OFFICE OF THE CONVENOR,
CENTRALIZED SELECTION AND APPOINTMENT COMMITTEE
-CUM-PRINCIPAL DISTRICT & SESSIONS JUDGE, PATNA

NOTICE

In view of resolution of the 'Centralized Selection & Appointment Committee' dated 19.12.2025 duly approved by the Hon'ble Court vide letter no. 108953/A.D.(Misc.) Section dated 24.12.2025, the **mode and manner of the suitability test for absorption / regularization of existing Court Managers** for the Civil Courts of Bihar in light of Rule 4(2) of the Bihar Civil Court, Court Managers (Selection Appointment and other Service Conditions) Rules, 2025 is being published below -

1. The **existing Court Managers** working in the Civil Courts of Bihar have to submit their **willingness** through their respective Principal District & Sessions Judges **within three working days from the reopening of the Courts on 02.01.2026, i.e., till 05.01.2026**, by way of submission of their **bio-data as well as a self-declaration in view of Rule 6 of the 'Bihar Civil Courts Court Managers Rules, 2025'.**
2. **The suitability test** for absorption / regularization of existing Court Managers **will consist of two parts -**
    a. **Project Report - 70 marks** and,
    b. **Interview - 30 marks.**
3. The existing Court Managers have to submit a '**Project Report**' on the topic to be provided by the 'Centralized Committee'; **within two weeks** from the communication of the same, to the Convenor **in a sealed envelope** through respective Principal District Judge. **The topic will be provided in due course**.
4. The **Interview** will be **conducted by the Centralized Committee on 02.02.2026 from 10:00 a.m. onwards, at Civil Courts, Patna**. The existing Court Managers have to came with a copy of 'Project Report' submitted by them and they may be required to make a presentation on the same.
5. The Minimum qualifying marks of the suitability test shall be 40%.
6. The marks obtained in the Interview will be added to the marks obtained in the 'Project Report' and the merit position shall be determined on the basis of aggregate thereof.

Sd/-
(RUPESH DEO)
CONVENOR,
Centralized Selection and
Appointment Committee -cum-
Principal District & Sessions Judge, Patna
27-12-2025