

OFFICE OF THE SUB-DIVISIONAL JUDICIAL MAGISTRATE (M) ::::::::::::::: TITABAR

No.JSD (T)/Stnry./_____ /2024

Dated, Titabar the 06th May, 2024.

From: Sri Subarno Jyoti Deb,
Sub-Divisional Judicial Magistrate (M),
Titabar.

To,

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Sub: - Submission of quotation for supplying of Stationery articles/Electricals/Computer & Xerox peripherals for the year **2024-25**.

Sir,

The intended parties are hereby requested to submit the quotation for supplying the articles mentioned in the list enclosed herewith, for the year **2024-25**, to the office of the Sub-Divisional Judicial Magistrate (M), Titabar on or before **20th of May, 2024**.

The quotation will be opened on **20th of May, 2024 at 4 p.m.** by the concerned Committee which was constituted by the undersigned for selecting the suitable rate/firm.

The parties at the time of submitting quotation shall have to submit Photocopy of Registration Certificate, Sale Tax Payment Certificate of his/her/their firm. The parties also have to submit his/her/their firm's Current/Savings Bank (Preferably UBI) Account Number.

The rate should be quoted with GST and without GST separately.

The proprietor or the representative of the intending firm may be present before the committee at the scheduled date and time of opening the quotation. Those who do not attend at the time of opening of the quotation, shall have no right to any objection, later on, although their quotation will also be opened and may be accepted, if found suitable.

Sealed quotation, affixing CFS of **Rs.8.25** for supplying following items, are invited from the intending parties. The name of the selected firm will be hanged at the **Notice Board** of the office & will be intimated in the **Official website** on the above mentioned date & no further communication shall be made in this regard except the selected firm.

Enclosed: List of Articles (06 pages).

Memo. No. JSD (T)/Stnry./...../2024

398-400

(Sd/-
Sri S.J. Deb)
Sub-Divisional Judicial Magistrate (M),
Titabar.
Dated, Titabar the 06th May, 2024.

Copy to:

1. The System Officer, District Judiciary for uploading the same, in the District Judiciary, Website immediately.
2. Notice Board.
3. Concerning File.

Sub-Divisional Judicial Magistrate (M),
Titabar.

**FINAL LIST OF STATIONERY AND OTHER ARTICLES, ELECTRICAL ITEMS,
COMPUTER AND XEROX RELATED ITEMS**

Sl. No.	Name of the articles	Quality	Quantity	Rate without GST	Rate including GST
1.	Alpin	Kores, Best Quality	Per Box		
2.	Alpin (T)	Best Quality	Per Box		
3.	Calculator 12 digit (Medium)	Orpat/Casio/flair	Per No.		
4.	Agarbatti	Best Quality	Per Packet		
5.	Binding Register	Best Quality	Per Size		
6.	Bleaching Powder (1/2 kg)	Best Quality	Per Packet		
7.	Thumb Pin	Best Quality	Per No.		
8.	Book Binding Cloths	Best Quality	Per Mtrs.		
9.	Bodkin (Bindhana)	Steel	Per Dozen		
10.	Basin Tap	Best Quality	Per No		
11.	Calling Bell	Best Quality	Per No		
12.	Car Freshener	Best Quality	Per Bottle		
13.	Cello Tape (Medium/Large)	Best Quality	Per Dozen		
14.	Cover File	Best Quality	Per No		
15.	Carbon Paper (Blue)	Kores	Per Packet		
16.	Cover (Khaki)	Best Quality	Per Dista		
17.	Cover (Blue)	Best Quality	Per Sheet		
18.	Chair Cushion	Dunlop, Kurl-on, Best quality	Per No		
19.	Correcting Ink	Kores, Camlin	Per Bottle		
20.	Correcting Pen	Camlin/ Best Quality	Per No		
21.	Cup Plate	Bone China/Fine China, Best quality	Per Dozen		
22.	Candle	Best quality	Per Packet		
23.	Curtain (Long/short)	Best Quality	Per No as per size		
24.	Citronella Oil (100 ml)	Best quality	Per Bottle		
25.	Colin	Best Quality	Per Bottle		
26.	Remote Battery (AAA)	Best Quality	Per No		
27.	D.F.C. Azurlaid Paper (Green)	-Do-	Per Ream		
28.	Distilled Water	Best quality	Per Bottle		
29.	Drinking Glass	Milton, Best quality	Per Dozen		
30.	Doormat (Large/Small)	Best quality	As Per Size		
31.	Damper	Best quality	Per No		
32.	Envelope (Large)	Best Quality	Per Packet of 100 Nos		
33.	Envelope (Medium)	Best Quality	Per Packet of 100 Nos		
34.	Envelope (Small)	Best Quality	Per Packet of 100 Nos		
35.	Fevicol Tube	Fevicol	Per Bottle		
36.	Filament (Room Heater)	Best Quality	Per No		
37.	File Board	Best Quality	Per No		
38.	File Cover	Best Quality	Per No		
39.	File Tag	Best Quality	Per Packet		
40.	Fevistick	Best Quality	Per Packet		
41.	Filter Candle	Best quality	Per No		

