

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE:.....JORHAT**

**NOTICE INVITING QUOTATION**

Dated Jorhat the 18<sup>th</sup> day of May,2024

Sealed quotations affixing Court fee Stamp of Rs. 8.25 (Rupees Eight and Paise Twenty Five) only are hereby invited from the intending reputed registered firm's within the jurisdiction of Jorhat district for supplying of (1) Stationery and other articles (2) Electrical, Electronics and Hardware articles (3) Computer & Photocopier Machine related articles to the office of the Chief Judicial Magistrate, Jorhat for the financial year 2024-2025 on or before 3.00 PM of 30-05-2024. **NO QUOTATION WILL BE ENTERTAINED BEYOND THE SCHEDULED DATE AND TIME.**

**TERMS AND CONDITIONS.**

1. The parties, at the time of submitting quotation, shall have to submit photocopy of registration certificate, trade licence, GST registration certificate and PAN card etc. of the firm. The envelope containing the quotation should be superscribed as (1) Stationery & other articles; (2) Electrical, Electronics and Hardware articles and (3) Computer & Photocopier Machine related articles.
2. The rate should be quoted with basic rate and % of GST separately (**indicating MRP**) alongwith the name of the Brand/Company of the articles they intend to quote in the enclosed format.
3. The parties shall have to submit their firm's current Bank account number preferably SBI.
4. The rate quoted for each item will be final and no hike of price of any material will be considered during the contract period i.e. in the financial year 2024-25.
5. Sample of the items should be submitted as and when necessary. The articles will be purchased as per requirement and same shall be delivered immediately.
6. The quotation will be opened on 30-05-23 at 4-00 PM by the Purchase Committee .
7. The proprietors/representatives of the intending firms may be present at the scheduled date and time of opening of the quotation. The parties not present at the time of opening of the quotation shall have no right to raise any objection.
8. The Chief Judicial Magistrate, Jorhat reserves the right to accept or reject any quotations in part or full and shall not be bound to accept the lowest price. No further communication shall be made to the parties in respect of acceptance or rejection of their quotations except the selecting firm.

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9. In case of violation of terms and conditions of the quotations, unsatisfactory supply of materials or supply of poor quality materials, the Chief Judicial Magistrate, Jorhat reserves the right to terminate the contract by giving intimation to the supplier.
10. The decision of the Chief Judicial Magistrate, Jorhat in all respect shall be final.

Enlosed:- Six sheets of  
list of items.

  
(Sri Dhiraj Kumar Kalita)  
Chief Judicial Magistrate  
Jorhat  
Chief Judicial Magistrate  
Jorhat  
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2607-2609  
Memo No.JJ.AC/Stn/NIT/\_\_\_\_/2024, Dated Jorhat the 18/5 May/2024

Copy to:-

- (1) The System Officer, District Judiciary, Jorhat for uploading the above NIQ in the District Judiciary website immediately.
- (2) Notice Board of Chief Judicial Magistrate, Jorhat.
- (3) Concerning file.

  
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**LIST OF STATIONERY AND OTHER ARTICLES, ELECTRICAL ITEMS,  
COMPUTER AND PHOTOCOPIER MACHINE RELATED ITEMS**


Sl. No.	Name of the articles	Quality	Unit	MRP	Quoted Rate without GST	% GST
1.	Alpin	Kores, Best quality	Per Box			
2.	Alpin (T)	Best quality	Per Box			
3.	Atta	Per Kg	Per Kg			
4.	Agarbatti	Best quality	Per Packet			
5.	AC Remote Battery	Duracell/Eveready	Per No			
6.	Binding Register	Best quality	Per Size			
7.	Bleaching Powder	Best quality	Per Packet			
8.	Beygon Oil	Best quality	Per Bottle			
9.	Book Binding Cloths	Best quality	Per Mtrs.			
10.	Bodkin (Bindhana)	Steel	Per Dozen			
11.	Basin Tap	Best quality	Per No			
12.	Calling Bell	Best quality	Per No			
13.	Cello Tap (Medium/Large)	Best quality	Per Dozen			
14.	Cover File	Best quality	Per No			
15.	Calculator 12 Digit (medium)	Orpat/Casio/Flair	Per No			
16.	Calculator 12 Digit ( Big)	Orpat/Casio/Flair	Per No			
17.	Carbon Paper (Blue)	Kores	Per Packet			
18.	Cover (Khaki)	Best quality	Per Dista			
19.	Cover (Blue)	Best quality	Per Sheet			
20.	Chair Cushion	Dunlop, Kurl-on, Best quality	Per No			
21.	Correcting Ink	Kores, Camlin	Per Bottle			
22.	Correcting Pen	Camlin	Per No			
23.	Cup Plate	Bone China/Fine China, Best quality	Per Set			
24.	Candle	Best quality	Per Packet			
25.	Curtain (Long/short)	Best quality	Per No as per size			
26.	Citronolla	Best quality	Per Bottle			
27.	Colin	Best quality	Per Bottle			
28.	Car Freshener	Best quality	Per No			
29.	D.F.C. Azurlaid Paper (Green)	-Do-	Per Ream			
30.	Drinking Glass	Milton, Treo Best quality	Per Dozen			
31.	Doormat (Large/Small)	Best quality	As Per Size			
32.	Damper	Best quality	Per No			
33.	Envelope (Large)	Best quality	Per Packet of 100 Nos			
34.	Envelope (Medium)	Best quality	Per Packet of 100 Nos			
35.	Envelope (Small)	Best quality	Per Packet of 100 Nos			
36.	File Board	Best quality	Per No			
37.	File Cover	Best quality	Per No			
38.	File Tag	Best quality	Per Packet			
39.	Fevistick	Best quality	Per Packet			

