

**DISTRICT JUDGE'S COURT, SOUTH 24 PARGANAS, ALIPORE**  
**18, Judge's Court Road, Alipore, Kolkata-700 027**

**NOTICE INVITING QUOTATIONS**

**No. DJ/ND-Q/08/2023-24**

**Dated: 01.02.2024**

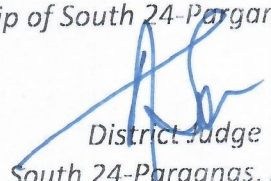
Quotation(s)/Application(s) are hereby invited in **Sealed Envelope/By virtual method (through email)** from reputed Registered Co-operatives and private agencies/Service Providers/Suppliers for supply of the following office equipment for the Office of the District Judge, South 24-Parganas at Alipore, on extreme urgent basis by **4:00 p.m. on 16.02.2024(Friday)**. Sealed quotations/mails so received shall be opened in the office of the Registrar, District Judge's Court, South 24-Parganas at Alipore in presence of the bidder(s)/their representative(s) on **17.02.2024(Saturday) at 12:30 hrs**. The lowest rate(s) so offered by the concerned supplier will be accepted and supply order will be issued subsequently subject to fulfilment of terms and conditions.

Sl. No.	Article	Accounting Unit	Quantity
1.	Printer HP Laser Jet 1020 Plus	Number	03 (Three)

**TERMS & CONDITIONS**

1. Quotation(s) must be submitted along with copy of PAN & GST Registration of the supplier/service provider.
2. Quotation(s) shall be addressed to "**Office of the District Judge, South 24-Parganas at Alipore**" so as to reach **on or before 4:00 p.m. on 16.02.2024(Friday)** by means of physical/virtual method. No quotation, even if complete, irrespective whether delivered physically or by post/email will be accepted, after the due date and time.
3. Supply of article will be made by the succeeding day on receipt of supply order positively failing which the supply order will be auto-cancelled and the supply order will be issued to the next supplier/service provider, offering second lowest rate(s) and so on.
4. Payment of bills for supply of article will only be raised on supplying the same along with "Delivery Challan(s)" duly received by the responsible Officer/Officer-in-charge.
5. The article so supplied shall be in compliance to the specification/competence or of the best quality. This good office will not bourn any cost apart from the bill generated by the service provider after supplying the said articles in stipulated time.
6. The supplier will be responsible for any damage during the transit.
7. Warranty period, if applicable, shall be mentioned in the quotation(s).
8. The undersigned reserves the right to accept/reject any quotation(s) due to and in the interest of public service, without assigning any reason thereof.

System Officer, District Judge's Court, South 24-Parganas at Alipore to upload the "**Notice Inviting Quotations**" in the official website of the Judgeship of South 24-Parganas.

  
District Judge  
South 24-Parganas, Alipore  
District Judge,  
South 24-Parganas  
Alipore

Memo No. **107 (3)-ND**, dated-Alipore, the 1<sup>st</sup> day of February, 2024.

Copy forwarded for information to:-

1. The Ld. Chairman, District Recruitment Committee, the Judgeship of South 24-Parganas, Alipore.
2. Registrar-in-Charge, Nezarath/Accountants Department, District Judge's Court,