42.	Thermo Flask	Milton, Eagle	Per No		
43.	Floor Moper	Best quality	Per No		
44.	Gems Clip	Best quality	Per Packet		
45.	Gum	Best Quality	Per 700 ML Bottles.		
46.	Guard File	Best Quality	Per No		
47.	Gamusa	Pure Silk/Normal	Per Piece		
48.	Herpic	Best Quality	Per No		
49.	Liquid Hand Wash (250ml/500ml)	Dettol, Sevlon, Best quality	Per No		
50.	Hand Wash Refill Pack (250ml/500ml)	Dettol, Sevlon, Best quality	Per Pkt.		
51.	Hand Sanitizer (Alcohol based)	Dettol/Best Quality	Per 100 MI/250 MI/500 MI/5 Ltrs.		
52.	Hand Gloves (Single User/Reusable)	Best Quality	Per Pair		
53.	Highlighter (Colour)	Best Quality	Per No		
54.	Ink (Blue/Black)	Chelpark/Parker	60 ML		
55.	Ink (Blue/Black)	-Do-	700 ML		
56.	Ink Pen	Best Quality	Per Dozen		
57.	Indian Flag Stand	Best Quality	Per No		
58.	Jadu (Toilet cleaner)	Best Quality	Per Bottle		
59.	Knife	Steel, Best quality	Per No		
60.	Floor Moper	Best Quality	Per No		
61.	Lock & Key (Small/Medium)	Linc, Best quality	Per No		
62.	Toilet Brush	Best Quality	Per No		
63.	Laa	Best quality	Per Packet		
64.	Mosquito repellent (With device)	Best quality	Per No		
65.	Mosquito repellent (Only liquid)	Best quality	Per No		
66.	Mosquito coil/Dhoop	Best quality	Per Packet		
67.	Markin Cloth	Best quality	Per Mtr		
68.	Marker Pen	Best quality	Per No		
69.	Mask	N95/Normal	Per Piece		
70.	Napkins	Best Quality	Per Packet		
71.	Nepthalene Balls	Best Quality	Per Packet		
72.	Odonil	Best Quality	Per No		
73.	Order Book	No.24	Per No		
74.	Photostat Paper (A4 Size)(GSM=75)	JK Max, JK Copier, Kores	Per Packet		
75.	Photostat Paper (Legal) (GSM=75)	JK Max, JK Copier, Kores	Per Packet		
76.	Paper (F.C.)	Best Quality	Per Dista		
77.	Pen with Stand	Best Quality	Per No		
78.	Paper Pressure	Best Quality	Per No.		
79.	Pen (Dot, Two Headed)	Best Quality	Per Packet of 20 Nos.		
80.	Pen (Gel)	Best quality	Per packet of 20 nos.		
81.	Pad Ink	Best Quality	Per Packet of 20 Bottles		
82.	Phenyl	Rhino, Best Quality	Per Bottle of 1 Ltr		

