

REQUISITION FOR RECORDS

No

District

In the Court of

at

Civil Jurisdiction

Under the Provisions of Order XIII, R 10 (1) C.C.P. § it is hereby ordered
In the circumstances set forth below ‡

that the* be requested to forward the record of Suit
Case

no of decided by on the

.....day of.....20 , to this Court by†

Date

Presiding Officer

* Where Court sends for Record of its own motion.

† Here insert title of addressee.

‡ Here insert definite Date.

‡ EXAMPLES.

(A) On an application by Banshi Dass, Plaintiff, for review or re-hearing

(B) On an application by Jagannath Saha, decree-holder, in Execution
Case no. of this Court.

Note :- For each record or Paper a separate requisition is necessary.
This requisition will be used as the removal slip in the Record room.