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40.	Filter Candle	Best quality	Per No			
41.	Flask	Milton, Eagle, Best quality	Per No			
42.	Floor Moper	Best quality	Per No			
43.	Gems Clip	Best quality	Per Packet			
44.	Gum	Best quality	Per 700 ML Bottles.			
45.	Guard File	Best quality	Per No			
46.	Gamusa	Pure Silk	Per Piece			
47.	Gamusa	Pure Cotton, Hand made	Per Piece			
48.	Herpic	Best quality	Per No			
49.	Hand Wash	Dettol, Sevlon, Best quality	Per 250/500 MI.			
50.	Hand Sanitizer (Alcohol based)	Dettol/Best quality	Per 100 MI/250 MI/500 MI/5 Ltrs.			
51.	Hand Gloves (Single User/Reusable)	Best quality	Per Pair			
52.	Highlighter Pen	Best quality	Per No			
53.	Ink (Blue/Black)	Chelpark/Parker	60 ML			
54.	Ink (Blue/Black)	-Do-	700 ML			
55.	Ink Pen	Best quality	Per Dozen			
56.	Jadu (Toilet cleaner)	Best quality	Per Bottle			
57.	Knife	Steel, Best quality	Per No			
58.	Lock & Key	Linc, Best quality	Per No			
59.	Looking Glass	Best quality	Per No			
60.	Latrine Brush	Best quality	Per No			
61.	Laa	Best quality	Per Packet			
62.	Lime	Best quality	Per Kg			
63.	Mosquito repellent (With device)	Best quality	Per No			
64.	Mosquito repellent (Only liquid)	Best quality	Per No			
65.	Mosquito coil	All Out	Per Packet			
66.	Markin Cloth	Best quality	Per Mtr			
67.	Marker Pen	Best quality	Per No			
68.	Mask	N95/Normal	Per Piece			
69.	Napkins	Best quality	Per Packet			
70.	National Flag	Best quality	Per Size			
71.	Odonil	Best quality	Per No			
72.	Order Book	Best quality	As per size			
73.	Photostat Paper (A4 Size, 75 GSM)	JK Max, JK Copier, Kores	Per Packet			
74.	Photostat Paper (Legal, 75 GSM)	JK Max, JK Copier, Kores	Per Packet			
75.	Paper (F.C.)	Best quality	Per Rim			
76.	Pen Stand with Pen	Best quality	Per No			
77.	Paper Pressure	Best quality	Per No.			
78.	Pad Ink (Violet/Red)	Best quality	Per Bottle			
79.	Phenyl (Black/White)	Rhino, Best quality	Per Bottle of 1 Ltr			
80.	Port folio Bag	Best quality	Per No			
81.	Paper Busket	Best quality	Per No			
82.	Paper Weight	Best quality	Per No			

