

Office of the District Judge, Paschim Medinipur.
O-R-D-E-R

No. 06/2025

Dated, Paschim Medinipur,
the 15th day of July, 2025.

In enclosing herewith blank O.P.R Form, all the concerned Judicial Officers are hereby requested to obtain willingness/unwillingness from the staff listed below and send O.P.R of the staff who will submit willingness only attached to his/her establishment after going through the original Service Book of the concerned employee.

In case of any adverse report found in the Service Book of the concerned employee, you are advised to submit a comprehensive report before the undersigned.

There is no need to send the original Service Book of the staff attached to your establishment.

The O.P.R along with willingness and comprehensive report, if any must reach this office by 19.07.2025.

This Should be treated as “EXTREMELY URGENT”

List of candidates to be considered for the post of -Senior Sherestadar, Total Number of Vacancies-04, Total No of Candidate under the zone of consideration=04*05=20			
Vacancy position as Per 50 Point Roster- 6 th (UR), 7 th (SC), 8 th (UR), 9 th (UR).			
Sl. No	Name of the incumbent	Designation	Category
1	SRI SANJOY ROY	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION), GHATAL, PASCHIM MEDINIPUR.	GEN
2	SRI MANAS KUMAR PAUL	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION), 1ST COURT, SADAR, PASCHIM MEDINIPUR	GEN
3	SRI ARUN KUMAR CHANDRA	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION) 3RD COURT, PASCHIM MEDINIPUR.	GEN
4	SRI PRAVAT KUMAR HAZRA	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION), 2ND COURT, SADAR, PASCHIM MEDINIPUR.	SC
5	SRI NUR HUDA MONDAL	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION), GARHBETA, PASCHIM MEDINIPUR.	GEN
6	SRI RABINDRA NATH GUCHHAIT(PH)	.BENCH CLERK-I, ADJ 3RD COURT, PASCHIM MEDINIPUR.	GEN
7	SRI BABLU MURMU	B.C-I, ADJ, 4TH COURT, PASCHIM MEDINIPUR.	ST
8	SRI MADAN MISHRA	SHERISTADAR, CIVIL JUDGE (JUNIOR DIVISION), DANTAN, PASCHIM MEDINIPUR.	GEN
9	SRI BISWANATH BHATTACHARJEE	BENCH CLERK-I, ADJ 1ST COURT, PASCHIM MEDINIPUR.	GEN
10	SRI SAMIRAN DAS	BENCH CLERK, DISTRICT AND SESSIONS JUDGE, PASCHIM MEDINIPUR.	SC
11	SRI AMRITENDU ADAK	BENCH CLERK-I, ADJ 6TH COURT, PASCHIM MEDINIPUR.	OBC
12	SRI SUBRATA SEN	BENCH CLERK-I, ADJ R.D. COURT, PASCHIM MEDINIPUR.	GEN
13	SRI PARTHA PRATIM DAS	BENCH CLERK-I, ADJ 2ND COURT, PASCHIM MEDINIPUR.	GEN
14	SRI TARUN KUMAR MONDAL	BENCH CLERK, ADJ SPL COURT, PASCHIM MEDINIPUR.	SC
15	SMT. ANANYA ROY	BENCH CLERK-I, ADJ, 5TH COURT, PASCHIM MEDINIPUR.	GEN

The Shortfall of the candidates within the normal zone of consideration due to the exhaustion of the candidates in the concerned cadre as per the Gradation List.

