OFFICE OF THE SESSIONS JUDGE :: HYDERABAD.

NOTIFICATION No. 1650 /SJ/Admn/Hyd/2026 Dated: 23 -03-2026

NOTIFICATION FOR APPOINTMENT ON CONTRACT BASIS

Applications are invited from the eligible candidates of Sessions Judge, Hyderabad upto 5:00 P.M. on or before 18.04-2026 to fill up the following posts Telangana Judicial Ministerial and subordinate services who fulfill the terms and conditions mentioned hereunder for appointment in Fast Track Courts in the Unit of Sessions Judge, Hyderabad on contract basis.

The applications shall be sent in a sealed cover addressed to the Sessions Judge, Hyderabad by mentioning the name of the post for which he/she applied for and send the same by way of post or by way of courier and the **application forms will not be entertained either directly or in person.**

NUMBER OF VACANCIES AND REMUNERATION

Sl.No.	Name of the post vacant	Total No. of posts	Consolidated Pay
1	Stenographer Grade - III	01	Rs.22,750/-
2	Junior Assistant	02	Rs.19,500/-
3	Typist	01	Rs.19,500/-
4	Driver	01	Rs.19,500/-
5	Office Subordinate	01	Rs.12,000/-

AGE LIMIT:

1. As on the date of notification candidate must have completed the age of (18) years and must not have completed the age of (34) years.

2. The relaxation of maximum age limit in respect of SCs/STs/BCs/EWS is 5 years and in case of candidates with physical disabilities they shall be given age relaxation of 10 years.

EDUCATIONAL QUALIFICATIONS:

Sl.No.	Post	Requisite Qualification
1.	Stenographer Grade - III	a) Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an institution recognized by the University Grants Commission or any equivalent qualification. b) Must have passed Telangana Government Technical Examination in English Shorthand by Higher Grade (120 words per minute) or equivalent examination. Provided that, if candidates who have passed the examination by Higher Grade (in Shorthand-English) are not available, those who have passed the examination by Lower Grade (in Shorthand-English) will be considered. c) Must have passed Telangana Govt. Technical examination in English Typewriting by higher grade qualification or its equivalent examination. d) Must have knowledge or qualification in computer operation.
2.	Junior Assistant	a) Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an institution recognized by the University Grants Commission or any equivalent qualification. b) Must have knowledge or qualification in computer operation.

3.	Typist	a) Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. b) Must have passed Telangana Govt. Technical examination in English Typewriting by higher grade (45 word per minute) qualification or its equivalent examination. c) Must have knowledge or qualification in computer operation.
4.	Driver	a) Must have passed SSC Examination or its equivalent examination b) Must possess a current valid light motor vehicle driving license issued by competent authority under the Motor Vehicles Act, 1988 **with practical experience in driving Motor Vehicle for a period of not less than 3 years with endorsement to drive motor cycle and Auto rickshaw.**
5.	Office Subordinate	Must have passed any exam between 7th to 10th class or its equivalent examination. But the candidate having higher qualification than 10th class shall not be considered as eligible.

METHOD OF RECRUITMENT:

1. The eligible candidates with requisite credentials and shortlisted candidates will be called for skill test/interview on the date specified in the hall tickets and the candidates are instructed to visit the official website https://hmsj.dcourts.gov.in for updates.

2. The applications will be scrutinized as per the guidelines issued by the Hon'ble High Court from time to time.

3. The applications will be shortlisted as per requirements to the post and category.

ATTESTED COPIES OF DOCUMENTS BE ENCLOSED TO APPLICATION:

a. Certificate of academic qualifications such as marks lists, pass certificate provisional certificate, testimonials and other certificates to prove their technical efficiency if any.

b. Date of Birth certificate.

c. Community certificate in case of SCs/STs/BCs issued by the competent authority.

d. Employment registration card.

e. Certificate in respect of Local/Non-Local candidature in terms of Presidential Order, 1975.

f. A self addressed registered post cover with acknowledgement worth of Rs.30/- or as fixed by the Postal Department for RPAD.

GENERAL INSTRUCTIONS

1. The candidates will be appointed only on Contract basis as per Rule of Telangana State and Subordinate Service Rules they can be continued till further orders, as fixed by the appointing authority from time to time on executing a deed of agreement at the time of making their appointment.
2. No other service rules shall be applicable other than noted above.
3. Applications received **after 5:00 P.M. on 18.04.2026** will not be accepted.
4. The contract appointment shall automatically ceases to be in operation unless a fresh proposal is made and fresh contract is entered into.
5. For all the posts those who are having Higher academic and technical qualifications will be given due consideration.
6. No TA and DA will be paid for the journey performed in connection with the appointment.
7. Applications with insufficient information will be summarily rejected.
8. Applications received after the date stipulated time would not be accepted.
9. No correspondence will be entertained in any respect.

10. Candidates resorting to bring influence of any kind will be disqualified summarily.

FAC.SESSIONS JUDGE,
HYDERABAD

To:

1. Notice Board, Sessions Court, Nampally, Hyderabad.
2. All the Judicial Officers in the Unit with a request to direct the concerned staff to display on Notice Boards of the Court.
3. The Chief Judge, City Civil Court, Hyderabad, with a request to circulate the Notification to all the Judicial Officers under his control to display on Notice Boards of their respective Courts.
4. The Prl Special Judge for CBI Cases, Hyderabad, with a request to circulate the Notification to all the Judicial Officers under his control to display on Notice Boards of their respective Courts.
5. The Chief Judge, City Small Causes Court, Hyderabad, with a request to circulate the Notification to all the Judicial Officers under his control to display on Notice Boards of their respective Courts.

Through Email

Copies to:

1. The Director, All India Radio Station, Hyderabad with a request to broadcast the list of the notification.
2. The Public Relations Officer, Hyderabad with a request to publish the notification on the notice board attached in his office as well as the Information Centre located at various places in the District and also requested to release the gist of notification as a 'PRESS RELEASE' TO BOTH PRINT AND ELECTRONIC MEDIA.(With a request to publish the Notification prescribed pro-forma of application on the Notice Boards of their respective Offices)

Through Email

Copy submitted to:-
The Registrar (Recruitment),
Hon'ble High Court for the State of Telangana,
Hyderabad.

APPLICATION FOR THE POST OF _____.

PROFORMA

Affix latest passport size photograph duly attested by Gazetted Officer

1. Full Name of the Applicant :
2. Father's/Husband's Name :
3. Date of Birth :
4. Age (as on 01-07-2024) :
5. Caste/ Category :
6. Gender :
7. Nationality :
8. Religion :
9. Educational Qualifications
   a) Academic :
   b) Technical :
   c) Other (if any) :
10. Previous Experience (if any) :
11. Local/Non-Local :
12. Permanent Address :
13. Address for correspondence :
14. Mobile Number :

DECLARATION

I, solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false action may be taken against me.

Place:

Date:

Signature of the applicant.