



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY JORHAT

District Judicial Court Complex, Jorhat

Email: dlsa.jorhat@gmail.com

Mobile: +91-6901281634



NOTICE INVITING QUOTATIONS

Dated Jorhat the 27th day of February, 2025

Sealed quotations are invited affixing Court Fee stamp of Rs.8.25 (Non-refundable) from the intending registered firms till 05:00PM of 08/03/2025 for supply of **Computer and Peripherals** to the office of the District Legal Services Authority (DLSA), Jorhat as per specification given with the Notice.

| Sl No | Computer and Peripherals | Unit Cost | GST | Total Rate (Including GST) |
|-------|---|-----------|-----|----------------------------|
| 1. | Desktop Computer Set (Latest Generation Inter® Core i5- processor, 16GB RAM, 512 GB SSD, Intel Graphics, Wi-Fi and Bluetooth, In build speaker, 21.5" monitor, wired Mouse and Keyboard with latest Windows Operating System, Microsoft Office (one time purchase) with 03 (three) years onsite comprehensive warranty | | | |
| 2. | Desktop Computer Set (Latest Generation Inter® Core i3- processor, 8GB RAM, 512 GB SSD, Intel Graphics, Wi-Fi and Bluetooth, In build speaker, 21.5" monitor, wired Mouse and Keyboard with latest Windows Operating System, Microsoft Office (one time purchase) with 03 (three) years onsite comprehensive warranty | | | |
| 3. | All in One Desktop (Intel® Core™ i3, 21.5inch, 8 GB RAM, 512GB SSD, Intel Graphics, with latest Windows Operating System, Microsoft Office (one time purchase) Wi-Fi and Bluetooth Keyboard and Mouse combo with 03 (three) years onsite comprehensive warranty | | | |



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| 4. | All in one Laserjet Printer with scanner (without chipset) with extended onsite comprehensive warranty | | | |
| 5. | Laserjet Printer (without chipset) with extended onsite comprehensive warranty | | | |
| 6. | 600 VA UPS | | | |
| 7. | Document Scanner (HP ScanJet Pro 3000 s4 Sheet-Feed Scanner/Canon DR-C230/ equivalent) with extended onsite comprehensive warranty | | | |
| 8. | Pendrive (32 GB) | | | |
| 9. | Photocopier Machine (Cannon/Konica etc) with extended onsite comprehensive warranty | | | |
| 10. | Stabilizer for photo copier machine | | | |

The intending bidders must submit their quotations in sealed envelope to the office of the **DISTRICT LEGAL SERVICES AUTHORITY, JORHAT JUDICIAL COURT COMPLEX, JORHAT**, addressed to **DISTRICT & SESSIONS JUDGE-CUM- CHAIRMAN, DISTRICT LEGAL SERVICES AUTHORITY, JORHAT** on or before **8th March, 2025** during the working hours. In case any clarification is needed, the office of the undersigned may be contacted during office hours or by email at dlsa.jorhat@gmail.com

GENERAL TERMS AND CONDITIONS

1. The sealed envelope containing quotation shall be super-scribed as "Quotation for supply of Computer and Peripherals" along with the following documents must be annexed with the quotation:-
 - I. Proof of Current Bank Account in the name of the Firm.
 - II. Trade License.
 - III. PAN card in the name of the firm.
 - IV. GST registration Certificate.
 - V. Any other documents which are required for supplying of Article to the Govt. Office
2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above



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documents/information the offer may be summarily rejected without making any further reference in this regard.

3. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and- other statutory duties/levies after the approval of Rates shall be to the suppliers account.
4. The quotation price shall as for DLSA, Jorhat along with installation (Delivery and installation at DLSA Office, Jorhat District Judiciary) and Onsite warranty must be included.
5. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the Purchase Committee, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of the Invoice in triplicate.
6. The Purchase Committee reserves the right to accept or reject any or all the Quotations in part or full, without assigning any reason whatsoever.
7. The Purchase Committee reserves the right, to award the work to one or more bidders.
8. The sealed quotations should reach the undersigned on or before 8th March, 2025 up to 05:00PM and no quotation will be received thereafter.
9. The decision of the Procurement-Cum-Technical Committee, in all respect shall be final and binding on all.

[Handwritten Signature]
27/2/25

District & Sessions Judge cum Chairman
District Legal Services Authority, Jorhat
Jorhat

[Handwritten Signature]
27/2/25

Memo No: DLSA(J)/1015-16 /2025

Dated the 27/02/2025

Copy to:

1. The System Officer, Office of the District & Sessions Judge, Jorhat with a request to upload the notice in the Official Website of Jorhat Judiciary.
2. Notice board of Jorhat Judiciary.
3. Office File

[Handwritten Signature]
27/2/25

District & Sessions Judge cum Chairman
District Legal Services Authority, Jorhat
Jorhat

[Handwritten Signature]
27/2/25