OFFICE OF THE SESSIONS JUDGE
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NOTIFICATION DIS.NO6017/2026/SJ/Adm/HYD/PR.No.311/2026 Dt: 8-10-2026

NOTIFICATION

Sub:- COURTS – Criminal Courts – Special Judicial Magistrates of Second Class– Notification of vacancies of Court Assistants and Court Attendants in the Unit of the Sessions Judge – Applications for appointment – Called for - Regarding.

Ref:- 1. G.O.Ms.No. 1494 Law (LA & J Courts-A) Department, dt. 22-1-1997.
2. G.O.Ms.No. 35 Law (LA & J Courts-A) Department, dt. 22-1-1997.
3. G.O.Ms.No. 275 Law (LA & J Courts-A) Department, dt. 7-11-1997.
4. Hon'ble High Court's ROC.No.2589/E1/1995, dt.6-1-2001 with guide lines.
5.G.O.Rt.No.1761 Law (LA&J Home Courts.C) Department, dt.1-8-2013.

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It is hereby notified that (03) vacancies for the post of Court Assistant and (03) posts of Court Attendants in the Special Judicial Magistrate of Second Class are vacant in the Unit of Sessions Judge, Hyderabad in the following Courts :

COURT ASSISTANT:

Sl.No.	Name of the Court where Vacancy Exists	No. of Posts	Monthly Consolidated Honorarium
1	II Spl. Judicial Magistrate of Second Class, Hyderabad.	**1**	**Rs.5,000/- (Five thousand only)**
2	V Spl. Judicial Magistrate of Second Class, Hyderabad.		
3	XV Spl. Judicial Magistrate of Second Class, Secunderabad.	**1**	
	TOTAL	**3**	

COURT ATTENDANT:

Sl.No.	Name of the Court where Vacancy Exists	No. of Posts	Monthly Consolidated Honorarium
1	I Spl. Judicial Magistrate of Second Class, Hyderabad.	**1**	**Rs. 3,000/- (three thousand only)**
2	XIV Spl. Judicial Magistrate of Second Class, Secunderabad.	**1**	
3	XVI Spl.Judicial Magistrate of Second Class, Secunderabad	**1**	
	TOTAL	**3**	

The eligible persons according to the qualifications given below shall send their applications along with attestation forms in duplicate together with their BIODATA to this office **by 31 -10-2026.**

QUALIFICATIONS FOR THE POST OF COURT ASSISTANT:

1. Must have passed Intermediate Examination conducted by State Board of Intermediate Education or any equivalent Examination.

2. Any retired persons who held a post of Junior Assistant, Examiner, Typist, Copyist in Judicial Ministerial Service or in High Court Service are also eligible for Appointment as Court Assistant.

3. In addition to the above qualification, preference will be given to the persons having previous experience, preferably in Judicial and quasi-Judicial Organisation, knowledge in Computer operation.

QUALIFICATIONS FOR THE POST OF COURT ATTENDANT:

1. Must have passed **VII Class Examination**.

2. Any retired person who held the post of Attender, Process Server or in any other post in the last grade service in the Subordinate Courts or in the High Court Service are also eligible for appointment as Court Attendant.

AGE LIMIT FOR BOTH POSTS:

1.Must have not completed 44 years of age and must have completed 18 years of age as on 01-07-2026.

2. The relaxation of maximum age limit in 5 years in respect of Scheduled Casts/Scheduled Tribes and Backward Class candidate an 10 years in respect of Physically handicapped candidate. Relaxation of maximum age limit for Ex-Service men will be as per Rule 12(1) of A.P. State and Subordinate Service Rules, 1996.

FOR RETIRED EMPLOYEES:

The appointments for the posts of Court Assistants and Court attendants shall be for a period of two years or 65 years of age whichever is earlier and if the work of the person hold the said posts in satisfactory, such persons may be considered for re-appointment subject to age restriction for the subsequent period, on his/her application.

INELIGIBILITY:

Any employee, who has taken voluntary retirement on the ground of medical Invalidation, retired on compulsory retirement from service, dismissed or removed from service shall not be eligible for the appointment of Court Assistant or Court Attendant.

TERMS AND CONDITIONS:

1. The Court Assistant and Court Attendants are eligible for 15 days of C.Ls per every calendar year. The Concerned Spl. Judicial Magistrate of Second Class is authorized to sanction casual leave to the Court Assistant and Court Attendants.
2. The Sessions Judge is competent to take disciplinary action against the Erring persons working as Court Assistants and Court Attendants on the report submitted by the concerned Special Judicial Magistrate of Second Class or otherwise.
3. The Sessions Judge is competent to terminate the service of any person working in the post of Court Attendants and Court Assistant at any time, if the work is not generally satisfactory or there is any physical disability or on the grounds of Misconduct or negligence subject however to giving opportunity of making Representation in the last mentioned event Viz., misconduct or negligence.
4. The Court Assistant shall be paid Rs.5,000/- per month(honorarium) and Court Attendant shall be paid Rs.3,000/- per month(honorarium) as prescribed by the Government from time to time.

FITNESS:

The candidate should be physically and mentally fit to hold the post and produce a certificate issued by Government doctor.

SESSIONS JUDGE,
HYDERABAD.

Sessions Judge
Hyderabad

To

1. All the Judicial Officers of the Unit.
2. The Chief Judge, City Civil Court, Hyderabad with request to display on Notice Board and for vide circulation.
3. The Prl Special Judge for CBI Cases, Hyderabad with request to display on Notice Board and for vide circulation.
4. The Chief Judge, City Civil Courts, Sec'bad
5. The Chief Judge, City Small Causes, Hyderabad
6. The District & Sessions Judge, Ranga Reddy District, for display on Notice Board and for vide circulation.
8. The Bar Association, Criminal Courts, Hyderabad.
9. Notice Board of this office.

Copy submitted to : The Registrar General,
High Court for the state of Telangana,
Hyderabad.