

**জিলা ও সত্র ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ**  
**OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR**

**SHORT NOTICE INVITING QUOTATIONS**  
**Dated Sivasagar the 10<sup>th</sup> April, 2024**

Sealed quotations affixing court fee stamp of Rs. 8.25/- (eight rupees twenty five paise only) (Non-refundable) are hereby called from the intending Registered Supplier/Vendor/Firm/Individual within the district of Sivasagar, preferably having experience in packing and moving of goods, office shifting etc. are called for shifting of various Courts and Offices under District Judiciary of Sivasagar.

The envelope containing the quotation must be superscripted as **“QUOTATION FOR SHIFTING OF COURTS AND OFFICES ETC.”** in block letters. The interested Supplier/Vendor/Firm/Individual need to submit their sealed quotations in the office of the undersigned **on or before 20.04.2024** during office hours. For details, please visit <http://sivasagarjudiciary.gov.in/> or contact at 7002238334/8638175759.

Quality of work, rate and service etc. shall be the criteria for acceptance of quotations.

**TERMS AND CONDITIONS:-**

- I. The intending Registered Supplier/Vendor/Firm/Individual need to physically verify the site during office hours before submitting their quotations.
- II. The quotation must be accompanied with **copies of valid registration certificate, trade license, GST registration certificate etc.** of the firm.
- III. The selected Supplier/Vendor/Firm/Individual needs to submit original copies of all the aforesaid documents for scrutiny as and when directed.
- IV. The GST rate should be quoted separately.
- V. The rates quoted **shall be valid for a period of 12 (twelve) months from the date of completion of the work.**
- VI. The undersigned reserves the right to cancel/modify/alter the order at any time in case of violation of terms and conditions.
- VII. Quotations submitted after the stipulated time will summarily be rejected.

No further communication shall be made in this regard except with the selected Supplier/Vendor/Firm/Individual.

Inform all the concerned accordingly.

*Sd/-*  
District & Sessions Judge,  
Sivasagar

Memo No. DJSV/ACCT./ 2024/2298

Date: 10-04-2024

**Copy for information to:-**

1. The Ld. Chief Judicial Magistrate, Sivasagar.
2. The Court Manager, District Judiciary, Sivasagar.
- ✓ 3. The Systems Officer, District Judiciary, Sivasagar with a direction to upload this notice in the official website of Sivasagar District Judiciary.
4. The Accounts Assistant, O/o the District & Sessions Judge, Sivasagar.
5. Notice Board, O/o the District & Sessions Judge, Sivasagar.
6. Notice Board, O/o the Chief Judicial Magistrate, Sivasagar.
7. Office file.



District & Sessions Judge,  
Sivasagar

District & Sessions Judge,  
Sivasagar

*Det.*