

**PROCEEDINGS OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE ::AT::
SIDDIPET**

Dis. No. 2664/2025

Dt. 03-11-2025

C I R C U L A R

It is hereby informed that the Hon'ble Court for the State of Telangana has issued Notification No.7/2025, dt.02.01.2025, inviting applications through online for direct recruitment to the posts of Record Assistant, as per the Telangana Judicial Ministerial and Subordinate Service Rules, 2018 and declared the hall ticket numbers of the provisionally selected candidates for appointment to the posts of Record Assistant vide Notification No.7/2025, dt.18.09.2025.

The Hon'ble High Court vide ROC.No.789/2025-RC, dt.25.10.2025, directed this unit to complete verification of their eligibility to the post, such as, the Education Qualifications, age limit, caste/category in respect of reserved candidates and local status etc., as mentioned in the notification. The Hon'ble High Court has furnished the list of Candidates for certificate verification on 14.11.2025 and 15.11.2025.

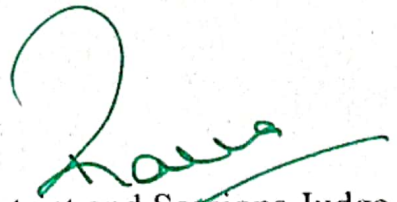
Therefore, the undersigned fixed the schedule for the following candidates mentioned below for verification of the Certificates. The following Candidates are hereby directed to appear before the undersigned at District Court Complex, Siddipet on 14.11.2025 at 10.00 AM.

Date: 14.11.2025 (For the Post of Record Assistant)

S.No.	Name of the Candidate	Hall Ticket No.	Phone Number	Email ID
1	Merugu Manohar Reddy	258707435	8374941591	merugumanoharreddy@gmail.com
2	Nangunoori Jyothi	258709066	9493190805	jjyoti.upparapelli@gmail.com
3	Nampally Bhanuchander	258704715	9542700685	bhanupawan7795@gmail.com
4	Jengit Mounika	258709737	9912389346	dargaiah52@gmail.com

**DOCUMENTS TO BE SUBMITTED AT THE TIME OF CERTIFICATE
VERIFICATION**

- a) Original certificates of academic qualifications, such as, marks lists, pass certificates, certificate evidencing date of birth, latest community certificate issued by the competent authority in case of SCs., STs., and BCs., and latest Economically Weaker Section(EWS) Certificate issued by the competent authority in respect of EWS candidate.
- b) The certificate in respect of BCs, shall show specifically the classification of the group.
- c) Two sets of Photostat copies of certificates duly attested by the Gazetted Officer are to be submitted at the time of verification of the certificates.
- d) The Other Backward Class (OBC) Certificates will not be considered.
- e) Discharge Certificate for Ex-servicemen candidates.
- f) Certificate in respect of Local candidates in terms of The Telangana Public Employment(Organization of Local Cadres And Regulation Of Direct Recruitment) Order, 2018,Vide G.O.Ms.No.124, General Administration (SPF-MC) Department, dt:30.08.2018, as specified in the General Instructions hereunder. If certificates in proof of local candidature are not in accordance with these instructions, the applicant will be treated as non-local.
- g) In case of Differently-abled Persons, the certificate issued by the Medical Board specifying the nature of disability and percentage of disability.
- h) No-objection Certificate from Employer (if employed anywhere).


Prl. District and Sessions Judge,
Siddipet.

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To:

1. Notice Board, District Court Complex, Siddipet.
2. Incharge e-courts section for uploading on official District Court website.