OFFICE OF THE SESSIONS JUDGE,

Ground Floor, RED HILLS, NAMPALLY :: HYDERABAD - 04
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CIRCULAR

Dis.No. 702 /2026/Admn/SJ/PR.No. 93 /2026 **Dt.05-02-2026**

Sub:- Public Services – Telangana Civil Services (Conduct Rules), 1964 – Statement of Properties and Relations by employees of this Unit for the year ending 2025 – Called for on or before 20.02.2026 – Regarding.

Ref:- 1. Rule 9 Sub-Rule 7 of the Telangana Civil Services (Conduct) Rules, 1964

2. Hon'ble High Court's ROC. No. 3148/2014-C.1, dt. 06.12.2014

** ** ** **

All the Staff Members of this Unit, except Record Assistants, Last Grade Servants (Process-Servers & Office Subordinates) are hereby directed to submit the details of properties and relations for the year ending 2025 as per the proforma in Annexure I & II in compliance of Sub-Rule (7) of Rule 9 of Telangana Civil Services (Conduct Rules), 1964 **on or before 20.02.2026**, failing which they shall be liable to disciplinary action under the said rules.

Further, it has come to the notice of the undersigned that, most of the Staff Members, while submitting their Statement of Properties & Relations, every year, are not disclosing their properties i.e., both movable and immovable, which are already acquired/possessed by them, with an intent that they have not acquired/purchased any movable/immovable property during the year. Therefore, the Judicial Officers of this Unit are hereby requested to direct the Staff Members working under their control to furnish duly, all the movable and immovable properties already acquired/possessed by them, without fail, even though they have not acquired/ purchased any property during the current year 2025, and on receiving to transmit the same to this Office on or before the stipulated date.

FAC Sessions Judge,
Hyderabad.

SESSIONS JUDGE
Hyderabad

Encls:- Proforma in Annexure I & II (softcopies mailed to facilitate)

To:

1. All this Judicial Officers of this Unit.**(Through e-mail)**
(with a request to circulate among all the Staff Members under their control for strict compliance).
2. All the Section Heads of this Court.**(Through e-mail)**
(with instructions to circulate among all the Staff Members under their control for strict compliance).
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ANNEXURE – I

Statement of immovable property possessed, acquired and disposed of by Sri/Smt., _____,
Court of the _____, **Sessions Judge Court, Hyderabad/Secunderabad,** or
any other person on his/her behalf or any member of his/her family during the year ending 2025.
(Sub-rule (7) of rule 9 of TSCS (Conduct) Rules-1964)

Nature of Property		Situation of property (Survey Municipal No. with extent)	Held in whose name	Date and mode of acquisition / disposal	Price paid / obtained	Source of Payment	Whether information given or sanction obtained (with ref. no. & date)	Annual income from property
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	House							
2.	Flat							
3.	Shop							
4.	House Plot							
5.	Agrl. Land (dry or wet)							
6.	Any other immovable property							

Note:- Details of acquisition of properties standing in the name of the Hindu undivided family or partnership in which the officer holds a claim or share should be separately shown in the Statement.

Place : Hyderabad/Secunderabad
Dated : .02.2026

Signature of the Employee

ANNEXURE – II

Statement of movable property possessed, acquired and disposed of by Sri/Smt., _____
Court of the _____, **Sessions Judge Court, Hyderabad/Secunderabad** or
any other person on his/her behalf or any member of his/her family during the year ending 2025.
(Sub-rule (7) of rule 9 of TSCS (Conduct) Rules-1964)

Nature of Property		Held in whose name	Date & Mode of acquisition / disposal	Name and address of person from whom acquired / to whom disposed of	Whether transaction done within the limits of jurisdiction	Price paid / obtained	Source of payment.
(1)		(2)	(3)	(4)	(5)	(6)	(7)
Sl. No.	**Movables (whose value exceeds Rs.1,00,000/-)**						
1.	**VEHICLES** Motor Car / Motorcycles / Scooter any other vehicle						
2.	**ELECTRICAL GOODS**: Air Conditioner, VCR / Television / Refrigerator, Any other goods						
3.	**JEWELLERY** Ornaments, Vessels etc.,						
4.	**INVESTMENT AND CASH:** Bank deposits / Debentures / Shares/ Bank Balance etc.,						
5.	**FURNITURE** Live Stock, Any Other Goods						

Note: Details of acquisition of property standing in the name of Hindu Undivided Family or partnership in which the employee holds a claim or share should be separately shown in the Statement.

Place : Hyderabad/Secunderabad
Dated : .02.2026

Signature of the Employee