Number of Vacancies-07, Total No of Candidate under the zone of consideration=07*05=35			
Vacancy position as Per 50 Point Roster- 13 th (UR), 14 th (UR), 15 th (SC), 16 th (UR), 17 th (UR), 18 th (SC), 19 th (UR)			
Sl. No	Name of the incumbent	Designation	Category
1	SRI SIBAPRASAD ADHIKARY	B.C-I, CIVIL JUDGE(SENIOR DIVISION), GHATAL, PASCHIM MEDINIPUR.	GEN
2	SRI HARI PADA GIRI	ACCOUNTANT, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR	OBC
3	SRI CHANDAN RANA	NAZIR, NEZARATH DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	GEN (OBC)
4	SRI BISWANATH DAS	B.C-I, C.J(SD)2ND COURT, PASCHIM MEDINIPUR	GEN
5	SRI PRATYUSH SARKAR	B.C-I, C.J(SD)1ST COURT, PASCHIM MEDINIPUR	SC
6	SRI SUKDEB DAS	BENCH CLERK-I, C.J (SD), 3RD COURT, PASCHIM MEDINIPUR	OBC
7	SAKILA BEGAM	ACCOUNTANT, C.J. (J.D) GARHBETA	GEN
8	RATAN CHANDRA MIDYA	ACCOUNTANT, CIVIL JUDGE(JUNIOR DIVISION), GHATAL, PASCHIM MEDINIPUR.	SC
9	SRI NANDA GOPAL DAS	ACCOUNTANT, C.J(JD) DANTAN, PASCHIM MEDINIPUR	GEN
10	SRI TAPAS RANJAN CHAKRABORTY	STATEMENT CLERK, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN
11	SRI DEBASISH GAYEN	D.R.K, DISTRICT RECORD ROOM, PASCHIM MEDINIPUR.	SC
12	SRI SANJOY KUMAR BANERJEE	B.C-I, ACJM, GHATAL, PASCHIM MEDINIPUR	GEN
13	SK. SAHAJADA	B.C-I, CHIEF JUDICIAL MAGISTRATE, PASCHIM MEDINIPUR	GEN
14	RITU KUMARI SHANKAR	SESSIONS CLERK, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	SC
15	MISS NAMRATA BANERJEE	HEAD COMPARING CLERK, CRIMINAL COPYING DEPTT., DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN
16	SRI AMBUJ KR. CHAKABORTY	HEAD CLERK, ENG. OFFC, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN
17	SRI SAMIR KUMAR DAS	HEAD COMPARING CLERK, CIVIL COPYING DEPTT., DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	SC

The Shortfall of the candidates within the normal zone of consideration due to the exhaustion of the candidates in the cadre of Bench Clerk grade-II and Additional Supervisory posts as per the Gradation List.

List of candidates to be considered for promotion to the post of Bench Clerk Grade-II and Addl. Supervisory Posts, Total Number of Vacancies-08, Mode of Selection-Promotion, Total No of Candidate under the zone of consideration=08*05=40				
Vacancy position as Per 50 Point Roster- 27 th (UR), 28 th (SC), 29 th (UR), 30 th (UR), 31 st (UR), 32 nd (SC), 33 rd (UR), 34 th (UR)				
Sl. No	Name of the incumbent	Designation	Category	Remarks
1	SRI CHANCHAL KUMAR DE	BC-I, J.M 2ND COURT, GARHBETA,	GEN	
2	SRI ARUP SARKAR	CASHIER, CJM COURT, PASCHIM MEDINIPUR.	GEN	
3	ABIRLAL MUKHERJEE	NAZIR, C.J(JR) GHATAL.	GEN	
4	SRI CHINMOY KUMAR MAHANTI	ASST. ACCT., D.J'S COURT, PASCHIM MEDINIPUR.	GEN	
5	SRI SUDIPTA DAS	ASST. ACCOUNTANT, DJ'S ACCOUNTS DEPARTMENT, SADAR	GEN	
6	ARUP MANDAL	ACCT, ACJM, GHATAL, PASCHIM MEDINIPUR.	GEN	
7	ANANDA SHANKAR MUKHERJEE	HEAD COMPARING CLERK, CIVIL JUDGE (JUNIOR DIVISION), DANTAN, PASCHIM MEDINIPUR.	GEN	
8	AYAN CHAKRABORTY	SUIT CLERK, C.J (SD), 1ST COURT, PASCHIM MEDINIPUR.	GEN	
9	AYAN KUMAR KAR	B.C-I, C.J (J.D) GHATAL, PASCHIM MEDINIPUR.	GEN	
10	SMT. AYANTIKA BISWAS	B.C-I, JM 2ND COURT, SADAR, PASCHIM MEDINIPUR	GEN	
11	SRI SANJOY MONDAL	B.C-I, JM 4TH COURT, SADAR.	GEN	
12	SRI TUHIN KAR	UD ASST, VERNACULAR DEPTT., D.J'S COURT, PASCHIM MEDINIPUR	GEN	
13	SRI ARUN ROY	B.C-I, C.J(JD), 3RD COURT, PASCHIM MEDINIPUR.	GEN	
14	SRI RAMPADA DAS	CASHIER, A.C.J.M, GHATAL, PASCHIM MEDINIPUR.	SC	
15	SRI CHINMOY DAS	U.D.A, VERNACULAR DEPT, D.J'S COURT, PASCHIM MEDINIPUR.	GEN	
16	SMT. SUMITA SAREN(DAS)	SUIT CLERK, C.J(SD) 3RD COURT, PASCHIM MEDINIPUR.	ST	
17	SMT. TANIYA PATTANAIK	U.D.ASST, VERNACULAR DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	GEN	
18	SRI ANGSHUMAN NANDA	NAZIR, C.J.(J.D) DANTAN	GEN	

