DISTRICT COURT, PATNA

TENDER NOTICE

INVITING QUOTATIONS

Dated:- 13.01.2026

Quotations are invited from the local reputed/ registered firms for supply and installation of Articles as follows:

Sl. No.	Name of Item	Specification
1	Award (Lok Adalat)	50,000 pcs
2	Ordersheet (Lok Adalat)	50,000 pcs
3	Mediation form for application	10,000 pcs
4	Mediation Referral order form	25,000 pcs
5	Mediation Award Form (English)	1000 book
6	Mediation Register (M1)100 pages	250 book
7	Mediation Register (M3) 100 pages	250 book
8	Mediation Award Form (Hindi)	1000 book
9	Mediation Ordersheet	50,000 pcs
10	Lok Adalat Pamphlet	20,000 pcs
11	Legal Aid Pamphlet	20,000 pcs

The quotation is to be submitted in sealed cover on or before 28**.01.2026** at 0330 p.m. with the following **Terms & Conditions**:

I The Quotations should be accompanied by Earnest Money Deposit (**EMD**) of **2% of the approx total quoted price** in the form of Demand Draft/ Fixed Deposit Receipt/ Bankers cheque or unconditional Bank Guarantee from any of the Commercial/ nationalized/ scheduled banks in an acceptable form drawn in favour of the Registrar, Civil Courts, Patna, without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful Tenderer after finalization of the Contract without interest.

II Tenderer should provide Income Tax Return for the last three financial years along with copy of Pan Card, GSTIN, any document for address proof and Account Details such as Account Type, Account Holder Name, Bank A/c No. with IFSC Code.

III Tenderer should also file the details regarding the experience of providing services in the field for the last three years.

IV The Tenderer shall quote the rate inclusive all taxes. The amount should be written both in numbers as well as in words.

V No extra charges will be acceptable.

VI No advance payment shall be made in any condition.

VII There is no obligation on the part of the District Court, Patna to inform the unsuccessful Tenderer of the out-come of the tender process and reasons for rejection of Tender.

VIII The rates finally approved/accepted by the District Court, Patna shall be valid and no upward revision will be allowed under any circumstances whatsoever.

IX The District Judge, Patna, reserves the right to amend or alter any of the terms and conditions of the Tender Document at any time.

X Any dispute shall be subject to Patna Jurisdiction.

XI District Court, Patna may cancel the tender without assigning any reason at any time.

By Order

Secretary 21/01/26

DLSA, Patna

DISTRICT COURT, PATNA

TENDER NOTICE

INVITING QUOTATIONS

Dated:- 13.01.2026

Quotations are invited from the local reputed/ registered firms for supply and installation of Articles as follows:

Sl. No.	Name of Item	Specification
1	Cup Plate	50 pcs + 50 Pcs
2	Revolving Chair	01 pc
3	All in one Printer	01 pc
4	Glass	24 pcs
5	Tray	02 pcs
6	Pen Stand	05 pcs

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By Order

Secretary 21/01/26

DLSA, Patna

DISTRICT COURT, PATNA

TENDER NOTICE

INVITING QUOTATIONS

Dated:- 13.01.2026

Quotations are invited from the local reputed/ registered firms for supply and installation of Articles as follows:

Sl. No.	Name of Item	Specification
1	Computer Paper A4 Size	50 pkt
2	Gaurd File	50 pcs
3	Highlighter	10 pcs
4	Carbon	10 pkt
5	Stapler(Big)	05 pcs
6	Stapler (Small)	20 pcs
7	Stapler Pin (Big)	10 Pkt
8	Stapler Pin (small)	20 Pkt
9	Iron Scale	10Pc
10	Glu(Big)	20Pc
11	Thread Gola	10Pkt
12	Tekua	20Pc
13	Pencil	10Pkt
14	Eraser	05Pkt
15	Sharpner	05Pkt
16	Register(Q1)	50Pc
17	Register(Q2)	50Pc
18	Register(Q3)	50Pc
19	Extension Board	02Pc
20	Attendance Register	10Pc
21	Peon Book	20Pc
22	Surf	10Kg
23	Rassi	03Kg
24	Dustbin	08Pc
25	White tap(Size 02)	20Pc
26	Envelope(Small)	200Pc
27	Envelope(Big)	200Pc
28	Pencil Battery(3A)	20Pc
29	Pencil Battery(2A)	20Pc
30	Mic Battery	02Pc
31	Stapler(Medium Size)	20Pc

Sl. No.	Name of Item	Specification
32	Stapler Pin(Medium)	20Pkt
33	Ledger Register	10Pc
34	Cash Book	10Pc
35	General Book Register	10Pc

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By Order

Secretary 21/01/26

DLSA, Patna