OFFICE OF THE CHIEF JUDICIAL MAGISTRATE::::::::::::::::::JORHAT

NOTICE INVITING QUOTATION

Dated Jorhat the 17th day of May, 2025

Sealed quotations affixing Court fee Stamp of Rs. 8.25 (Rupees Eight and Paise Twenty Five) only are hereby invited from the intending reputed registered firm within the jurisdiction of Jorhat district for supplying (1) Stationery and other articles (2) Electrical, Electronics and Hardware articles and (3) Computer & Photocopier Machine related articles to the office of the Chief Judicial Magistrate, Jorhat for the financial year 2025-2026 on or before 3.00 PM of 27-05-2025. **NO QUOTATION WILL BE ENTERTAINED BEYOND THE SCHEDULED DATE AND TIME.**

TERMS AND CONDITIONS.

1. The parties, at the time of submitting quotation, shall have to submit photocopy of registration certificate, trade licence, GST registration certificate and PAN card etc. of the firm. The envelope containing the quotation should be superscribed as (1) Stationery & other articles; (2) Electrical, Electronics and Hardware articles and (3) Computer & Photocopier Machine related articles.
2. The rate should be quoted with basic rate and percentage of GST separately (**indicating MRP**) alongwith the name of the Brand/Company of the articles they intend to quote in the enclosed format.
3. The parties shall have to submit their firms' current Bank account number preferably SBI.
4. The rate quoted for each item will be final and no hike of price of any material will be considered during the contract period i.e. in the financial year 2025-26.
5. Sample of the items shall have to be submitted as and when necessary. The articles will be purchased as per requirement and same shall have to be delivered immediately.
6. The quotation will be opened on 27-05-2025 at 4-00 PM by the Purchase Committee .
7. The proprietors/representatives of the intending firms may be present at the scheduled date and time of opening of the quotation. The parties not present at the time of opening of the quotation shall have no right to raise any objection.
8. The Chief Judicial Magistrate, Jorhat reserves the right to accept or reject any quotations in part or full and shall not be bound to accept the lowest price. No further communication shall be made to the parties in respect of acceptance or rejection of their quotations except the selecting firm.

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9. In case of violation of terms and conditions of the quotations, unsatisfactory supply of materials or supply of poor quality materials, the Chief Judicial Magistrate, Jorhat reserves the right to terminate the contract by giving intimation to the supplier.
10. The decision of the Chief Judicial Magistrate, Jorhat in all respect shall be final.

Enlosed:- Three sheets of list of items.

Sd/- Dhiraj Kumar Kalita
Chief Judicial Magistrate
Jorhat.

2296-93 17th

Memo No.JJ.AC/Stn/NIT/____/2025, Dated Jorhat the___May/2025

Copy to:-

(1) The System Officer, District Judiciary, Jorhat for uploading the above NIQ in the District Judiciary website immediately.
(2) Notice Board of Chief Judicial Magistrate, Jorhat.
(3) Concerning file.

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LIST OF STATIONERY AND OTHER ARTICLES, ELECTRICAL ITEMS, COMPUTER AND PHOTOCOPIER MACHINE RELATED ITEMS

