

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্য্যালয়, যোৰহাট
OFFICE OF THE DISTRICT & SESSIONS JUDGE, JORHAT

No.JJA/_____/2025

Dated ____/____/____

NOTICE INVITING QUOTATION

Dated Jorhat, the 19th day of March, 2025

Sealed quotations affixing Court Fee Stamp of Rs. 8.25/- only (Non refundable) are hereby invited from reputed registered local firms for supply of Stationery articles and Housekeeping articles to the office of the District & Sessions Judge, Jorhat for the year 2025-26 **on or before 04/04/2025 till 4.00 p.m.. No quotation will be entertained beyond the scheduled date and time.**

GENERAL TERMS & CONDITIONS

1. The Parties at the time of submitting quotation shall have to submit photocopy of valid trade license & GST Registration certificate, PAN card, etc of the firm. The envelope containing the quotation should be superscribed as "**Quotation for supply of Electrical & Misc. articles**".
2. All pages of the document must be signed by an authorized person on behalf of the firm along with seal at the bottom. The Parties also have to submit firm's Current Bank account details.
3. The rate should be quoted with GST and they also have to mention the specific name of the brand/company of the articles they intend to quote in the enclosed format exclusively within the brands specified.
4. The quotation will be opened **on 05/04/2025** in the office chamber of the undersigned, by the undersigned or any authorized person, as may be directed. (if any changes on the date of opening the sealed quotations occur owing to any unavoidable circumstances, it would be intimated in the **official website only.**)
5. The proprietor or the representative of the intending firm should be present at the scheduled date of opening the quotation. Those who do not attend at the time of opening of the quotation shall have no right to any objection, later on, although their quotation will also be opened and may be accepted, if found suitable.
6. No further communication shall be made in this regard.
7. Rate quoted for each item will be final and no hike in price of any material will be considered till the end of this financial year.
8. Sample of the items should be submitted, if and when necessary. The articles will be purchased as per requirement and same must be delivered immediately. The suppliers will also have to bear all the overheads & expenses etc. in connection with carting, packaging, transportation etc. in connection with the supply to the office/Quarters/Guest House.
9. The District & Sessions Judge, Jorhat reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest price/bid.
10. In case of violation of terms and condition of the quotation document or unsatisfactory supply of materials or of poor quality or sub standard in nature, the District & Sessions Judge, Jorhat, reserves the right to terminate the contract by giving intimation to supplier immediately.
11. The decision of the District & Sessions Judge, Jorhat in all respect shall be final and binding.

Enclosed: - 01 (one) pages.


District & Sessions Judge,
Jorhat. 11/3/25

SL No.	Electrical & Misc. Articles	Brand/Specifications/ Desirable Features	Bid/Quoted Price (Exclusive of Taxes)		
			Unit	In Figures	In Words
1.	Tube light	Bajaj/Havells	Pc.		
2.	Electronic Choke	Bajaj/Havells	Pc.		
3.	Tube Light Set	Bajaj/Havells	Pc.		
4.	LED Tube Light (20w)	Bajaj/Havells	Pc.		
5.	LED Tube Light (40w)	- do -			
6.	LED Bulb 10 watt	Bajaj/Havells/Syska	Pc.		
7.	LED Bulb 15 watt	- do -			
8.	LED Bulb 20 watt	- do -			
9.	Table Lamp	Bajaj/Philips/Syska	Pc.		
10.	Extension Cord 15AMP X 4 MTRS.	Anchor	Pc.		
11.	Extension Cord 5AMP X 4 MTRS	Anchor	Pc.		
12.	Extension Cord Spike Buster 5AMP	Anchor	Pc.		
13.	Extension Cord Spike Buster 10AMP	Anchor	Pc.		
14.	Extension Cord Spike Buster 15AMP	Anchor	Pc.		
15.	Multi Holder (Anchor)	Anchor	Pc.		
16.	Multi Pin Plug 15 Amp	Anchor	Pc.		
18.	4mm Copper Wire	Havells	Pkt		
19.	2.5mm Copper Wire	Havells	Pkt		
20.	1.5mm Copper Wire	Havells	Pkt		
21.	Electronic Regulator -Ceiling Fan	Anchor	Pc.		
22.	Emergency Light	Philips/Orpat/Syska	Pc.		
23.	Torch Light	Philips/Syska	Pc.		
24.	Condenser 3.0 MFD	Best Quality	Pc.		
25.	Condenser for Ceiling Fan 2.5mm	Bajaj	Pc.		
26.	Calling Bell (Cordless)	Best Quality	Pc.		
27.	Calling Bell (Manual)	Best Quality	Pc.		
28.	Calling Bell Push (Electrical)	Best Quality	Pc.		
29.	Remote Control Calling Bell	Best Quality	Pc.		
30.	Socket 5 amp	Anchor	Pc.		
31.	Socket 15 amp	Anchor	Pc.		
32.	Switch 15 amp	Anchor	Pc.		
33.	Switch 5 amp	Anchor	Pc.		
34.	Square box	Best Quality	Pc.		
35.	SS combine 5 amp	Anchor	Pc.		
36.	SS combine 16 amp	Anchor	Pc.		
37.	Black Tape/Insulator	Best Quality	Pc.		
38.	Ceiling Fan (1200 mm)	Usha/Bajaj	Pc.		
39.	Stand Fan	Usha/Bajaj	Pc.		
40.	Wall Fan	Usha/Bajaj	Pc.		
41.	Table Fan	Usha/Bajaj	Pc.		
42.	Electric Kettle 1 Ltr.	Bajaj/Prestige	Pc.		
43.	Room Heater (Double Rod)	Orient/Bajaj	Pc.		
44.	Room Heater (Single Rod)	Orient/Bajaj	Pc.		
45.	Casing/Caping (1 inch/2 inch)	Best Quality	Pc.		

District & Sessions Judge
Jorhat