

Notice of Inviting Quotation

**Office of the Sub-Divisional Civil Judge(Jr.Division), Sealdah
1, Beliaghata Road, Sealdah, South 24 Parganas, Kol-700014**

In view of the approval of Ld Registrar, District Judge's Court, South 24 parganas, Alipore Vide letter No. 148-ND Dated 19.02.2024 quotations are hereby invited in sealed envelope from reputed OEMs/Dealers/Suppliers/Registered Cooperative Societies, for supply of the water cooling machine as per proforma mentioned below. Quotation is to be submitted physically to the office of the undersigned by **4:00 p.m** on or before **07.03.2024**.

Lowest rate will be accepted.

Last date of submission of tender is on **07.03.2024 At 4:00 p.m.**

Sl No.	Particulars	Unit
1	Water Cooler cum purifier	1

Terms and conditions:

1. Preference shall be given to an agency approved by the Central /State Govt.
2. Payment shall be made on full satisfaction of this authority after delivery and installation of the material necessary, subject to the rates as permissible by Govt. of West Bengal.

Quotation must be submitted along with copy of PAN and GST registration.

3. The equipment supplied /replaced/repared/installed shall be compliance to the specification and shall be competence of best quality.
 - Supplier/bidder will be responsible for any damage during transit.
 - The Contract shall be deemed terminated if the quality of the supplied equipment is not as per with the full satisfaction of this authority.
 - Warranty period, if applicable shall be mentioned in the quotations.
 - The Contactor shall be responsible to provide Warranty/repairing for 2 years after replacement/installation.
4. The bidder must have experience of at least 3 years in execution of similar jobs in the Govt. Sector/any PSU and must have sufficient economic capability to execute the work and also must have successful proven track record to implement the work as prescribed.
5. The quotation containing the lowest rate including GST shall be accepted.
6. Different taxes such as GST, IT etc. will be deducted at source as per rule of the Government.
7. Payments will be made depending on the availability of allotment of fund and also to the satisfaction of the concerned Treasury Office.
8. The undersigned reserves the absolute right to accept or reject any or every quotation including the lowest one and without any reason what so ever.
9. Transportation and other charges shall be done by bidder itself.

10. No extra Payment shall be made.

Scope of work

1. For supply of the Water Cooling Machine at 4th Floor of the Sealdah Court Complex.
2. Recycled/refilled item will not be accepted.
3. Supply /installation of any necessary equipments as may be required.

Salilou Rahman
Sub-Divisional Civil Judge(Jr.Division)

Sealdah, South 24 Parganas

Sub-Divisional Civil Judge
(Jr. Divn) Court, Sealdah

No 18/3-ND

Dated: 02/03/2024

Copy to:

1. Ld. Chairman, Purchase Committee, Sealdah
2. Ld District Judge, South 24 Parganas, Alipore
- ✓ 3. Ld Registrar, District Judge's Court, South 24 Parganas, Alipore
4. Pay & Accounts Officer, PAO-II, P-1 Hyde Lane, Kolkata-73

Salilou Rahman
Sub-Divisional Civil Judge(Jr.Division)

Sealdah, South 24 Parganas

Sub-Divisional Civil Judge
(Jr. Divn) Court, Sealdah