List of candidates to be considered for promotion to the post of Bench Clerk Grade-II and Addl. Supervisory Posts, Total Number of Vacancies-08, Total No of Candidate under the zone of consideration=08*05=40			
Vacancy position as Per 50 Point Roster- 26 th (UR), 27 th (UR), 28 th (SC), 29 th (UR), 30 th (UR), 31 st (UR), 32 nd (SC), 33 rd (UR)			
Sl. No	Name of the incumbent	Designation	Category
19	SMT. JHUMPA GHOSH	ACCOUNTANT, C.J.M COURT, PACHIM MEDINIPUR.	GEN(OBC)
20	SRI ABHIJIT BOSE	ASST. ACCOUNTANT, D.J.'S ACCOUNTS DEPTT., PASCHIM MEDINIPUR.	GEN
21	SRI SANJIB DAS	B.C-I, J.M., GHATAL, PASCHIM MEDINIPUR.	SC
22	SRI SOURAV DEY	B.C-I, C.J.(JD), GARHBETA, PASCHIM MEDINIPUR.	GEN(OBC)
23	SRI TARAK NATH ADHIKARY	SDR, C.J.(JD) ADDL. COURT, GHATAL, PASCHIM MEDINIPUR.	GEN
24	SMT. MANIDIPA MONDAL	CASHIER, NEZARATH DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	SC
25	SRI ATANU MAITY	NAIB-NAZIR, NEZARATH DEPT., D.J'S COURT, PASCHIM MEDINIPUR	GEN
26	SRI PRABIR SARKAR	A.R.K, DRR, SADAR, PASCHIM MEDINIPUR.	S.C
27	SRI RABINDRA NATH PARAMANIK	BENCH CLERK-I, RLY COURT, KHARAGPUR PASCHIM MEDINIPUR.	GEN
28	SRI AJOY NIMAI	BENCH CLERK-I, C.J.(JD), DANTAN, PASCHIM MEDINIPUR.	SC
29	SOUGATA BHUNIA	BENCH CLERK-I, C.J.(JD), 2ND COURT, PASCHIM MEDINIPUR.	GEN
30	SRI ABHISEKH BHATTACHARYA	BENCH CLERK-I, J.M. 1ST COURT, PASCHIM MEDINIPUR.	GEN
31	SRI SRIKANTA DHANI	ACC(UDC), CIVIL COPYING DEPTT. DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN
32	SRI ANIMESH SAHA	BENCH CLERK-I, J.M., DANTAN, PASCHIM MEDINIPUR.	SC
33	KAMRUN NEHAR	U.D, ASST, C.J.(SD), 2ND COURT, PASCHIM MEDINIPUR.	OBC A
34	SRI PRADIP JANA	NAZIR, C.J.(J.D), GARHBETA, PASCHIM MEDINIPUR.	GEN
35	LAXMAN SINGH	HCC, C.J.(J.D), GARHBETA, PASCHIM MEDINIPUR.	ST
36	SRI TIRTHANKAR MAJI	UD ASST., FORMS & STATIONERY, NEZARATH DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	GEN
37	SRI PRABIR KUMAR MANNA	A.R.K, DRR, SADAR, PASCHIM MEDINIPUR.	GEN
38	SRI BARUN KUMAR SANTRA	BENCH CLERK-I, J.M. 1ST COURT, GARHBETA, PASCHIM MEDINIPUR.	SC
39	SRI SOUMENDU CHAKRABORTY	BENCH CLERK-I, J.M. 6TH COURT, SADAR, PASCHIM MEDINIPUR.	GEN
40	SRI SOUMENDRA NATH DEY	H.C.C, ADDITIONAL CHIEF JUDICIAL MAGISTRATE'S COURT, GHATAL, PASCHIM MEDINIPUR.	GEN