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83.	Plastic Bucket (Small)	Best quality	Per No		
84.	Plastic Bucket (Large)	Best quality	Per No		
85.	Plastic Mug	Best quality	Per No		
86.	Pen (Ball)	Maxwriter/Cello/Flair	Per No		
87.	Pen (Gel)	Maxwriter/Cello/Flair	Per No		
88.	Pen (Dot, Two Headed)	Best quality	Per Packet of 20 Nos.		
89.	Parker Pen (Ink/Ball)		Per No		
90.	Parker Pen Ink		Per 60/100 ML.		
91.	Pilot Pen-0.5	Luxor	each		
92.	Pin cushion	Best quality	each		
93.	Page marker/sticky note - 3/4/5 strips	Desmat/Oddy	each		
94.	Plate (Quarter/Large)	Bone China/Best quality	Per No		
95.	Paper Tray	Best quality	Per No.		
96.	Quarter Plate	Best quality	Per Set		
97.	Red Ribbon	Best quality	Per No.		
98.	Register (Pukka Binding)	Best quality	Per Size		
99.	Refill (Blue/Black)	Best quality	Per Box of 100 pieces		
100.	Refill (Red)	Best quality	Per Box of 100 pieces		
101.	Room Freshener	Rose, Rajanigandha, Jasmine	Per Bottle		
102.	Rope	Best quality	Per No		
103.	Rubber Band	Best quality	Per Packet		
104.	Scissors	Best quality	Per No		
105.	Stamp Pad (Medium/Large)	Best quality	Per No		
106.	Stapler No 10./Large	Kangaroo, Best quality	Per No		
107.	Stapler Pin (No.10/Large)	Kangaroo	Per Box		
108.	Steel Trunk	Best quality	Per No		
109.	Sutlee	Best quality	Per No		
110.	Spoon	Best quality	Per Dozen		
111.	Soap	Lux, Dettol	Per No		
112.	Scale (Plastic)	Best quality	Per Dozen		
113.	Steno Note Book	Best quality	Per Dozen		
114.	Sanitizer Dispenser (Stand)	Best quality/Iron	Per No		
115.	Tray	Plastic, Best quality	Per No		
116.	Table Cloth (Rexin)	Best quality	Per No		
117.	Table Brush	Best quality	Per No		
118.	Torch Light	Eveready, Best quality	Per No		
119.	Torch Light Battery	Eveready, Duracell	Per No		
120.	Towel (4"X2")	Bombay Dying, Best quality	Per No		
121.	Towel (1"X1")	Bombay Dying, Best quality	Per No		
122.	Table Cloth	Best quality	Per No		
123.	Table Glass	Best quality	Per sqr.ft.		
124.	Table Top	Best quality	As Per Size		
125.	Tissue Paper	Best quality	Per Packet		

  
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126.	Twine Ball	Best quality	Per No			
127.	Thermo Flask	Best quality	One Litre			
128.	Water Filter (15 Ltr/20 Ltr)	China Clay, Aluminum, Plastic, steel	Per No			
129.	Water Filter Tap	Best quality	Per No			
130.	Wall Clock	Ajanta, Orpat	Per No.			
131.	Wooden Pencil with eraser, sharpener	Best quality	Per Dozen			
132.	Zharu (Phul)	Best quality	Per No			
133.	Zharu (Bamboo)	Best quality	Per No			

**List No.2**

**Electrical Articles**

1.	Electronic chock	Bajaj, Best quality	Per No.			
2.	Tube Light (40 Watt)	Wipro, Bajaj,	Per No			
3.	L.E.D. Tube Light	Bajaj, Wipro	Per No			
4.	L.E.D. Bulb (10/15/20 Watt)	Bajaj, Syska, Crompton Greaves	Per No			
5.	Tube Light Set	Best quality	Per No			
6.	C.F.L. Bulb (15/20 Watt)	Crompton Greaves, Bajaj, Syska	Per No			
7.	Bulb (100 Watt)	Best quality	Per No			
8.	Extension Chord	Best quality	Per No			
9.	Copper Wire (4 mm)	Best quality	Per Metre/coil			
10.	Copper Wire (2.5 mm)	Best quality	Per Metre/coil			
11.	Copper Wire (1.5 mm)	Best quality	Per Metre/coil			
12.	5/15 Switch Socket Combined board (Single/Double)	Best quality	Per No			
13.	Electric Switch (5/15 AMPS)	Best quality	Per No			
14.	Electric Socket (5/15 AMPS)	Best quality	Per No			
15.	Black Tape/Insulator	Best quality	Per No			
16.	Casing/Caping	Best quality	Per No			
17.	Table Fan	Orient/Usha/Crompton Greaves	Per No			
18.	Ceiling Fan (56 Inch)	Orient/Usha/Crompton Greaves	Per No			
19.	Ceiling Fan (48 Inch)	Orient/Usha/Crompton Greaves	Per No			
20.	Stand Fan	Orient/Usha/Crompton Greaves	Per No			
21.	Wall Fan	Orient/Bajaj/Havells	Per No			
22.	Electric Kettle	Prestige, Best quality	One Litre			
23.	Calling Bell (Cordless)	Bajaj/Havels	each			
24.	Calling Bell (Dingdong)	Bajaj/Havels	each			
25.	Calling Bell (Electrical)	Bajaj/Havels	each			
26.	Remote Control calling bell	Bajaj/Havels	each			
27.	Condenser 3.25 MFD	Bajaj/Havels	each			

