per No | | | |
| 10 | Computer Print Cartridge | Canon | Per No | | | |
| 11 | Computer Print Cartridge | Prodot | Per No | | | |
| 12 | Photocopier machine Print Cartridge | HP | Per No. | | | |
| 13 | Photocopier machine Print Cartridge | Canon | Per No. | | | |
| 14 | Electric Kettle | Bajaj | Per No | | | |
| 15 | Electric Kettle | Comptron | Per No | | | |
| 16 | Electric room Heater | Havells | Per No. | | | |
| 17 | Electric room Heater | Bajaj | Per No. | | | |
| 18 | Electronic Ballast | Phillips | Per No | | | |
| 19 | Electronic Calling Bell wired | Good Quality | Per No | | | |
| 20 | Electronic Calling Bell wireless | Good Quality | Per No | | | |
| 21 | Exhaust Fan | Good Quality | Per No | | | |
| 22 | Extension Board (4 pluged, 8 metre long) | Havells | Per No | | | |
| 23 | Extension Board (6 pluged, 12 metre long) | Havells | Per No | | | |
| 24 | Fan Regulator | Good Quality | Per No | | | |
| 25 | Isolator X7 | Havells | Per No | | | |
| 26 | Isolator 63 | Havells | Per No | | | |
| 27 | LED Bulb(6 Watt) | Philips | Per No | | | |
| 28 | LED Bulb(10 Watt) | Philips | Per No | | | |
| 29 | LED Bulb(12 Watt) | Philips | Per No | | | |
| 30 | LED Bulb(20 Watt) | Philips | Per No | | | |
| 31 | LED Tube light set 20 Watt | Phillips | Per set | | | |
| 32 | LED Tube light set 28 Watt | Phillips | Per set | | | |
| 33 | LED Panel light (square surface) | Phillips | Per set | | | |
| 34 | LED Panel light (round surface) | Phillips | Per set | | | |
| 35 | LED Panel light Big size | Phillips | Per set | | | |
| 36 | MCB 32 amp four pole | Hevels/ equivalent | Per No | | | |
| 37 | MCB 16 amp four pole | Hevels/ equivalent | Per No | | | |
| 38 | Pen Drive (16 GB) | HP | Per No | | | |
| 39 | Pen Drive (16 GB) | Kingston | Per No | | | |
| 40 | Pen Drive (32 GB) | HP | Per No | | | |
| 41 | Pen Drive (32 GB) | Kingston | Per No | | | |
| 42 | Pencil Battery (clock) | Eveready | Per No | | | |
| 43 | Pencil Battery (remote) | Eveready | Per No | | | |
| 44 | Photostate Machine Toner | Ricoh | Per No | | | |
| 45 | Photostate Machine Toner (NPG-59) | Canon | Per No | | | |

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|---|---|---|---|---|---|---|
| 46 | Plug | Havells | Per No | | | |
| 47 | Stand Fan (Steel Blade) | Orient | Per No. | | | |
| 48 | Switch | Havells | Per No | | | |
| 49 | Switch starter/Maru | Good Quality | Per No | | | |
| 50 | Stabilizer for AC 1.5 ton | V-Guard | Per No | | | |
| 51 | Stabilizer for AC 1.5 ton | Microtek | Per No | | | |
| 52 | Tube Light Bulb | Phillips | Per No | | | |
| 53 | Tube Light Set | Phillips | Per set | | | |
| 54 | Tube Light Starter | Phillips | Per No | | | |
| 55 | UPS 600VA | Intex | Per No | | | |
| 56 | UPS 600VA | Numeric | Per No | | | |
| 57 | UPS 600VA | Frontech | Per No | | | |
| 58 | UPS Battery (10 minute back up) | General | Per No | | | |
| 59 | Wall Clock (Medium) | Ajanta | Per No | | | |
| 60 | Wall Clock (Big) | Ajanta | Per No | | | |
| 61 | Wall fan | Havells | Per No | | | |
| 62 | Wall Fan | Orient | per no | | | |
| 63 | Water pump (1 HP) | Comptron | Per No | | | |
| 64 | Water pump (1.5 HP) | Comptron | Per No | | | |
| 65 | Wire (Copper) 1.5 mm | Havells | Per Metre | | | |
| 66 | Wire (Copper) 1mm | Havells | Per Metre | | | |
| 67 | Wire (Copper) 4mm | Havells | Per Metre | | | |
| 68 | Wire (Copper) | Good Quality | 1 Roll | | | |
| 69 | Wire (Copper) Flexible | Good Quality | Per Metre | | | |

01.04.2026
District and Sessions Judge
Darrang : Mangaldai