

মুখ্য ন্যায়িক দণ্ডাধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE CHIEF JUDICIAL MAGISTRATE : SIVASAGAR : ASSAM

ADVERTISEMENT
Dated 10-02-2025

Applications from intending eligible candidates are hereby invited from Citizens of India as defined under Articles 5 and 6 of the Constitution of India for filling up the following vacant posts in the establishment of Chief Judicial Magistrate, Sivasagar.

Sl. No.	Name of post	Number of vacant post	Educational Qualification	Category		Pay Band
				UR	ST(H)	
1	Office Peon	05	The candidates must have minimum qualification of VIII standard passed and those who have passed HSSLC (Higher Secondary School Leaving Certificate) or above shall be ineligible to apply for the said post. Candidates possessing special skills shall be given preference	04	01	12000-52000 + GP-3900

Terms and Conditions:

1. The applicants must submit their applications in Standard Form of application published in the Assam Gazette Part-IX with self attested photocopies of testimonials regarding Age, Caste, Educational Qualification, valid employment exchange registration certificate etc.
2. The candidates should not be more than **40** years of age and less than **18** years of age as on **01-01-2025** in case of General category candidates. The upper age limit will be relaxed for reserved categories as per rules.
3. Testimonials in original shall have to be produced before the Interview Board on the date and time of interview.
4. Candidates shall provide **3** copies of recent passport size photograph, **1** copy of which shall have to be pasted on the space provided in the Standard Form of application. The candidates shall have to write their names on the reverse side of the other **2** copies of the photographs.
5. Candidates who are already in Government Service (State/Central/PSU) shall have to apply through proper Chanel with **No Objection Certificate**.

6. All information regarding list of eligible / rejected candidates / date of interview / viva-voce will be intimated in the official website only. No intimation will be sent individually to any candidate by post or otherwise. Candidates are advised to check the official website of <https://sivasagar.dcourts.gov.in/> regularly.

7. Mode of Selection:-

(i) **Peon** – There will be Viva-Voce of carrying **30** marks in total.

8. Nature of Work:-

- (i) Cleaning the Office / Court equipments, furniture etc.
- (ii) Operating the Generator/Water pump etc., if necessary.
- (ii) Ensuring switching off all fans, lights and other electrical equipments after the office hours of the particular section of office to which he/she is attached.
- (iii) Any other duties assigned to him/her from time to time.

9. How to apply:

(i) Candidates are to send their applications to the address through post, **superscribing the post applied for**, on the top of the envelope as "**Application for the post of Peon**". The postal address is as follows:

**To,
The Chief Judicial Magistrate, Sivasagar,
New Judicial Court Building, Bishnu Nagar, (Near SP office, Sivasagar), PIN-785640.**

(ii) The candidates may also submit applications in the **Drop Box** placed at the 1st Floor, in front of O/o the Chief Judicial Magistrate, Sivasagar.

(iii) The last date of receiving applications is **25-02-2025** during office hours. Applications received beyond due date shall not be accepted and **this office shall not be responsible for any postal delay.**

10. Application submitted in any other mode, except as indicated above and incomplete in any respect, such as without the photograph and signature, is liable to be rejected summarily, unless otherwise decided by the Selection Board.

11. Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be responsible for any mistake made by him/her in the application form and the office of the undersigned shall not be responsible or liable in any way.

12. The certificate for claim of reservation must be issued by the competent authority.

13. If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.

14. The office of the undersigned reserves the right to alter/modify or change any of the terms and conditions mentioned in the advertisement and to cancel the advertisement at any stage.

15. All other matters regarding the recruitment process which are not specified herein shall be as decided by the Selection Board.

16. The selected candidates shall have to submit an undertaking to the authority that they will abide by the **New Pension Rules of the Government.**

17. No **TA/DA** will be paid to the candidates for appearing in the interview.

18. The candidate should provide a valid mobile number while applying for the aforesaid post.

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(R. Bodo)
Chief Judicial Magistrate
Sivasagar

Memo No. CJM/SVR/Estt./2025/11.8.4.-11.8.7.

Dated Sivasagar the ...10th..... February, 2025

Copy to :

1. The Hon'ble District & Sessions Judge, Sivasagar.
2. The District Information and Public Relation Officer, Sivasagar, is requested to publish the advertisement in a widely circulated English daily News paper and one Assamese daily News paper.
- ✓ 3. The System Officer, Sivasagar District Judiciary, for uploading the advertisement in the official website.
4. Office Notice Board.
5. Office file.

—sd—

(R. Bodo)
Chief Judicial Magistrate
Sivasagar

16/02/25