

-: Terms and conditions:-

1. Quotation(s) must be submitted to Office of the Chief Judicial Magistrate, South 24 Parganas, Alipore, 6 Baker Road, Kolkata- 700027 positively by 04:00 P.M. on or before 15-04-2024 in a sealed envelope and should be properly signed and stamped.
2. The sealed quotation(s) will be opened in the chamber of the undersigned in presence of the bidders on 16-04-2024 at 05:00 P.M.
3. Quotation(s) must be submitted along with copy of PAN and GST registration, if available (in case submitting Non-GST bills, no GST number is required).
4. The equipments/articles/items shall be competence of best quality.
5. The supplier/vendor/bidder shall be responsible for any damage during the transit of goods and they will have to arrange the transport for transmitting all goods.
6. Warranty period, where applicable shall be mentioned in the quotations.
7. Rates should be quoted taking into accounts description, make type, specification and quantity of the articles.
8. Lowest rate will be accepted.
9. Payments will be made depending on the availability of allotment of fund and also to the satisfaction of the concerned Treasury office.
10. The undersigned reserves the sole discretion to accept or reject any or every quotation including the lowest one and without any reason what so ever.
11. The supplier will have to supply all goods within the stipulated time mentioned in the work orders generated on the basis of requirement and duly signed by the undersigned, this office can take stern action against failing to comply work orders generated against them and their contract may get terminated.

The System Officer of District Judge's Court, South Parganas, Alipore is to upload the 'Notice inviting Quotation' in the official website of the Judgeship of South 24 Parganas.


Sd/- S. De  
Chief Judicial Magistrate  
South 24 Parganas, Alipore

No. 635 (6)

Date: 28-03-2024

Copy forwarded for information to:

1. The Ld. District Judge, South 24 Parganas, Alipore.
2. The Chairman, Purchase Committee, District Judge's Court, South 24 Parganas.
3. The Ld. Registrar, District Judge's Court, South 24 Parganas, Alipore.
4. The Accountant, District Judge's Court, South 24 Parganas, Alipore.
5. The Accountant, Office of the Chief Judicial Magistrate, South 24 Parganas, Alipore.
6. The Head Clerk, Office of the Chief Judicial Magistrate, South 24 Parganas, Alipore.

  
Chief Judicial Magistrate  
South 24 Parganas, Alipore  
Chief Judicial Magistrate  
South 24 Parganas, Alipore

## Notice Inviting Quotation

Office of the Chief Judicial Magistrate  
South 24 Parganas, Alipore  
6, Baker Road, Kolkata- 700027  
E-mail I.D. aliporecjm2016@gmail.com

Order No. 127

Date: 28-03-2024

Quotation(s) / Application(s) are hereby invited in sealed envelope/ By virtual method (through e-mail) from the reputed Dealers / Suppliers / OEMs / Service Providers / bonafide registered Co-operative Societies and Private Agencies on the following terms and conditions for supply of the following articles/items to the 'Alipore Criminal Court establishment' under the Judgeship of South 24 Parganas.

Sl. No.	Article	Accounting unit	Quantity
01	Paper (Legal Size)	Number	Per ream
02	Paper (A4 Size)	Number	Per ream
03	Judgment paper	Number	Per ream
04	White paper	Number	Per ream
05	Phore	Number	Per piece
06	Carbon paper	Number	Per packet
07	Stamp pad (big)	Number	Per piece
08	Stamp pad (small)	Number	Per piece
09	Alpin	Number	Per packet
10	Envelope (Big)	Number	Per bundle
11	Envelope (Small)	Number	Per bundle
12	Cello tape (Big)	Number	Per piece
13	Whitener	Number	Per piece
14	Stapler (Big)	Number	Per piece
15	Stapler (Small)	Number	Per piece
16	Stapler pin (big)	Box	Per box
17	Stapler pin (small)	Box	Per box
18	Duster	Number	Per piece
19	Thread ball	Number	Per piece
20	Rubber stamp (office seal)	Number	Per unit
21	Towel (Big & Small)	Number	Per piece
22	White phenyl	Bottle	Per bottle
23	Harpic	Bottle	Per bottle
24	Room freshner	Number	Per unit
25	Hand wash (Dettol)	Bottle	Per bottle
26	Broom stick	Number	Per unit
27	Odonil	Number	Per packet
28	Toilet Hand brush	Number	Per unit
29	Comode brush	Number	Per unit
30	Coconut stick	Kilogram	Per Kilogram
31	Door lock pull	Number	Per lock
32	Door curtain (silk & cotton)	Number	Per unit
33	Bleaching powder	Kilogram	Per Kilogram
34	Tag	Number	Per bundle
35	Table cloth	Number	Per piece
36	Marker pen	Number	Per piece
37	Printer Cartridge (CC388XC)	Number	Per quantity
38	Printer Cartridge (30A)	Number	Per quantity
39	Printer Cartridge (137A)	Number	Per quantity
40	Printer Cartridge (2A)	Number	Per quantity
41	Ball point pen (Red, Black, Blue)	Number	Per unit
42	Toner Cartridge of Photocopier machine (Konica Minolta bizhub 195)	Number	Per quantity
43	Short hand book	Number	Per piece
44	Acid (20% muriatic acid, 500 ml.)	Bottle	Per Bottle
45	Padlock with keys	Set	Per set
46	Cloth envelope	Number	Per piece
47	Fevi Gum	Bottle	Per bottle
48	Two fold Brown hard file	Number	Per piece
49	Brass name plate Board	Number	Per Unit
50	Door lock executive	Number	Per lock
51	Pin cushion	Number	Per piece