Sl. No.	Name of the articles	Quality/Brand	Unit	MRP	Quoted Rate without GST	% GST
1.	Alpin	Kores, Best quality	Per Box			
2.	Alpin (T)	Best quality	Per Box			
3.	Atta	Per Kg	Per Kg			
4.	Agarbatti	Best quality	Per Packet			
5.	AC Remote Battery	Duracell/Eveready	Per No			
6.	Binding Register	Best quality	Per Size			
7.	Bleaching Powder	Best quality	Per Packet			
8.	Book Binding Cloths	Best quality	Per Mtrs.			
9.	Bodkin (Bindhana)	Steel	Per Dozen			
10.	Basin Tap	Best quality	Per No			
11.	Calling Bell	Best quality	Per No			
12.	Cello Tap (Medium/Large)	Best quality	Per Dozen			
13.	Cover File	Best quality	Per No			
14.	Calculator 12 Digit (medium)	Orpat/Casio/Flair	Per No			
15.	Calculator 12 Digit (Big)	Orpat/Casio/Flair	Per No			
16.	Carbon Paper (Blue)	Kores	Per Packet			
17.	Cover (Khaki)	Best quality	Per Dista			
18.	Cover (Blue)	Best quality	Per Sheet			
19.	Chair Cushion	Dunlop, Kurl-on, Best quality	Per No			
20.	Correcting Ink	Kores, Camlin	Per Bottle			
21.	Correcting Pen	Camlin	Per No			
22.	Cup Plate	Bone China/Fine China, Best quality	Per Set			
23.	Candle	Best quality	Per Packet			
24.	Curtain (Long/short)	Best quality	Per No as per size			
25.	Citronolla	Best quality	Per Bottle			
26.	Colin	Best quality	Per Bottle			
27.	Car Freshener	Best quality	Per No			
28.	D.F.C. Azurlaid Paper (Green)	-Do-	Per Ream			
29.	Drinking Glass	Milton, Treo Best quality	Per Dozen			
30.	Doormat (Large/Small)	Best quality	As Per Size			
31.	Damper	Best quality	Per No			
32.	Duster	Best quality	Per No			
33.	Envelope (Large/A4)	Best quality	Per Packet of 100 Nos			
34.	Envelope (Medium)	Best quality	Per Packet of 100 Nos			
35.	Envelope (Small)	Best quality	Per Packet of 100 Nos			
36.	File Board	Best quality	Per No			
37.	File Cover	Best quality	Per No			
38.	File Tag (Sticky Note)	Best quality	Per Packet			
39.	Fevistick	Best quality	Per Packet			
40.	Filter Candle	Best quality	Per No			
41.	Flask	Milton, Eagle, Best quality	Per No			
42.	Floor Moper	Best quality	Per No			
43.	Gems Clip	Best quality	Per Packet			
44.	Gum	Best quality	Per 700 ML Bottles.			
45.	Guard File	Best quality	Per No			
46.	Gamusa	Pure Silk	Per Piece			

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47.	Gamusa	Pure Cotton, Hand made	Per Piece			
48.	Herpic	Best quality	Per No			
49.	Hand Wash	Dettol, Sevlon, Best quality	Per 250/500 Ml.			
50.	Hand Sanitizer (Alcohol based)	Dettol/Best quality	Per 100 Ml/250 Ml/500 Ml/5 Ltrs.			
51.	Hand Gloves (Single User/Reusable	Best quality	Per Pair			
52.	Highlighter Pen	Best quality	Per No			
53.	Ink (Blue/Black)	Chelpark/Parker	60 ML			
54.	Ink (Blue/Black)	-Do-	700 ML			
55.	Ink Pen	Best quality	Per Dozen			
56.	Jadu (Toilet cleaner)	Best quality	Per Bottle			
57.	Knife	Steel, Best quality	Per No			
58.	Lock & Key	Linc, Best quality	Per No			
59.	Looking Glass	Best quality	Per No			
60.	Latrine Brush	Best quality	Per No			
61.	Lac	Best quality	Per Packet			
62.	Lime	Best quality	Per Kg			
63.	Mosquito repellant (With device)	Best quality	Per No			
64.	Mosquito repellant (Only liquid)	Best quality	Per No			
65.	Mosquito coil	All Out	Per Packet			
66.	Markin Cloth	Best quality	Per Mtr			
67.	Marker Pen	Best quality	Per No			
68.	Mask	N95/Normal	Per Piece			
69.	Napkins	Best quality	Per Packet			
70.	National Flag	Best quality	Per Size			
71.	Odonil	Best quality	Per No			
72.	Order Book	Best quality	As per size			
73.	Photostat Paper (A4 Size, 75 GSM)	JK Max, JK Copier, Kores	Per Packet			
74.	Photostat Paper (Legal, 75 GSM)	JK Max, JK Copier, Kores	Per Packet			
75.	Paper (F.C.)	Best quality	Per Rim			
76.	Pen Stand with Pen	Best quality	Per No			
77.	Paper Pressure	Best quality	Per No.			
78.	Pad Ink (Violet/Red)	Best quality	Per Bottle			
79.	Phenyl (Black/White)	Rhino, Best quality	Per Bottle of 1 Ltr			
80.	Port folio Bag	Best quality	Per No			
81.	Paper Busket	Best quality	Per No			
82.	Paper Weight	Best quality	Per No			
83.	Plastic Bucket (Small)	Best quality	Per No			
84.	Plastic Bucket (Large)	Best quality	Per No			
85.	Plastic Mug	Best quality	Per No			
86.	Pen (Ball)	Maxwritter/Cello/Flair	Per No			
87.	Pen (Gel)	Maxwritter/Cello/Flair	Per No			
88.	Pen (Dot, Two Headed)	Best quality	Per Packet of 20 Nos.			
89.	Parker Pen (Ink/Ball)		Per No			
90.	Parker Pen Ink		Per 60/100 Ml.			
91.	Pilot Pen-0.5	Luxor	each			
92.	Pin cushion	Best quality	each			
93.	Plate (Quarter/Large)	Bone China/Best quality	Per No			
94.	Paper Tray	Best quality	Per No.			
95.	Quarter Plate	Best quality	Per Set			
96.	Red Ribbon	Best quality	Per No.			

