

OFFICE OF THE DISTRICT AND SESSIONS JUDGE
DARRANG, MANGALDAI

QUOTATION

Dt.: 04.10.2024

Sealed quotations affixing Court Fees Stamp of Rs. 8.25 are hereby invited from the local Govt. registered Firms/ Suppliers for Supply of stationery and Electrical articles/Office equipments in the office of the undersigned for the remaining month of the Financial Year 2024-25. The intending firms may submit their Quotation on or before **24.10.2024** in the office of undersigned during office hours.

A copy of list of articles is enclosed.

General Terms and Conditions :

1. The quotation should be submitted in sealed envelop marking as "Quotation for supply of Stationary articles and Office equipments" at the top of the envelop.
2. The rate should be quoted both in figure and words excluding GST/Taxes.
3. Certificate of Tax/GST clearance, Firm Registration certificate must be annexed with the quotation.
4. The undersigned reserves the right to accept or reject any quotation without assigning any reason.

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Abhijit Bhattacharyya
District and Sessions Judge
Darrang, Mangaldai

Memo no. DJ(D) 7072-74

Date: 04/10/2024

Copy to:

1. The System officer, ICT, Darrang, Mangaldai for uploading the above notice in the official website of Darrang Judiciary.
2. Notice Board.
3. Office File.

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District and Sessions Judge
Darrang, Mangaldai

LIST OF ELECTRICAL ARTICLES/EQUIPMENT FOR THE FINANCIAL YEAR 2024-25

Sl. No	Name of articles	Brand	Unit	Bid price (Exclusive of Taxes)		GST to be charged in %
				In figure	In words	
1	Canon ImageRunner 1643i cartridge	Canon	Per No			
2	Capacitor (Fan)	Good Quality	Per No			
3	Calculator (10 digit)	Casio	Per No			
4	Ceiling Fan	Havells	Per No.			
5	Ceiling Fan	Orient	Per No.			
6	Computer Keyboard	HP/logitech	Per No			
7	Computer Mouse	Acer	Per No			
8	Computer Print Cartrige	HP	Per No			
9	Computer Print Cartrige	Lapecare	Per No			
10	Computer Print Cartrige	Canon	Per No			
11	Computer Print Cartrige	Prodot	Per No			
12	Electric Kettle	Bajaj	Per No			
13	Electric Kettle	Comptron	Per No			
14	Electric room Heater	Havells	Per No.			
15	Electric room Heater	Bajaj	Per No.			
16	Electronic Ballast	Phillips	Per No			
17	Electronic Calling Bell wired	Good Quality	Per No			
18	Electronic Calling Bell wireless	Good Quality	Per No			
19	Exhaust Fan	Good Quality	Per No			
20	Extension Board (4 plugged, 8 metre long)	Havells	Per No			
21	Extension Board (6 plugged, 12 metre long)	Havells	Per No			
22	Fan Regulator	Good Quality	Per No			
23	Isolator X7	Havells	Per No			
24	Isolator 63	Havells	Per No			
25	LED Bulb(6 Watt)	Philips	Per No			
26	LED Bulb(10 Watt)	Philips	Per No			
27	LED Bulb(12 Watt)	Philips	Per No			
28	LED Bulb(20 Watt)	Philips	Per No			
29	LED Tube light set 20 Watt	Phillips	Per set			
30	LED Tube light set 28 Watt	Phillips	Per set			
31	LED Panel light (square surface)	Phillips	Per set			
32	LED Panel light (round surface)	Phillips	Per set			
33	LED Panel light Big size	Phillips	Per set			
34	MCB 32 amp four pole	Hevels/ equivalent	Per No			
35	MCB 16 amp four pole	Hevels/ equivalent	Per No			
36	Pen Drive (16 GB)	HP	Per No			
37	Pen Drive (16 GB)	Kingston	Per No			
38	Pen Drive (32 GB)	HP	Per No			
39	Pen Drive (32 GB)	Kingston	Per No			
40	Pencil Battery (clock)	Eveready	Per No			
41	Pencil Battery (remote)	Eveready	Per No			

