OFFICE OF THE SESSIONS JUDGE
Ground Floor, Red Hills, Nampally, Hyderabad – 500004

CIRCULAR

DIS.NO. 485 /2026/JW/SJ/HYD DATED: 28.01.2026.

Sub:- Referred Charge Sheet – Following the Prescribed Proforma while issuing proceedings in Referred Charge Sheet cases to Court – Regarding.

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It is brought to the notice of this court that some Institution Courts are not following the proper proforma, while issuing proceedings in Referred charge sheet cases.

Therefore, all the Judicial Officers of this Unit are hereby requested to direct the concerned staff to follow the prescribed format of the proceedings in Referred charge sheet cases, enclosed herewith i.e., Form No.20.

SESSIONS JUDGE
HYDERABAD

SESSIONS JUDGE
Hyderabad

Encl: Form-20.

To:
All the Judicial Officers of this Unit. (through E-mail)

Copy to:
The District System Administrator, Sessions Judge Court, Hyderabad.
(To forward the same to the Official E-Mail IDs and to upload in official website of this Unit)

FORM.NO.20
(Under Section 173, Criminal Procedure Code/Sec.193 of BNSS)

PROCEEDINGS OF THE _____
Red Hills, Nampally, Hyderabad - 500004

Present:-

Dated this the day of

CRIME NO. _____ OF PS., _____

Read:- Referred Charge sheet entered as SL.No._____/2026 in the register of this court.

1	Name of the Court		
	(a) Station		Hyderabad
	(b) Village		
	(c) Taluk		Hyderabad
2	Complainant's Name (In detail)		
3	Name of the Accused (In detail)		
4	Offence, with law and section under which punishable		
5	Explanation of any delay evidence by dates in dockets (outside)		
6	Order to the police, regarding making or refraining from making further investigation and with regard to the bond, if any, executed by the accused		
7	Brief Statement of facts of the case and reason for order		

JUDGE

To
The Commissioner of Police, Hyderabad.

Copy to:
The SHO, PS.,_____.