

Office of the Principal District & Sessions Judge, East Singhbhum at Jamshedpur

NOTICE

Advertisement No. 01/2026

As per direction, it is hereby noticed that in view of the provision of Rule 14 of "The Jharkhand State Civil Courts' Officers and Staffs (Recruitment, Promotion, Transfer and other Service Conditions) Rules, 2018" application is invited from the eligible employee of Group-C and Group-D of this Judgeship for filling up the vacant posts, as detailed below, by appointment to the posts of Assistant (Grade-III) from process server, Daftari, Driver and other posts of Group-D viz. Peon, Treasury Messenger, Night Guard, Xerox-cum-Generator Operator, Mali and Sweeper and also by appointment to the post of Process Server from Daftari, Driver and other posts of Group-D in this Judgeship by way of promotion through the required departmental examinations.

by way of promotion from process server, Daftari, Driver and other posts of Group-D viz. Peon, Treasury Messenger, Night Guard, Xerox-cum-Generator Operator, Mali and Sweeper and also promotion to the post of process server from Daftari, Driver and other posts of Group-D in this Judgeship.

1. **Three (03)** posts of Assistant (Grade-III) of Group-C by way of promotion from the posts of Group-D viz. Peon, Treasury Messenger, Night Guard, Xerox-cum-Generator Operator, Mali and Sweeper, *having experience of three years in such post of Group-D.*
2. **Eight (08)** posts of Assistant (Grade-III) of Group-C by way of promotion from the posts of Process Server, Daftari and Driver, *having experience of three years in such post.*
3. **One (01)** post of Process Server of Group-C by way of promotion from the posts of Group-D viz. Peon, Treasury Messenger, Night Guard, Xerox-cum-Generator Operator, Mali and Sweeper, *having experience of three years in such post of Group-D.*



Appointment to the post of Assistant (Grade-III) of Group-C shall be made by way of promotion among the employees of Group-C and Group-D of this Judgeship, having the experience of three years in their respective post, through limited examination based on examination for screening of eligible candidates by conducting written test, computer operating proficiency test and Interview as prescribed by the "Selection Committee of the District Court".

Appointment to the post of Process Server (Group-C) shall be made by way of promotion among the employees viz. Daftari, Driver and other posts of Group-D of this Judgeship, having the experience of three years in their respective post, through limited examination on the basis of written test, their service record and interview conducted by the "Selection Committee of the District Court" in order of merit as may be specified by the regulation.

Eligibility for candidature for the post of Assistant (Grade-III) of Group-'C', having pay scale of Rs. 25,500 - 81,100, (Level- 4) (Grade Pay Rs. 2400), happens to be Graduation in any subject from a recognized University with essentiality of knowledge of Computer Operation.

Eligibility for candidature for the post of Process Server of Group-C, having pay scale of Rs. 19,900-63,200 (Grade Pay Rs. 1900), is Matriculation or equivalent with essentiality of basic knowledge of Computer Operation.

Under the above circumstances and as directed, the eligible candidates, who is possessing the required educational qualification and and having experience of three years in their present post as mentioned above against the respective post of *Assistant (Grade-III)* and *Process Server*, are hereby noticed to submit application(s) in prescribed format viz. Format-A and Format-B separately for the post of Assistant (Grade-III) and Process Server, if desired so, along with copy of the required testimonials to the undersigned latest by **10.07.2026**.

Any staff, who has concealed his/her educational qualification at the time of his/her basic appointment shall not apply as such employee will not be permitted to participate in any such examination.

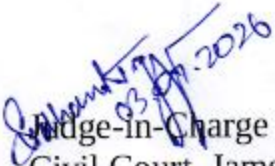
Dated, Jamshedpur
The 3rd July, 2026.

Sd/- Sidhant Tigga
Judge-in-Charge (Admn)
Civil Court, Jamshedpur

Memo No. 2893-2896 /Gen., dated Jamshedpur the 3rd July, 2026.

As directed, copy forwarded to :

1. Sri Anand Mani Tripathi, District & Addl. Sessions Judge-II-cum-Chairman, Examination Committee, Jamshedpur
2. The Judge-in-Charge (Admn), Civil Court, Jamshedpur
for information and needful.
3. The Judge-in-Charge (Nazarat), Civil Court, Jamshedpur/Ghatshila
for display of the aforesaid Advertisement on the respective Notice Board
of Civil Court at Jamshedpur/Ghathsila.
4. The System Officer/D.S.A., Civil Court, Jamshedpur
for uploading this Advertisement on the website of this Judgeship.


Judge-in-Charge (Admn)
Civil Court, Jamshedpur

03.07.2026

Judgeship of East Singhbhum at Jamshedpur

**Application Form for appearing in the Limited Examination-2026 for Promotion
from Group-C & Group-D to the post of Assistant (Grade-III) of Group-C.**

(Format-A)

(To be duly filled-up)

To,

The Principal District & Sessions Judge,
East Singhbhum at Jamshedpur.

Through,

The Judge-in-Charge (Administration),
Civil Court, Jamshedpur.

Self attested recent
passport size Photo
graph to be pasted
here

1. Name of the Candidate/Employee :
2. Present designation :
3. Date of Joining in present Service :
4. Date of Birth :
5. Father's Name :
6. Educational Qualification :
(Mention the name of University/Institution
and Year of Passing. Also attach self attested
copy of certificates)
7. Extra Qualification, Whether knowledge
of Typewriting/Computer Opearting :
8. Permanent Address :
9. Present Address :
10. Declaration : I declare that all the information and details given in this application is true
and correct to the best of my knowledge. I understand that any information and details
given by me in any respect as above is found false and incorrect, then my candidature
shall be cancelled.

Place :

Date :

Signature of
Employee (Candidate)

Judgeship of East Singhbhum at Jamshedpur

Application Form for appearing in the Limited Examination-2026 for Promotion from Group-C & Group-D to the post of Process Server (Group-C).

(Format-B)

(To be duly filled-up)

To,

The Principal District & Sessions Judge,
East Singhbhum at Jamshedpur.

Through,

The Judge-in-Charge (Administration),
Civil Court, Jamshedpur.

Self attested recent
passport size Photo
graph to be pasted
here

1. Name of the Candidate/Employee :
2. Present designation :
3. Date of Joining in present Service :
4. Date of Birth :
5. Father's Name :
6. Educational Qualification :
(Mention the name of University/Institution
and Year of Passing. Also attach self attested
copy of certificates)
7. Extra Qualification, Whether knowledge
of Typewriting/Computer Opearting :
8. Permanent Address :
9. Present Address :
10. Declaration : I declare that all the information and details given in this application is true
and correct to the best of my knowledge. I understand that any information and details
given by me in any respect as above is found false and incorrect, then my candidature
shall be cancelled.

Place :

Date :

Signature of
Employee (Candidate)