42	Photostate Machine Toner	Ricoh	Per No			
43	Photostate Machine Toner (NPG-59)	Canon	Per No			
44	Plug	Havells	Per No			
45	Stand Fan (Steel Blade)	Orient	Per No.			
46	Switch	Havells	Per No			
47	Switch starter/Maru	Good Quality	Per No			
48	Stabilizer for AC 1.5 ton	V-Guard	Per No			
49	Stabilizer for AC 1.5 ton	Microtek	Per No			
50	Tube Light Bulb	Phillips	Per No			
51	Tube Light Set	Phillips	Per set			
52	Tube Light Starter	Phillips	Per No			
53	UPS 600VA	Intex	Per No			
54	UPS 600VA	Numeric	Per No			
55	UPS 600VA	Frontech	Per No			
56	UPS Battery (10 minute back up)	General	Per No			
57	Wall Clock (Medium)	Ajanta	Per No			
58	Wall Clock (Big)	Ajanta	Per No			
59	Wall fan	Havells	Per No			
60	Wall Fan	Orient	per no			
61	Water pump (1 HP)	Comptron	Per No			
62	Water pump (1.5 HP)	Comptron	Per No			
63	Wire (Copper) 1.5 mm	Havells	Per Metre			
64	Wire (Copper) 1mm	Havells	Per Metre			
65	Wire (Copper) 4mm	Havells	Per Metre			
66	Wire (Copper)	Good Quality	1 Roll			
67	Wire (Copper) Flexible	Good Quality	Per Metre			

LIST OF STATIONERY ARTICLES FOR THE FINANCIAL YEAR-2024-25

SI. No	Name of articles	Brand	Unit	Bid price (Exclusive of taxes)		GST to be charged in %
				In figure	In words	
1	Alpin	Good quality	Per Pkt			
2	Aluminum Trunk (3ft X 2ft)	TATA sheet	Per No.			
3	Attendance Register (26 Leaves)	Good quality	Per No.			
4	Ball pen (Pointed)	Good quality	Per No			
5	Binding Register Book (No.10)	Good quality	Per Register book			
6	Binding Register Book (No.12)	Good quality	Per Register book			
7	Binding Register Book (No.16)	Good quality	Per Register book			
8	Binding Register Book (No.20)	Good quality	Per Register book			
9	Binding Register Book (No.40)	Good quality	Per Register book			
10	Binding Register Book (No.50)	Good quality	Per Register book			
11	Binding Register Book (No.6)	Good quality	Per Register book			
12	Binding Register Book (No.8)	Good quality	Per Register book			
13	Black Tape (small size)	Good quality	Per No			
14	Bleaching Powder	Bengle Chemicle	Per KG			
15	Bucket (Plastic)/ big	Good quality	Per No			
16	Bucket (Plastic)/ big	Milton	Per No			
17	Bucket (Plastic)/ medium	Good quality	Per No			
18	Bucket (Plastic)/ medium	Milton	Per No			
19	Calling Bell table	Best Quality	Per No			
20	Candle (Medium)	Good quality	Per Pkt			
21	Cello Tape (big size)	Good quality	Per No			
22	Cello Tape (small size)	Good quality	Per No			
23	Chair Cushion (Foam/Spoon)	Good quality	Per No			
24	Chair Cushion (Simalu Tula)	Good quality	Per No			
25	Chair Cushion Cover (White)	Good quality	Per No			
26	Chitranaala 100ml	Good quality	Per bottle			
27	Cleaning Mop	Best Quality	Per No.			
28	Clip Board/Hard Board	Good Quality	Per No			
29	Cloth Hanger	Normal Quality	Per No			
30	Cloth Hanger	Best Quality	Per No			
31	Cocunut Jharu	Best Quality	Per No			
32	Cocunut Jharu	Best Quality	Per Kg			
33	Coolin 500ml	Good quality	Per bottle			
34	Correction Pen (White)	Kores	Per No			
35	Court Diary (200 leaves,Legal size,printing & binding cost)	Good quality	Per No			
36	Court Diary (400 leaves,Legal size,printing & binding cost)	Good quality	Per No			
37	Court Fee (250 leaves)	Good quality	Per No			
38	Cover File	Good quality	Per No			
39	Cup plate	Bone China	Per Pair			
40	Cup plate	General	Per Pair			
41	Date Seal	Best Quality	Per No			