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97.	Register (Pukka Binding)	Best quality	Per Size			
98.	Room Freshener	Rose, Rajanigandha, Jasmine	Per Bottle			
99.	Rope	Best quality	Per No			
100.	Rubber Band	Best quality	Per Packet			
101.	Scissors	Best quality	Per No			
102.	Stamp Pad (Medium/Large)	Best quality	Per No			
103.	Stapler No 10./Large	Kangaroo, Best quality	Per No			
104.	Stapler Pin (No.10/Large)	Kangaroo	Per Box			
105.	Steel Trunk	Best quality	Per No			
106.	Sutlee	Best quality	Per No			
107.	Spoon	Best quality	Per Dozen			
108.	Soap	Lux, Dettol	Per No			
109.	Scale (Plastic)	Best quality	Per Dozen			
110.	Steno Note Book	Best quality	Per Dozen			
111.	Sanitizer Dispenser (Stand)	Best quality/Iron	Per No			
112.	Tray	Plastic, Best quality	Per No			
113.	Table Cloth (Rexin)	Best quality	Per No			
114.	Table Brush	Best quality	Per No			
115.	Torch Light	Eveready, Best quality	Per No			
116.	Torch Light Battery	Eveready,Duracell	Per No			
117.	Towel (4"X2")	Bombay Dying, Best quality	Per No			
118.	Towel (1"X1")	Bombay Dying, Best quality	Per No			
119.	Table Cloth	Best quality	Per No			
120.	Table Glass	Best quality	Per sqr.ft.			
121.	Table Top	Best quality	As Per Size			
122.	Table Pressure	Best quality	Per No			
123.	Tea Coaster	Best quality	Per Packet			
124.	Tissue Paper	Best quality	Per Packet			
125.	Twine Ball	Best quality	Per No			
126.	Thermo Flask	Best quality	One Litre			
127.	Water Filter (15 Ltr/20 Ltr)	China Clay, Aluminum, Plastic, steel	Per No			
128.	Water Filter Tap	Best quality	Per No			
129.	Wall Clock	Ajanta, Orpat	Per No.			
130.	Wooden Pencil with eraser, sharpener	Best quality	Per Dozen			
131.	Zharu (Phul)	Best quality	Per No			
132.	Zharu (Bamboo)	Best quality	Per No			
	List No.2 **Electrical Articles**					
1.	Electronic chock	Bajaj, Best quality	Per No.			
2.	Tube Light (40 Watt)	Wipro, Bajaj,	Per No			
3.	L.E.D. Tube Light	Bajaj, Wipro	Per No			
4.	L.E.D. Bulb (10/15/20 Watt)	Bajaj, Syska, Crompton Greaves	Per No			
5.	Tube Light Set	Best quality	Per No			
6.	Bulb (100 Watt)	Best quality	Per No			
7.	Extension Chord	Best quality	Per No			
8.	Copper Wire (4 mm)	Best quality	Per Metre/coil			
9.	Copper Wire (2.5 mm)	Best quality	Per Metre/coil			
10.	Copper Wire (1.5 mm)	Best quality	Per Metre/coil			