83.	Port folio Bag	Best quality	Per No		
84.	Paper Basket	Best quality	Per No		
85.	Paper Weight	Best Quality	Per No		
86.	Pencil Battery	Best Quality	Per No		
87.	Plastic Basket	Best quality	Per No		
88.	Plastic Mug	Best quality	Per No		
89.	Parker Pen (Ink/Ball)		Per No		
90.	Plate (Quarter/Large)	Bone China/Best Quality	Per No		
91.	Paper Tray	Best Quality	Per No.		
92.	Quarter Plate	Best Quality	Per Set		
93.	Raincoat	Best Quality	Per No		
94.	Red Hit	Best Quality	Per Bottle		
95.	Register (Pukka Binding)	Best Quality	Per No		
96.	Refill (Blue/Black)	Best Quality	Per Box of 100 pieces		
97.	Refill (Red)	Best Quality	Per Box of 100 pieces		
98.	Room Freshener	Rose, Rajanigandha, Jasmine	Per Bottle		
99.	Rubber Band	Best Quality	Per Packet		
100.	Scissors	Best Quality	Per No		
101.	Stamp Pad (Medium/Large)	Best Quality	Per No		
102.	Stapler No 10./Large	Kangaroo, Best Quality	Per No		
103.	Stapler Pin (No.10/Large)	Kangaroo	Per Box		
104.	Steel Trunk	Best quality	Per No		
105.	Sutlee	Best quality	Per No		
106.	Spoon	Best quality	Per Dozen		
107.	Soap	Lux, Dettol	Per No		
108.	Scale (Plastic)	Best quality	Per Dozen		
109.	Steno Note Book	Best Quality	Per Dozen		
110.	Sanitizer Dispenser (Stand)	Best Quality/Iron	Per No		
111.	Tray	Plastic, Best quality	Per No		
112.	Table Cloth (Rexin)	Best quality	Per No		
113.	Table Brush	Best quality	Per No		
114.	Torch Light	Eveready, Best Quality	Per No		
115.	Torch Light Battery	Eveready, Duracell	Per No		
116.	Towel (4"X2")	Bombay Dying, Best quality	Per No		
117.	Towel (1"X1")	Bombay Dying, Best quality	Per No		
118.	Table Cloth	Best quality	Per No		
119.	Table Glass	Best quality	Per No		
120.	Table Top	Best Quality	As Per Size		
121.	Tissue Paper	Best quality	Per Packet		
122.	Twine Ball	Best quality	Per No		
123.	Thermo Flask	Best quality	One Litre		
124.	Cotton Thread Ball	Best quality	Roll		
125.	Water Filter (15 Ltr/20 Ltr)	China Clay, Aluminum, Plastic, steel	Per No		

126.	Water Filter Tap	Best quality	Per No		
127.	Wall Clock	Ajanta, Orpat	Per No.		
128.	Wooden Pencil with eraser, sharpner	Best Quality	Per Dozen		
129.	KENT RO Grand Plus (Filter Candle)	KENT	Each unit		
130.	Broomstick (Phul Zaroo)	Best Quality	Per No		
131.	Broomstick (Bamboo Zaroo)	Best Quality	Per No		
132.	Disposable Paper Plate	Best Quality	Per No		
133.	Disposable Paper Qtr. Plate	Best Quality	Per No		
134.	Disposable Paper Tea Cup	Best Quality	Per No		
135.	Disposable Paper Drinking Water Glass	Best Quality	Per No		
136.	Paper Puncher (One Hole)	Kangaroo	Per No.		
137.	Paper Puncher (Two Hole)	Kangaroo	Per No.		
138.	Plastic Rope	Best Quality	Per No.		
139.	Basin Tap/Tap Plastic	Supreme	Each		
140.	Basin Tap/Tap Metal	Best Quality	Each		
141.	Taflon Tape	Best Quality	Each		
142.	White Cement	Best Quality	Each		
143.	Solvent	Best Quality	Each		
144.	Plastic Water Pipe	Best Quality	Mtr.		
145.	Cistern Set	Hindware/Equivalent	Each		
146.	Lever Arch File (A4)	Best Quality	Per No.		
147.	Lever Arch File (FS)	Best Quality	Per No.		
148.	Page Marker/Sticky Notes 3/4/5 Strips	Best Quality	Pkt.		
149.	Plastic Stick File Trans rent A4 size	Best Quality	No.		
150.	Black Adhesive Tape 2"	Cello	Roll		
151.	Foot Mat (4x2)ft	Best Quality	Each		


