OFFICE OF THE SESSIONS JUDGE
GROUND FLOOR, RED HILLS, NAMPALLY, HYDERABAD-04
(hyd.msj-ts@indiancourts.nic.in, msjcourts@gmail.com)
Telephone No. 040 23442467, 04023442467

Dis.No.5351/Adm/SJ/Hyd/2026 Dt. 15/09/2026

OFFICIAL MEMORANDUM

Sub: PUBLIC SERVICES – Special Grade Increments to the staff members of the Unit of Sessions Judge, Hyderabad for i)Special Grade Post Scale on completion of **(06)** ii)Special Promotion Post Scale 1-A/ Special Adhoc Promotion Post Scale 1-A on completion of **(12)** years iii)Special Promotion Post Scale 1-B/ Special Adhoc Promotion Post Scale 1-B on completion of **(18)** years & iv)Special Adhoc Promotion Post Scale- II on completion of **(24)** years incremental service in a particular Post – Information – Called-for - Regarding.

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All the Judicial Officers in this Unit are requested to send the service particulars of the employees as on 01-09-2026 Category Wise, as per the entries in the Service Register, in the prescribed proforma appended herewith along with copies of their Service Registers extract, for selection to the Special Promotion Post Scales on completion of 6/12/18/24 years of incremental service in a particular post, by **03-10-2026**, duly certified by the Superintendent/C.M.O of the Court concerned.

Sessions Judge,
Hyderabad.
Sessions Judge
Hyderabad

Encl (4) sheets.
Proformas.

To:
All the Judicial Officers,
Unit of Sessions Judge,
Hyderabad.
} through email

Copy to
The District System Administrator of the Court
Of the Sessions Judge, Hyderabad
(with a direction to place the same in the official website)

ANNEXURE-I

OFFICE OF THE SESSIONS JUDGE, HYDERABAD

LIST SHOWING THE NAME OF THE EMPLOYEES WORKING IN THE UNIT OF SESSIONS JUDGE :: HYDERABAD WHO ARE APPOINTED TO SPECIAL GRADE POST SCALE ON COMPLETION OF **(06)** IN A PARTICULAR POST /SAME POST AS ON 01-09-2026)

(AS PER GO Ms.No. 65 FINANCE (HRM.IV) DEPARTMENT DT.17-06-2021)

Sl No	Name and Designation	Name of the Court in which working	Date of appointment to the present post	Date of completion of 6 years of incremental service	Period of EOL	Present Pay and Scale of pay as on the date of Col.No.5	Pay to be fixed / scale of pay as on the date of Col.No.5	Signature of the candidate
1	2	3	4	5	6	7	8	9
1								

SIGNATURE OF JUDICIAL OFFICER

Certificate by Superintendent/ C.M.O

Certified that I have verified the Service Registers and above said information is true and correct

Superintendent/C.M.O

ANNEXURE-II

OFFICE OF THE SESSIONS JUDGE, HYDERABAD

LIST SHOWING THE NAME OF THE EMPLOYEES WORKING IN THE UNIT OF SESSIONS JUDGE :: HYDERABAD WHO ARE APPOINTED TO SPECIAL PROMOTION POST SCALE 1-A/ SPECIAL ADHOC PROMOTION POST SCALE 1-A ON COMPLETION OF **(12)** YEARS INCREMENTAL SERVICE IN A PARTICULAR POST /SAME POST AS ON 01-09-2026

(AS PER GO Ms.No. 65 FINANCE (HRM.IV) DEPARTMENT DT.17-06-2021)

Sl No	Name and Designation	Name of the Court in which working	Date of appointment to the present post	Date of completion of 6 years of incremental service	Date of completion of 12 years of incremental service	Name & Dt. of passing of Deptl. Test	Period of EOL	Present Pay and Scale of pay as on the date of Col.No.6	Pay to be fixed / scale of pay as on the date of Col.No.6	Signature of the candidate
1	2	3	4	5	6	7	8	9	10	11
1										

SIGNATURE OF JUDICIAL OFFICER

Certificate by Superintendent/ C.M.O

Certified that I have verified the Service Registers and above said information is true and correct

Superintendent/C.M.O

ANNEXURE-III

OFFICE OF THE SESSIONS JUDGE, HYDERABAD

LIST SHOWING THE NAME OF THE EMPLOYEES WORKING IN THE UNIT OF SESSIONS JUDGE :: HYDERABAD WHO ARE APPOINTED TO SPECIAL PROMOTION POST SCALE 1-B/ SPECIAL ADHOC PROMOTION POST SCALE 1-B ON COMPLETION OF **(18)** YEARS & INCREMENTAL SERVICE IN A PARTICULAR POST /SAME POST AS ON 01-09-2026

(AS PER GO Ms.No. 65 FINANCE (HRM.IV) DEPARTMENT DT.17-06-2021)

Sl No	Name and Designation	Name of the Court in which working	Date of appointment to the present post	Date of completion of 6 years of incremental service	Date of completion of 12 years of incremental service	Date of completion of 18 years of incremental service.	Name & Dt. of passing of Deptl. Test	Period of EOL	Present Pay and Scale of pay as on the date of Col.No.7	Pay to be fixed / scale of pay as on the date of Col.No.7	Signature of the candidate
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**
1											

SIGNATURE OF JUDICIAL OFFICER

Certificate by Superintendent/ C.M.O

Certified that I have verified the Service Registers and above said information is true and correct

Superintendent/CMO

ANNEXURE-IV

OFFICE OF THE SESSIONS JUDGE, HYDERABAD

LIST SHOWING THE NAME OF THE EMPLOYEES WORKING IN THE UNIT OF SESSIONS JUDGE :: HYDERABAD WHO ARE APPOINTED TO SPECIAL PROMOTION POST SCALE- II ON COMPLETION OF **(24)** YEARS INCREMENTAL SERVICE IN A PARTICULAR POST /SAME POST AS ON 01-09-2026

(AS PER GO Ms.No. 65 FINANCE (HRM.IV) DEPARTMENT DT.17-06-2021)

Sl No	Name and Designation	Name of the Court in which working	Date of appointment to the present post	Date of completion of 6 years of incremental service	Date of completion of 12 years of incremental service	Date of completion of 18 years of incremental service.	Date from which monetary benefit is entitled to for 24 years	Name & Dt. of passing of Deptl. Test	Period of EOL	Present Pay and Scale of pay as on the date of Col.No.8	Pay to be fixed / scale of pay as on the date of Col.No.8	Signature of the candidate
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**
1												

SIGNATURE OF JUDICIAL OFFICER

Certificate by Superintendent/ C.M.O

Certified that I have verified the Service Registers and above said information is true and correct

Superintendent/C.M.O