

DISTRICT COURT, PATNA

TENDER NOTICE

INVITING QUOTATIONS

Dated:- 30.09.2024

Quotations are invited from the local reputed/ registered firms for supply and installation of following items for Patna Sadar:

Sl. No.	Descriptions	Quantity
1	HP Laserjet Pro P1108 plus HP 53P41A printers	20
2	UPS of any reputed company	40

The quotation is to be submitted in sealed cover on or before **22.10.2024** at 03.30 p.m. in the office of the undersigned with the following **Terms & Conditions**:

- I The Quotations should be accompanied by Earnest Money Deposit (EMD) of **Rs.10,000/-** only in the form of Demand Draft/ Fixed Deposit Receipt/ Bankers cheque or unconditional Bank Guarantee from any of the Commercial/ nationalized/ scheduled banks in an acceptable form drawn in favour of the Registrar, Civil Courts, Patna, without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful Tenderer after finalization of the Contract without interest.
- II Tenderer should provide Income Tax Return for the last three financial years along with copy of Pan Card, GSTIN, any document for address proof and Account Details such as Account Type, Account Holder Name, Bank A/c No. with IFSC Code.
- III Tenderer should also file the details regarding the experience of providing services in the field for the last three years.
- IV The Tenderer shall quote the rate inclusive all taxes. The amount should be written both in numbers as well as in words.
- V No extra charges will be acceptable.
- VI No advance payment shall be made in any condition.
- VII There is no obligation on the part of the District Court, Patna to inform the unsuccessful Tenderer of the outcome of the tender process and reasons for rejection of Tender.
- VIII The rates finally approved/accepted by the District Court, Patna shall be valid and no upward revision will be allowed under any circumstances whatsoever.
- IX The District Judge, Patna, reserves the right to amend or alter any of the terms and conditions of the Tender Document at any time.
- X Any dispute shall be subject to Patna Jurisdiction.
- XI District Court, Patna may cancel the tender without assigning any reason at any time.

By Order
I/c Registrar
Civil Courts, Patna
30/9/2024