

TENDER – NOTICE FOR INVITING QUOTATIONS

Commercial Court, Alipore, South 24 Parganas
12, Biplabi Kanailal Bhattacharjee Sarani, Minority Building,
2nd Floor Kolkata – 700027.

No. **TENDER-CC-12-2023-24**

Dated: **16-03-2024**

Quotation(s)/Application(s) are hereby invited in Sealed envelope from reputed Private Security agencies for Court and/ or Office for providing **04 (four)** security personnel as per rates applicable for one person/unit on monthly / daily contract basis at premises of Minority Bhawan at 12, Biplabi Kanailal Bhattacharjee Sarani; Kolkata - 700027 subject to following terms and conditions as laid down in Notification No 3687-F(Y) Kolkata dated 2nd May, 2012 issued by Government of West Bengal, Finance Department, Audit Branch. The interested Private Security agency providers who comply with the terms and conditions as exposted on this tender notice should submit their bids in sealed envelope forms **“TENDER FOR HIRING OF PRIVATE SECURITY** addressed to the Office of the Commercial Court at Alipore” having his office at the above-mentioned address:

Terms and Conditions: -

1. Quotation must be submitted along with scanned copy of PAN and GST registration and relevant documents.
2. Process of Payment of monthly charges to the Private agencies will be followed as per order No. 3678-F(Y) dated 02.05.2019 issued by Finance Department Government of West Bengal and/or other relevant Government orders as issued from time to time.
3. The Bidder shall be required to provide 04 (four) security personal for providing security services on Monthly/Daily Contract Basis for an initial period of one year from the date of commencement of work on the rates quoted in the Financial Bid with a provision to extend the contract for a further period.
4. The Bidder shall be required to provide Security Guard Services at the Commercial Court at Alipore, 2nd Floor, Minority Bhawan, 12, Biplabi Kanailal Bhattacharjee Sarani; Kolkata – 700027, for Eight Hours Duty (Six Days in a Week) – Civilian Security Guard, as per requirement.
5. The Bidder shall be based at Kolkata and operating their business in Kolkata shall submit with proof of self attested Photostat copy.

6. *The Bidder shall have a minimum experience of three years as on 31/12/2022 in the field of providing Security Services on Monthly/Daily Contract Basis and also submit self – attested photo-copy of proof and requisite licence to Company Agency business, Trade License, PAN Card and/or other relevant documents.*
7. *The concerned authority reserves the right to accept or accept or reject any quotation without assigning any reason thereof.*
8. *The agreement with the selected vendor is also liable to be terminated at the discretion of the concerned authority without any prior notice.*
9. *Payments will be made depending on the availability of allotment of fund and also to the satisfaction of the concerned Treasury Office.*

The tender will be received up to 02:00 p.m. at 16.04.2024 and in any way no application after such day as stated will be received by.

Successful bidder will be intimated in due course.

System Officer, District Judge's Court, South 24 Parganas at Alipore to upload the "Notice Inviting Quotations" in the official website of the judgeship of South 24 Parganas at once.

Sd/-

Judge, Commercial Court at Alipore
For South 24 Parganas, PurbaMedinipur,
PaschimMedinipur and Jhargram.

**JUDGE
COMMERCIAL COURT AT ALIPORE**

Dated: 16-03-2024

No. 51/COM/2024

Copy to:

- 1) *The Ld. District Judge, South 24 Parganas, Alipore.*
- 2) *Office Copy.*

Sd/-

Judge, Commercial Court at Alipore
For South 24 Parganas, PurbaMedinipur,
Paschim Medinipur and Jhargram.

**JUDGE
COMMERCIAL COURT AT ALIPORE**