

OFFICE OF THE DISTRICT JUDGE, SOUTH 24-PARGANAS

18, Judge's Court road, Alipore, Kolkata- 700027

Order No. **92** -M Dated, Alipore, the 28th January 2026

Sub: Promotion to the post of Chief Administrative Officer.

In pursuance of the resolution adopted by the District Recruitment Committee of the Judgeship of South 24-Parganas in its meeting held on 27th January, 2026, and upon due examination of all relevant records along with the recommendations contained therein, the undersigned is pleased to order as follows:

That Sri **Susanta Saha**, who has been functioning as **Sheristadar-in-Charge, District Judge's Court, Alipore**, since **08.09.2020** on the basis of this office Order No. 128-M dated 03.09.2020, until further order and subject to any decision of the Hon'ble High Court at Calcutta in **Writ Petition No. 19916 (W) of 2019**;

And whereas the Hon'ble High Court at Calcutta, by order dated **13.01.2025**, was pleased to dismiss the said writ petition as infructuous, thereby removing the conditionality attached to the said appointment;

Now, therefore, Sri **Susanta Saha** is hereby **appointed to the post of Chief Administrative Officer** (re-designated from the erstwhile post of **District Sheristadar**) on **notional basis with effect from 08.09.2020**, in accordance with the prescribed method of selection based on **seniority-cum-merit**, as reflected in this office Order No. **128-M dated 03.09.2020**, and in terms of Judicial Department, Government of West Bengal Order No. **39-JD dated 18.02.2021**.

The said post shall carry the **revised scale of pay under Pay Band-4A (₹15,600–42,000/)** plus **Grade Pay of ₹5,400/-** as per the West Bengal Services (ROPA) Rules, 2009. The pay and allowances attached to the post shall be admissible in accordance with the recommendations of the **Justice Shetty Commission**, as implemented by the Government of West Bengal with effect from **01.04.2003**, in terms of Judicial Department, Government of West Bengal Order No. **22-JD dated 24.01.2020**, and shall remain subject to verification of service particulars and compliance with all applicable financial and service rules in force.

This order shall take effect for all administrative purposes, and all concerned are directed to take immediate necessary steps for compliance.

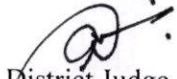
Inform all concerned accordingly.

Sd/- Subhradip Mitra
District Judge
South 24-Parganas, Alipore.

Memo No. 635 -SDR Dated, Alipore, the 28th January 2026

Copy forwarded for information and taking necessary action to:-

- 1) The Chairman, Committee for Promotion, Preparation and Finalization of Gradation List of staff of the Judgeship of South 24-Parganas.
- 2) The Additional District Judge, ... Court, Alipore/ Sealdah/Baruipur/Diamond Harbour/ Kakdwip
- 3) The Registrar, District Judges' Court, South 24-Parganas at Alipore/ Civil Judge (Sr. Division).....Court / Judge, Small Causes Court, Sealdah.
- 4) The Chief Judicial Magistrate, Alipore;
- 5) Additional Chief Judicial Magistrate/ Additional Chief Judicial Magistrate-cum Civil Judge (Senior Division) Court, Alipore / Sealdah / Baruipur / Diamond Harbour / Kakdwip.
- 6) The Sub-Divisional Civil Judge (Jr. Division)/ The Civil Judge (Junior Division).....Court, Alipore / Sealdah / Baruipur / Diamond Harbour / Kakdwip.
- 7) The Judicial Magistrate, ... Court, Alipore / Sealdah / Baruipur / Diamond Harbour / Kakdwip.
- 8) The Sheristadar/ Accountant, District Judges' Court, Alipore to note.
- 9) The System Officer to upload the same in the Official website of this Judgeship.


District Judge,
South 24- Parganas, Alipore.

District Judge
South 24 Parganas
Alipore