

DISTRICT JUDGE'S COURT, SOUTH 24 PARGANAS, ALIPORE
18, Judge's Court Road, Alipore, Kolkata-700 027

NOTICE INVITING QUOTATIONS

No. DJ/ND-Q/ 02/2024-25

Dated: 17.03.2025


Quotation(s)/Application(s) are hereby invited in sealed envelope/By virtual method(sending email through this office official mail id distjudge_alipur@yahoo.co.in) from reputed service providers/ suppliers of necessary articles for the Judgeship of South 24-Parganas at Alipore on extreme urgent basis on or before 4.00 P.M. on 25.03.2024(Tuesday). Sealed quotations /mails so received shall be opened in the office of the Registrar, District Judges' Court, South 24-parganas at Alipore in presence of the bidder(s)/their representatives/service providers on 26.03.2024(Wednesday) at 1.00 P.M.. The lowest rate(s) so offered by the concerned service provider will be accepted and supply order will be issued subsequently subject to fulfilment of terms and conditions. Details of the job to be executed is furnished hereunder.

Sl. No.	Article	Accounting Unit	Quantity
1.	Procurement of drum unit being number 32A for the Printer being model number HP LaserJet M227	Number	25(Twenty Five)
2	Procurement of Pen Drive of 16GB	Number	5(Five)

TERMS & CONDITIONS

1. Quotation(s) must be submitted along with copy of PAN & GST Registration numbers.
2. The sealed envelope containing the Quotation(s) shall have "**Procurement of drum unit being number 32A for the Printer being model number HP LaserJet M227 and Procurement of Pen Drive of 16GB**" inscribed on it and addressed to "**The Ld. District Judge, South 24-Parganas, Alipore, Kolkata- 700 027**" so as to reach on or before 4.00 P.M. on 25.03.2025(Tuesday) by physical/virtual method. No quotation, even if complete, irrespective whether physically delivered or delivered by post/emails will be accepted after due date and time.
3. Conditional quotations will not be considered.
4. As a general rule the contract will be awarded to the Service Provider who has quoted the lowest price and whose quotation is otherwise acceptable in conformity with the terms and conditions. However, failing of performing the above-mentioned task on the date mentioned in work order will liable to be cancelled and the work order will subsequently be issued to the service provider offering second lowest rate(s) and so on.
5. Bill will be raised after supply of necessary articles will only be raised on along with "Work Execution Certificate/Delivery Challan(s)" duly endorsed by the responsible Officer/Officer-in-Charge. All deductions to be made during preparation of the said bill as per Government Rules.
6. Warranty period, where applicable, shall be mentioned in the quotations
7. The undersigned reserved the sole discretion to accept/reject any quotation(s) due to and in the interest of public service, without assigning any reason thereof.
8. Upon selection, the concerned service provider would have to supply of aforesaid items mentioned in this Tender within the stipulated period mentioned in the work order issued in favour of the said service provider, deviation of any such action will be liable of termination of work order of the said service provider under the sole discretionary power of the undersigned.
9. The supplier will be responsible for any damage during the transit.

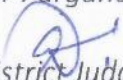
System Officer, District Judge's Court, South 24-Parganas at Alipore to upload the "Notice Inviting Quotations" in the official website of the judgeship of South 24-Parganas.


District Judge
South 24-Parganas
Alipore

Memo No. 201 -ND, dated-Alipore, the 17th day of March, 2025.

Copy forwarded for information to :-

1. The Chairman, Purchase Committee, District Judge's Court, South 24-Parganas, Alipore.
2. Registrar-in-Charge, Nezarath Department/Accountants Department, District Judge's Court, South 24-Parganas at Alipore.
3. District Nazir, Nezarath Department, District Judge's Court, South 24-Parganas.


District Judge
South 24-Parganas, Alipore

District Judge,
South 24-Parganas
Alipore