42	DFC(Green Paper)	JK	Per ream			
43	DFC(White Paper)	JK	Per ream			
44	Distil Water	Best Quality	Per liter			
45	Door Curtain	Good Quality	Per Meter			
46	Door Curtain	Best Quality	Per Meter			
47	Door Curtain	General	Per Meter			
48	Door Mate (Cloth)	Best Quality	Per Square feet			
49	Door Mate (Jute)	Best Quality	Per Square feet			
50	Door Mate (Plastic)	Best Quality	Per Square feet			
51	Door Mate (Rubber)	Best Quality	Per Square feet			
52	Drinking Glass	Milton	Per set(6 Nos)			
53	Drinking Glass	Good quality	Per set(6 Nos)			
54	Dust Picker Pan	Normal Quality	Per No			
55	Envelop (10 in. X 3 inc.)	Good quality	Per 100 Nos			
56	Envelop (12 in. X 15 inc.)	Good quality	Per 100 Nos			
57	Envelop (8 in. X 2.5 inc.)	Good quality	Per 100 Nos			
58	F.C. Paper	JK	Per ream			
59	File Board	Good quality	Per No			
60	File Clip(Big)	Good Quality	Per No			
61	File Clip(Medium)	Good Quality	Per No			
62	File Clip(Small)	Good Quality	Per No			
63	File Cover	Good quality	Per No			
64	File Tag	Good quality	Per Bundle (50 tags)			
65	Filter Candle	Milton	Per No			
66	Filter Tap (Plastic)	Good quality	Per No			
67	Filter Tap (steel)	Good quality	Per No			
68	Flask (1 litter) (Steel body)	Milton	Per No			
69	Flask (1.5 litter) (Steel body)	Milton	Per No			
70	Gamosa (Big) Designable	Cotton	Per No			
71	Gamosa (Big) Normal	Cotton	Per No			
72	Gamosa (medium size)	Cotton	Per No			
73	Gell Pen	Good quality	Per No			
74	Glue Stick	Good qulty.	15g			
75	Good Night liquidator	Good Night	Per bottle			
76	Good Night liquidator with machine (Mosquitoes killer)	Good Noght	Per set			
77	Guard File	Good quality	Per No			
78	Gum (250 ml)	Good quality	Per bottle			
79	Hand Senitizer	Good quality	Per 250 ml bottle			
80	Hand Senitizer	Good quality	Per 250 ml bottle			
81	Hand Senitizer	Good quality	Per 5 litter gallon			
82	Hand Wash 200ml	Detol	Per bottle			
83	High lighter (Coloured)	Kores	Per No			
84	Ink (blue) 600ml	Chelpark	Per bottle			
85	Ink (blue) 60ml	Chelpark	Per bottle			
86	Ink (blue) 60ml	Parker	Per bottle			
87	Ink Pen (Best Quality)	Parker	Per No			

