

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR

SHORT NOTICE INVITING QUOTATIONS
Dated Sivasagar the 10th April, 2024

Sealed quotations affixing court fee stamp of Rs. 8.25/- (eight rupees twenty five paise only) (Non-refundable) are hereby called from the authorized Voltas Service Provider/Vendor/Firm/Individual within the district of Sivasagar, preferably having experience in Uninstallation, Jet Pump Wash and Installation of Air-conditioners etc. for shifting, jet pump wash and installation of Air-conditioners from/at Courts and Offices under District Judiciary of Sivasagar.

The envelope containing the quotation must be superscripted as **“QUOTATION FOR SHIFTING, SERVICE/WASH AND INSTALLATION OF AIR-CONDITIONERS FROM/AT COURTS AND OFFICES”** in block letters. The interested Service Provider/Vendor/Firm/Individual needs to submit their sealed quotations in the office of the undersigned **on or before 20.04.2024** during office hours. For details, please visit <http://sivasagarjudiciary.gov.in/> or contact at 7002238334/8638175759.

Quality of work, rate and service etc. shall be the criteria for acceptance of quotations.

TERMS AND CONDITIONS:-

- I. The intending authorized Service Provider/Vendor/Firm/Individual need to physically verify the site during office hours before submitting their quotations.
- II. The quotation must be accompanied with **copies of valid registration certificate, trade license, GST registration certificate etc.** of the firm.
- III. The selected Service Provider/Vendor/Firm/Individual needs to submit original copies of all the aforesaid documents for scrutiny as and when directed.
- IV. The GST rate should be quoted separately.
- V. The rates quoted **shall be valid for a period of 12 (twelve) months from the date of completion of the work.**
- VI. The undersigned reserves the right to cancel/modify/alter the order at any time in case of violation of terms and conditions.
- VII. Quotations submitted after the stipulated time will summarily be rejected.

No further communication shall be made in this regard except with the selected Service Provider/Vendor/Firm/Individual.

Inform all the concerned accordingly.

Sd/-

District & Sessions Judge,
Sivasagar

Memo No. DJSV/ACCT./ 2024/2304

Date: 10-04-2024

Copy for information to:-

1. The Ld. Chief Judicial Magistrate, Sivasagar.
2. The Court Manager, District Judiciary, Sivasagar.
- ✓ 3. The Systems Officer, District Judiciary, Sivasagar with a direction to upload this notice in the official website of Sivasagar District Judiciary.
4. The Accounts Assistant, O/o the District & Sessions Judge, Sivasagar.
5. Notice Board, O/o the District & Sessions Judge, Sivasagar.
6. Notice Board, O/o the Chief Judicial Magistrate, Sivasagar.
7. Office file.



District & Sessions Judge,
Sivasagar
District & Sessions Judge
Sivasagar