28.	Condenser 2.5 MFD	Bajaj/Havels	each			
29.	Water Motor Pump Set	Bajaj/Crompton Greaves/Usha	0.5 HP			
30.	Water Motor Pump Set	Bajaj/Crompton Greaves/Usha	1.5 HP			
31.	Room Heater (Double rod)	Bajaj/Havels	each			
32.	Fan Capacitor	Best quality	each			
33.	Fan regulator	Best quality	each			
34.	Room Heater (Single rod)	Bajaj/Havels	each			

### List No.3

### COMPUTER / XEROX/FAX PERIPHERALS

				MRP	Quoted Rate without GST	% GST
1.	Xerox Tonner (Canon) NPG-28 (Model iR 2320L/2420L)	Original	each			
2.	Xerox Tonner (Canon) NPG-59	Original	each			
3.	Xerox Tonner (Canon) NPG-84 (Model iR 2625)	Original	each			
4.	Xerox Tonner (Ricoh MP-2501 S)	Original	each			
5.	HP -PLH 288 A Laserjet Cartridge	Original	each			
6.	HP -PLH 288A Laserjet Cartridge	Compatible (Prodot/Lipi/Image king)	each			
7.	HP -PLH 278 A Laserjet Cartridge	Original	each			
8.	HP -PLH 278A Laserjet Cartridge	Compatible (Prodot/Lipi/Imageking)	each			
9.	HP -PLH 278 Laserjet Cartridge	Original	each			
10.	HP -PLH 278 Laserjet Cartridge	Compatible (Prodot/Lipi/Imageking)	each			
11.	HP -(PL)H 2612A Laserjet Cartridge	Original	each			
12.	HP -(PL)H 2612A Laserjet Cartridge	Compatible (Prodot/Lipi/Imageking)	each			
13.	HP -PLH 2612S Laserjet Cartridge	Original	each			
14.	HP -PLH 2612S Laserjet Cartridge	Compatible (Prodot/Lipi/Imageking)	each			
15.	HP -PLC337 Laserjet Cartridge	Original	each			
16.	HP -PLC337 Laserjet Cartridge	Compatible (Prodot/Lipi/Imageking)	each			

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17.	HP -(PL)C912/925 Laserjet Cartridge	Original	each		
18.	HP -(PL)C912/925 Laserjet Cartridge	Compatible (Prodot/Lipi/ Imageking)	each		
19.	HP- 12A	Original	each		
20.	HP- 12A	Compatible (Prodot/Lipi/ Imageking)	each		
21.	HP-137	Original	each		
22.	HP- 137	Compatible (Prodot/Lipi/ Imageking)	each		
23.	CANON Toner Cartridge 051	Original	each		
24.	CANON Toner Cartridge 051	Compatible	each		
25.	CANON Drum Cartridge 051	Original	each		
26.	CANON Drum Cartridge 051	Compatible	each		
27.	Drum & Blade for Canon iR 2320L /2420 L	Original	each		
28.	Drum & Blade for Canon iR 2625/2501S	Original	each		
29.	Drum & Blade for Canon iR 2002	Original	each		
30.	Drum & Blade for Ricoh MP-2501 S	Original	each		
31.	Teflon (For fixing unit of Xerox, printer)	Original	each		
32.	Pen Drive (8 GB/ 16 GB/32 GB)	Sandisk/HP etc.	each		
33.	Printer Data Cable	HP	each		
34.	Mouse	Best quality	each		
35.	Key Board	HP/ Best quality	each		
36.	Blank C.D	Best quality	each		
37.	Blank D.V.D	Sony	each		
38.	NIC(LAN) Card	Best quality	each		
39.	Crimping Tool	Best quality	each		
40.	RJ-45 Connector	Best quality	each		
41.	Screw Driver Set	Taparia	each		
42.	LAN Tester	Best quality	each		
43.	I.O Box for LAN	Best quality	each		
44.	Antivirus C.D	Quick Heal/ K7 (Total Security)	each		
45.	Hard Disc (Per TB)	Best quality	each		
46.	VGA Cable	Best quality	each		
47.	CMOS Battery	Best quality	each		
48.	UPS for computer	Numeric/Best quality	each		

\*N.B: Any other articles as and when required to be put up as per requirement.

*Malik*  
Chief Judicial Magistrate  
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