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11.	5/15 Switch Socket Combined board (Single/Double)	Best quality	Per No			
12.	Electric Switch (5/15 AMPS)	Best quality	Per No			
13.	Electric Socket (5/15 AMPS)	Best quality	Per No			
14.	Black Tape/Insulator	Best quality	Per No			
15.	Casing/Caping	Best quality	Per No			
16.	Table Fan	Orient/Usha/Crompton Greaves	Per No			
17.	Ceiling Fan (56 Inch)	Orient/Usha/Crompton Greaves	Per No			
18.	Ceiling Fan (48 Inch)	Orient/Usha/Crompton Greaves	Per No			
19.	Stand Fan	Orient/Usha/Crompton Greaves	Per No			
20.	Wall Fan	Orient/Bajaj/Havells	Per No			
21.	Black Tap	Best quality	Per No			
22.	Electric Kettle	Prestige, Best quality	One Liter			
23.	Calling Bell (Cordless)	Bajaj/Havels	each			
24.	Calling Bell (Dingdong)	Bajaj/Havels	each			
25.	Calling Bell (Electrical)	Bajaj/Havels	each			
26.	Remote Control calling bell	Bajaj/Havels	each			
27.	Condenser 3.25 MFD	Bajaj/Havels	each			
28.	Condenser 2.5 MFD	Bajaj/Havels	each			
29.	Water Motor Pump Set	Bajaj/Crompton Greaves/Usha	0.5 HP			
30.	Water Motor Pump Set	Bajaj/Crompton Greaves/Usha	1.5 HP			
31.	Distilled Water	Best quality	Per Liter			
32.	Room Heater (Double rod)	Bajaj/Havels	each			
33.	Room Heater (Single rod)	Bajaj/Havels	each			
34.	Fan regulator	Best qauilty	each			
35.	Fan Capacitor	Best quality	each			

List No.3

COMPUTER / XEROX/FAX PERIPHERALS

				MRP	**Quoted Rate without GST**	**% GST**
1.	Xerox Tonner (Canon) NPG-28 (Model iR 2320L/2420L)	Original	each			
2.	Xerox Tonner (Canon) NPG-59	Original	each			
3.	Xerox Tonner (Canon) NPG-84 (Model iR 2625)	Original	each			
4.	Xerox Tonner (Ricoh MP-2501 S)	Original	each			
5.	HP –PLH 388 A Laserjet Cartridge	Original	each			
6.	HP –PLH 388A Laserjet Cartridge	Compatible Prodot/Lipi/ Image king)	each			
7.	HP –PLH 278 A Laserjet Cartridge	Original	each			
8.	HP –PLH 278A Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
9.	HP –PLH 278 Laserjet Cartridge	Original	each			

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10.	HP –PLH 278 Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
11.	HP –(PL)H 2612A Laserjet Cartridge	Original	each			
12.	HP –(PL)H 2612A Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
13.	HP –PLH 2612S Laserjet Cartridge	Original	each			
14.	HP –PLH 2612S Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
15.	HP –PLC337 Laserjet Cartridge	Original	each			
16.	HP –PLC337 Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
17.	HP –(PL)C912/925 Laserjet Cartridge	Original	each			
18.	HP –(PL)C912/925 Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each			
19.	HP- 12A	Original	each			
20.	HP- 12A	Compatible (Prodot/Lipi/ Imageking)	each			
21.	HP-137	Original	each			
22.	HP- 137	Compatible (Prodot/Lipi/ Imageking)	each			
23.	CANON Toner Cartridge 051	Original	each			
24.	CANON Toner Cartridge 051	Compatible	each			
25.	CANON Drum Cartridge 051	Original	each			
26.	CANON Drum Cartridge 051	Compatible	each			
27.	CANON Toner Cartridge 326	Original	each			
28.	CANON Toner Cartridge 326	Compatible	each			
29.	Drum & Blade for Canon iR 2320L /2420 L	Original	each			
30.	Drum & Blade for Canon iR 2625/2501S	Original	each			
31.	Drum & Blade for Canon iR 2002	Original	each			
32.	Drum & Blade for Ricoh MP-2501 S	Original	each			
33.	Teflon (For fixing unit of Xerox, printer)	Original	each			
34.	Pen Drive (8 GB/ 16 GB/32 GB)	Sandisk/HP etc.	each			
35.	Printer Data Cable	HP	each			
36.	Mouse	Best quality	each			
37.	Key Board	HP/ Best quality	each			
38.	Blank C.D	Best quality	each			
39.	Blank D.V.D	Sony	each			
40.	NIC(LAN) Card	Best quality	each			
41.	Crimping Tool	Best quality	each			
42.	RJ-45 Connector	Best quality	each			
43.	Screw Driver Set	Taparia	each			
44.	LAN Tester	Best quality	each			
45.	I.O Box for LAN	Best quality	each			
46.	Antivirus C.D	Quick Heal/ K7 (Total Security)	each			
47.	Hard Disc (Per TB)	Best quality	each			
48.	VGA Cable	Best quality	each			
49.	CMOS Battery	Best quality	each			
50.	UPS for computer	Numeric/Best quality	each			
51.	HDMI Splitter	Best quality	each			

**N.B: Any other articles as and when required to be put up as per requirement.*

Chief Judicial Magistrate
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