

**OFFICE OF THE DISTRICT JUDGE'S NAZARETH DEPARTMENT,
CIVIL COURTS, MALDA.**

No. 574 /N

Dated, 06-12-2023

Notice of inviting Bids -

Name of the work : Hiring of 01(one) Vehicle of **Bolero/ Scorpio (A.C. Cab in upgraded condition and purchased newly with Diesel/LPG/CNG Engine) for the use of the Fast Track Court establishment under Malda Judgeship.**

Being directed by the Ld. District Judge, Malda vide Order No.165/N. Dated, 05-12-2023, I do hereby invite sealed bids from the bonafide Car Owners for placement of their vehicle having the specifications mentioned below for use of the Fast Track Court establishment under Malda Judgeship against daily hiring charges as per existing Govt. rate for the period of **1(one)year**.

The bids must have the following particulars:-

- Name of the Applicant :
- Full Address & Mobile No. :
of the Applicant.
- Name of the Driver :
- Full Address & Mobile No. :
of the Driver.
- PAN No. of the owner :
- Registration No. of Car :
- Proposed hiring charge
per day :

Specifications:

Engine	Date of purchase	Mass Emission Standard	Category of Vehicle
Diesel/LPG/ CNG Engine.	Purchased newly	Bolero/ Scorpio (A.C. Cab in upgraded condition)	AC Cab

The bids must be supported by the following documents :-

1. Attested copy of Blue Book or R.C. Book.
2. Attested copy of up-to-date Insurance Policy.
3. Attested copy of Contract Carriage Permit from R.T.O.
4. Attested copy of up-to-date P.Tax at the time of application.
5. Tax token.
6. Up-to-date Pollution Clearance Certificate,
7. Driving License of the Driver.
8. Xerox copy of PAN card of the vehicle owner.

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The bidders must quote the rate taking into account the following terms and conditions:-

1. The owner will place his/her vehicle at the disposal of the Nazir, Civil Courts, and Malda along with a Driver who shall have effective Driving License.

2. The owner will be solely responsible so far as payment of remuneration of the driver is concerned and the same should be in conformity with the provisions of Minimum Wages Act.

3. The driver of the vehicle must:-

a. Be well behaved/mannered, befitting to the desired level of decency supposed to be maintained while interacting with Judges,

b. Have a mobile phone accessible for 24 hrs.

4. The owner should also be accessible for 24 hrs. over phone.

5. The owner shall furnish the name, mobile no., copy of driving License of the driver along with the no. of his own mobile before the Nazir, Civil Courts, Malda within three days from the date of execution of the contract.

6. The vehicle should be available within 5 minutes from receiving calls if made in exigencies. Any infraction of the above direction on three consecutive occasions in a month may be construed as gross negligence on the part of owner.

7. The Driver of the vehicle shall report to the respective officers as per assignment fixed by Judge-in-Charge vehicle normally at 9:30 a.m. or at such other time as directed by the concerned officer on working days and shall be kept detained until the duty of the officers comes to an end.

8. The vehicle may be detained on duty for use on holidays including Saturday and Sunday by the authority or any other person authorized to that effect in exigencies.

9. The owner shall not claim extra charge for any such duty beyond office hours.

10. Late attendance for more than three occasions in a month may lead to termination of contract.

11. If the driver remains absent or his mobile remains switched off or he remains incommunicado the owner shall arrange substitute driver instantly.

12. The owner will have to replace the vehicle, with another vehicle having similar specification if the aforesaid hired vehicle cannot be plied for any unforeseen reason.

13. The owner will get lowest quoted amount as hiring charges per day for the vehicle excluding charges for fuel and lubricants.

14. The owner will be provided with charges of fuel and lubricants in addition to hiring charges @1 liter Diesel for run of 10 kilometer run and 1 liter lubricant for run of 500 kilometers.

15. The driver of the vehicle shall maintain the logbook in proper form and obtain signature from the concerned officer within 24 hours of the use of vehicle.

16. Separate bills for charges for hiring, fuel and lubricants are to be submitted by the owner within 10th day of next succeeding month as per English calendar.

17. All types of Major/Minor repairs and maintenance work of the vehicle including cleaning/washing/replacement of towels etc. will be arranged by the owner at his own cost.

18. In case of any accident or for any damage caused by any other reason, the 2nd party shall not remain responsible for repairing/providing compensation to the owner, its driver, victim or anybody else.

19. The vehicle will ply following the route fixed by the authority or any other person authorized to that effect.

20. The contract is terminable on the part of the District Judge, Malda by 7(seven) days notice and by 1(one) month notice on the part of owner.

Bids have been invited in this notification in terms of G.O./Notification No.3564-WT/3M-81/98 dated 24.11.2008 and in concurrence of prior delegation vide Finance Dept. Memo No.1232-F(V) dated 09.02.2012 . Decision regarding induction of new vehicle is subject to sanction of the Secretary, Judicial Department, Govt. of West Bengal, Writers' Buildings, Kolkata – 700 001.

- Bids should be dropped in the designated quotation box kept at the Nazareth Dept. District Judge's Court, Malda. Closing time and date or acceptance of quotations is **16-00 hrs. on 20-12-2023**. Bids received by other modes shall not be entertained.
- Bids received after the due date and time and the incomplete ones shall be rejected out rightly.
- Properly received bids will be opened at **16-30 p.m. on 20-12-2023** before the Judge-in-Charge of Nazareth, Malda, in presence of the bidders.
- The authority reserves right to accept any bid or reject any or all bids without assigning any reason.

Notice will be published forthwith on the District Portal (www.malda.gov.in ; www.ecourts.gov.in/malda) Notice Board of District Judge's Court, Malda ; other important offices such as office of the Sabhadhipati, Zilla Parishad, Malda; District Magistrate, Malda; Superintendent of Police, Malda ; State Bank of India, Malda Branch, ; office of the Chairman, EBM, Malda and office of the Registrar, Malda.

Aniruddha Deb Majumder
(Aniruddha Deb Majumder)
Judge-in-Charge of Nazareth,
Civil Courts, Malda.