DISTRICT LEGAL SERVICES AUTHORITY (SESSIONS DIVISION), HYDERABAD

NOTIFICATION No. 01 /2026

Dis.No. 784 /2026, Date: 05.09.2026.

Sub: Notification for filling up posts in the office of Legal Aid Defence Counsel System, Hyderabad – Reg.

Ref: 1. Roc.No.3786/TSLSA/2024, Date:05.08.2024 of the Hon'ble Telangana State Legal Services Authority, Hyderabad.

2. Note file orders of the Hon'ble Chairman, District Legal Services Authority (Sessions Division), Hyderabad, on

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Applications are invited for the post of Office Assistant and Office Peon (Munshi/Attendent) on **contractual basis** in the Office of Legal Aid Defence Counsel System, District Legal Services Authority (Sessions Division), Hyderabad.

S. No.	Name of the Post	No. of Posts	Required Qualification	Salary per month
1	Office Assistant	01	(a) Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an insititution recognized by the University Grants Commission or any equivalent qualification. (b) Basic work in processing skills and the ability to operate computer. (c) Typing speed of 40 WPM. (d) Ability to take dictation and entering data. (e) File maintenance and processing knowledge.	Rs.20,000/-
2	Office Peon (Munshi/Attendent)	02	VII to X Class	Rs.14,000/-

AGE LIMIT:

1. As on 01.07.2026, candidate must have completed the age of (**18**) years and must not have completed the age of (**44**) years.

2. The relaxation of maximum age limit in respect of Scs/Sts/Bcs/Ews is 5years and in case of candidates with physical disabilities they shall be given age relaxation of 10 years.

(Contd...2)

Interested candidates shall submit their Bio-data (*proforma enclosed*) along with requisite attested copies of Educational Qualification certificates and to apply through Speed Post or in an envelope Personally in the office of the Secretary, District Legal Services Authority (Sessions Division), Hyderabad, on or before 17/9/.2026 by 05:00 PM. Any application received after the last date shall not be considered.

Applications received after due date will not be accepted.

Note: Applying for engagement does not create any right / assurance whatsoever.

CHAIRMAN
District Legal Services Authority
(Sessions Division), Hyderabad.

Notice Board: -

1. The Hon'ble Sessions Judge, Nampally, Hyderabad.
2. District Legal Services Authority (Sessions Division), Nampally, Hyderabad.
3. Nyaya Seva Sadan, City Civil Court Complex, Hyderabad.
4. Secunderabad Court Complex.
5. Bar Assiciation of Criminal Court Complex, Nampally and Secunderabad Complex.

Copy submitted to:-

The Member Secretary, Telangana State Legal Services Authority, Hyderbad.
for favour of information.

Affix recent Passport size Photograph duly Attested by Gazetted Officer

APPLICATION FORM

Application for the Post of **OFFICE ASSISTANT / OFFICE PEON** *(Tick appropriate)*

1. Name of the Applicant *(in Capital letters)* :
2. Father's Name / Husband :
3. Date of Birth and Age *(as on 01.07.2026)* :
4. Address for Correspondence *(Aadhar copy, Mobile Number)* :
5. Permanent Address :
6. Village, Mandal and District which the applicant belongs and particulars of residence for the last 5 years. :
7. Category :
8. **Qualifications :**

   Educational :

   Technical :
9. Previous experience if any, rendered in Government Service :
10. Involved in any Criminal Cases *(if Yes, give details thereof)* :

I, solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false, action may be taken against me.

SIGNATURE OF THE APPLICANT.

Date :

Place :

AGE LIMIT :

a) The candidate must have completed the age of 18 years and must not have completed the age of 44 years.

b) The relaxation of maximum age limit in respect of SCs/STs/BCs is 5 years and in case of candidates with Physically Disabilities they shall be given age relaxation of 10 years.