

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, যোৰহাট  
**OFFICE OF THE DISTRICT & SESSIONS JUDGE, JORHAT**

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**NOTICE INVITING QUOTATION**

Dated Jorhat, the 08<sup>th</sup> day of April, 2025

Sealed quotations affixing Court Fee Stamp of Rs.8.25/- only (Non-refundable) invited from reputed registered local firms/catering firms for supply of food/cooked food items to the office of the District & Sessions Judge, Jorhat, on or before **25.04.2025 till 05.00 p.m** for the year 2025-26. **No quotation will be entertained beyond the scheduled date and time.**

**GENERAL TERMS & CONDITIONS**

1. The Parties at the time of submitting quotation shall have to submit photocopy of trade license, etc of the firm. The envelope containing the quotation should be super-scribed as **"Quotation for supply of refreshment items"**.
2. The Parties also have to submit firm's Current Bank account number.
3. The rate should be quoted inclusive of all taxes.
4. The quotation will be opened **on 28/04/2025** in the office chamber of the undersigned, by the undersigned or by any authorized person, as may be directed. (if any changes on the date of opening the sealed quotations occur owing to any unavoidable circumstances, it would be intimated in the **official website only**.)
5. The proprietor or the representative of the intending firm should be present at the scheduled date and time of opening the quotation. Those who do not attend at the time of opening of the quotation shall have no right to any objection, later on, although their quotation will also be opened and may be accepted, if found suitable.
6. The period of empanelment shall be for the Financial Year 2025-2026 subject to review of satisfactory performance on quarterly basis.
7. Rate quoted for each item will be final and no further hike in price of any items will be entertained.
8. Sample of the items should be submitted if and where necessary.
9. The items will be purchased as per requirement and same shall be delivered immediately.
10. The bidder shall quote the rate against the items as per prescribed list appended herewith.
11. The firm should quote the rate for the items only which are mentioned in the items list provided.
12. The supplier will have to bear all the overheads & expenses, etc. in connection with packing, transportation, etc. in connection with the supply to the office
13. The District & Sessions Judge, Jorhat reserves the right to accept or reject any or all quotation in part or full without assigning any reason thereof. Further, he shall not be bound to accept the lowest bid.

14. In case of violation of terms and conditions of the quotation document or unsatisfactory supply of items or of poor quality/sub-standard in nature, District & Sessions Judge, Jorhat reserves the right to terminate the contract by giving intimation to supplier immediately.
15. The decision of the District & Sessions Judge, Jorhat in all respects shall be final and binding.

**Enclosed: - 02 (Two) pages.**

**Sd/- P. Das,**  
**District & Sessions Judge,**  
**Jorhat.**

**Dated** 08/04/25

**MEMO.NO. JJA/** 3552 - 54 **/ 2025**

Copy forwarded to: -

1. The Systems Officer, O/o the District & Sessions Judge, Jorhat.  
He is directed to upload the same in the official website immediately.
2. Notice Board.
3. Office File.



**Chief Administrative Officer,**  
**O/o District & Sessions Judge,**  
**Jorhat.**

**ANNEXURE-I**

Sl. No.	Items	Items Description	Price (In rupees)
1	Tea	Milk Tea (per cup)	
		Red Tea (per cup)	
2	Coffee	Milk (per cup)	
		Black (per cup)	
3	Kaju	Plain (100 gm)	
		Salted (100 gm)	
4	Almond	Roasted (100 gm)	
5	Pista	Plain (100 gm)	
		Salted (100 gm)	
6	Biscuit	Good Day (Britannia) (200 gm)	
		Top (Bisk Farm) (200 gm)	
		Marie Gold (Britannia) (200 gm)	
		Nutri Choice Digestive (Britannia) (200 gm)	
		Potato (Pran) (200 gm)	
7	Bhujia	Bikaji (200 gm)	
		Bikaneer (200 gm)	
		Haldirams (200 gm)	
		Fried Moongdal Haldirams (200 gm)	
8	Sweets	Kalakand (per piece)	
		Gulabjamun (per piece)	
		Rasgulla (per piece)	
		Kaju Barfi (per piece)	
		Malai Chum Chum (per piece)	
9	Samosa	Per piece	
10	Kachori	Per piece	
11	Patties	Veg Patty (per piece)	
		Egg Patty (per piece)	
		Chicken Patty (per piece)	
		Paneer Patty (per piece)	
12	Chop	Aloo Chop (per piece)	
		Chicken Chop (per piece)	
		Egg Chop (per piece)	
13	Cutlet	Veg (per piece)	
		Chicken (per piece)	

14	Rolls	Veg (per piece)	
		Chicken (per piece)	
		Paneer (per piece)	
15	Chowmein	Veg (per plate)	
		Chicken (per plate)	
16	Fried Rice	Veg (per plate)	
		Chicken (per plate)	
		Paneer (per plate)	
17	Dhokla	Per piece	
18	Parantha	Per plate	
19	Water Bottle	200/300 ml	
		500 ml	
		1000 ml	
		20 litre jar	