88	Line Seal	Best Quality	Per Line			
89	Lizol (200ml)	Good Quality	Per bottle			
90	Lock & Key (Big)	General	Per No.			
91	Lock & Key (Big)	Godrej	Per No.			
92	Lock & Key (Medium)	General	Per No.			
93	Lock & Key (Medium)	Godrej	Per No.			
94	Lock & Key (small)	General	Per No.			
95	Lock & Key (Small)	Godrej	Per No.			
96	Marker Pen	Good quality	Per No			
97	Mirror (big size)	Good quality	Per No			
98	Mirror (medium size)	Good quality	Per No			
99	Mug (Plastic)	Milton	Per No			
100	Mug (Plastic)	Good Quality	Per No			
101	Neptholin ball	Good Quality	per packet			
102	Net Curtain (Best Quality)	Cotton	Per Metre			
103	Net Curtain (Good Quality)	Cotton	Per Metre			
104	Office knife	Good Quality	Per No			
105	Pad Ink (50 ml)	Good Quality	Per bottle			
106	Paper Flags (Sticky notes)	Good Quality	per packet			
107	Paper weight	Good Quality	Per No			
108	Pen Stand (big size)	Best Quality	Per No			
109	Pen Stand (medium size)	Best Quality	Per No			
110	Peon Book(Half legal size)	Good quality	Per Book			
111	Phenyle (black)	Bengle Chemicle	Per litter			
112	Phenyle (white)	"Cross "brand	Per bottle (500 ml)			
113	Phool Jharu	Good quality	Per No			
114	Photostate Paper(A3)	JK	Per ream			
115	Photostate Paper(A4) 75GSM	JK	Per ream			
116	Photostate Paper(Legal)75GSM	JK	Per ream			
117	Pin Cushion	Good quality	Per No			
118	Plain Register (200 Leaves) for Bail/Sessions register	Good quality	Per No			
119	Plastic File Tray	Good quality	Per No			
120	Process Server Register (150 Leaves)	Good quality	Per No			
121	Punching Maching	Good quality	Per No			
122	Quarter Plates (Laopala)	Good quality	Per No.			
123	Reksin	Good quality	Per No.			
124	Room Freshner	Good quality	Per No.			
125	Room Spray/Hits spray	Good quality	Per No			
126	Round Seal	Best Quality	Per Line			
127	Scissors (Paper Cuttter)	Good quality	Per No			
128	Stamp Pad(Big)	Good quality	Per No			
129	Stamp Pad(Medium)	Good quality	Per No			
130	Stamp Pad(Small)	Good quality	Per No			
131	Staple Machine (Big)	Good quality	Per No			
132	Staple Machine (Small)	Good quality	Per No			
133	Staple Machine pin (Big)	Good quality	Per Packet			

134	Staple Machine pin (Small)	Good quality	Per Packet			
135	Steno Book	Good quality	Per Dozen			
136	Steno Pencil	Good quality	Per Packet			
137	Stitch File	Best Quality	Per No			
138	Stock Register (300 Leaves)	Good quality	Per No			
139	Table Cloth 4X6 feet	Good quality	Per No			
140	Table Cloth 5X7 feet	Good quality	Per No			
141	Table Glass 10mm	Good quality	Per square Mtr			
142	Table Glass 4mm	Good quality	Per square Mtr			
143	Toilet Brush	Good quality	Per No			
144	Toilet Cleaner (500ml)	Herpic	per 500 ml			
145	Toilet freshner	Odonil	Per pkt			
146	Towel (DCM) Small	Best Quality	Per No			
147	Towel (DCM)/Bombay Dying Big	Best Quality	Per No			
148	Towel (DCM/Bombay Dying) Medium	Best Quality	Per No			
149	Tray	Good quality	Per No			
150	Washing of curtain(door)	Good Quality	Per No			
151	Washing of curtain(window)	Good Quality	Per No			
152	Waste paper basket (plastic)	Good Quality	Per No			
153	Water Filter (Plastic)	Milton	Per No			
154	Water Filter (Steel) (16 litters)	Milton	Per No			
155	Water Sponge (with cover)	Good quality	Per No			
156	Water Tap (Plastic)	Good Quality	Per No			
157	Water Tap (steel)	Good Quality	Per No			
158	Water Tap (Steel) Basin	Best Quality	Per No			
159	White long cloth	Good quality	Per Meter			
160	White Ribbon (Roll)	Cotton	Per Roll			
161	Window Curtain (Best Quality)	Synthetic	Per Meter			
162	Window Curtain (Best Quality)	Cotton	Per Meter			
163	Window Curtain (Good Quality)	Synthetic	Per Meter			
164	Window Curtain (Good Quality)	Cotton	Per Meter			
165	Window glass	Good quality	Per square Mtr			
166	Wiper (Floor Cleaner)	Best Quality	Per No			
167	Wooden Pencil	(HB)	Per packet			