 Sub-Divisional Judicial Magistrate (M)
 Titabar

List No.2				Rate without GST	Rate including GST
Electrical Articles					
1.	Electronic chock	Bajaj, Best Quality	Per No.		
2.	Tube Light (40 Watt)	Wipro, Bajaj,	Per No		
3.	L.E.D. Tube Light	Bajaj, Wipro	Per No		
4.	L.E.D. Bulb (10/15/20 Watt)	Bajaj, Syska, Crompton Greaves	Per No		
5.	Tube Light Set	Best Quality	Per No		
6.	C.F.L. Bulb (15/20 Watt)	Crompton Greaves, Bajaj, Syska	Per No		
7.	Bulb (100 Watt)	Best Quality	Per No		
8.	Extension Chord	Best Quality	Per No		
9.	Copper Wire (4 mm)	Best Quality	Per Metre		
10.	Copper Wire (2.5 mm)	Best Quality	Per Metre		
11.	Copper Wire (1.5 mm)	Best Quality	Per Metre		
12.	5/15 Switch Socket Combined board (Single/Double)	Best Quality	Per No		
13.	Electric Switch (5/15 AMPS)	Best Quality	Per No		
14.	Electric Socket (5/15 AMPS)	Best Quality	Per No		
15.	Black Tape/Insulator	Best Quality	Per No		
16.	Casing/Caping	Best Quality	Per No		
17.	Table Fan	Orient/Usha/Crompton Greaves	Per No		
18.	Ceiling Fan (56 Inch)	Orient/Usha/Crompton Greaves	Per No		
19.	Stand Fan	Orient/Usha/Crompton Greaves	Per No		
20.	Wall Fan	Orient/Bajaj/Havells	Per No		
21.	Electric Kettle	Prestige, Best Quality	One Litre		
22.	Room Heater (Single Rod)	Best Quality	Per No		
23.	Room Heater (Triple Rod)	Best Quality	Per No		


 Sub-Divisional Judicial Magistrate (A.)
Tilabar

List No.3

COMPUTER / XEROX PERIPHERALS				Rate without GST	Rate including GST
1.	Xerox Tonner (Canon) NPG-59	Original	each		
2.	Xerox Tonner (Canon) NPG-51	Original	each		
3.	Xerox Tonner (Ricoh MP-2501 S)	Original	each		
4.	HP -P 1108 Laserjet Cartridge	Compatible Produt/IKAR T/ Black	each		
5.	Cannon- Image Class (MF 244 dw) Laserjet Cartridge	Compatible Produt/Lipi/ Image king)	each		
6.	HP -P 1566 Laserjet Cartridge	Compatible Produt/Lipi/ Image king)	each		
7.	Cannon -IR 1643 i Laserjet Cartridge	Compatible (Produt/Lipi/ Imageking)	each		
8.	HP-Laser MFP 138 fnw	Compatible (Produt/Lipi/ Imageking)	each		
9.	Cannon- Image Class LBP 151 dw	Compatible (Produt/Lipi/ Imageking)	each		
19.	Drum & Blade for Canon iR 2002 N	Original	each		
20.	Drum & Blade for Canon iR 2004 N	Original	each		
21.	Thermal Paper Roll (For Fax Machine)	Original	each		
22.	Teflon (For fixing unit of Xerox, printer)	Original	each		
23.	Pen Drive (8 GB/ 16 GB/32 GB)	Scandisk/HP etc.	each		
24.	Printer Data Cable	HP	each		
25.	Mouse	Best Quality	each		
26.	Key Board	Best Quality	each		
27.	Blank C.D	Best Quality	each		
28.	Blank D.V.D	Sony	each		
29.	NIC(LAN) Card	Best Quality	each		
30.	Crimping Tool	Best Quality	each		
31.	RJ-45 Connector	Best Quality	each		
32.	Screw Driver Set	Taparia	each		
33.	LAN Tester	Best Quality	each		
34.	I.O Box for LAN	Best Quality	each		
35.	Antivirus C.D	Quick Heal/ K7 (Total Security)	each		
36.	External Hard Disk	Original	each		
37.	Internal Hard Disk	Original	each		
38.	Computer UPS	Original	each		
39.	SMPS	Original	each		

**N.B: Any other articles as and when required to be put up as per requirement.*