List of eligible candidates to be considered for promotion to the post of Bench Clerk Grade-III and UDC/UDA, Total Number of Vacancies-11, Total No of Candidate under the zone of consideration=11*05=55,				
Vacancy position as Per 50 Point Roster- 6 th (UR), 7 th (SC), 8 th (UR), 9 th (UR), 10 th (UR), 11 th (SC), 12 th (UR), 13 th (UR), 14 th (UR), 15 th (SC), 16 th (UR)				
Sl. No	Name of the incumbent	Designation	Category	Remarks
1	SRI PALASH KHAN	SUIT CLERK, C.J (JR.DIV) GARHBETA	SC	
2	SRI PARTHA PRATIM BERA	ASSISTANT SESSIONS CLERK, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN (PH)	
3	SRI DEBABRATA MAITY	ACC, CIVIL COPYING DEPARTMENT, CIVIL JUDGE'S (JUNIOR DIVISION) GHATAL, PASCHIM MEDINIPUR.	GEN	
4	SRI SUBRATA DAS	ADDL. CLERK, CJM'S COURT, PASCHIM MEDINIPUR.	GEN	
5	SRI DEBA PRASAD DAS	VERIFICATION CLERK CJ (JR.DIV) GHATAL, PASCHIM MEDINIPUR.	GEN	
6	DHARANIDHAR MAHATA	EXN. CLERK, C.J (S.D) 3RD COURT, PASCHIM MEDINIPUR.	GEN	
7	RANJIT KUMAR RAJ	SUIT CLERK, C.J (JR. DIV) DANTAN.	SC	
8	KALYAN PATRA	BENCH CLERK-II, ADDITIONAL DISTRICT AND SESSIONS JUDGE'S 6TH COURT, PASCHIM MEDINIPUR.	GEN	
9	BAIDYA NATH SAMANTA	SHERESTA CLERK, CIVIL JUDGE'S (SENIOR DIVISION) COURT, GHATAL, PASCHIM MEDINIPUR.	GEN	

Sl. No	Name of the incumbent	Designation	Category	Remarks
10	GOUR MAHAPATRA	B.C-I J.M 1ST COURT, SADAR, PASCHIM MEDINIPUR.	GEN	
11	SUBHAJIT DAS	SUIT CLERK, CIVIL JUDGE'S (JUNIOR DIVISION) 3RD COURT, PASCHIM MEDINIPUR.	OBC B	
12	ARJUN RANA	ACC,CIVIL COPYING DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	GEN	
13	RAGHUNATH GHOSH	ADDL. CLERK,ENGLISH OFFC, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	GEN	
14	KRISHNENDU DAS	B.C-II, ADJ 3RD COURT, SADAR	GEN	
15	KRISHNENDU BANERJEE	BENCH CLERK-II, JUDICIAL MAGISTRATE'S 6TH COURT, PASCHIM MEDINIPUR.	GEN	
16	BABAN ADHIKARY	B.C-II, JM 1ST COURT, GARHBETA.	GEN	
17	CHAYAN BHADRA	ADDL. CLERK ,NEZARATH DEPT, <i>Dist Judge's Court mid @</i>	OBC-B	
18	SUMIT DAS	B.C-II, ADJ RD COURT, SADAR	GEN	
19	DEBASISH SARDAR	LDC, CIVIL COPYING DEPTT., D.J'S COURT, PASCHIM MEDINIPUR.	SC	
20	SAURAV MONDAL	SUIT CLERK , CJ(JR) 1ST COURT, SADAR, PASCHIM MEDINIPUR	SC	
21	SAMIRAN JANA	ADDL. CLERK,CJ(JD) ADDL. COURT, GHATAL, PASCHIM MEDINIPUR.	GEN	
22	BABLU KUMAR TUDU	ACC, CIVIL COPYING DEPTT., D.J'S COURT. ON DEPUTATION SUIT CLERK, CJ(JD), KGP.	ST	
23	BISWAJIT HANDLE	B.C-II, ADJ 5TH COURT, SADAR	GEN	
24	TANWNI JANA	BENCH CLERK-II, J.M, DANTAN, PASCHIM MEDINIPUR	GEN	
25	SUMAN DAS ROY	ADDL. CLERK, CJM COURT, PASCHIM MEDINIPUR (STATEMENT)	GEN	
26	MANAS KAR MAHAPATRA	ACC, CIVIL JUDGE'S (JUNIOR DIVISION) COURT, DANTAN, PASCHIM MEDINIPUR.	GEN	
27	BISWANATH JANA	VERIFICATION CLERK, CJ(JD), DANTAN, PASCHIM MEDINIPUR.	GEN	
28	TARUN DAS	B.C-II, J.M., GHATAL, PASCHIM MEDINIPUR.	GEN	
29	PRADEEP BERA	EXN. CLERK, CJ(JD), GHATAL, PASCHIM MEDINIPUR.	GEN	
30	NITAI CHANDRA MAHATA	B.C-II, ADJ 2ND COURT, PASCHIM MEDINIPUR.	OBC A	
31	SRI BIDHAN CHANDRA BISWAS	ADDL. CLERK, CJ(JD) ADDL. COURT, GARHBETA,PASCHIM MEDINIPUR.	SC	
32	JAGANNATH TUDU	ACC, CIVIL COPYING DEPARTMENT, DISTRICT JUDGE'S COURT, PASCHIM MEDINIPUR.	ST (UR)	(to be treated as UR as per Inter-District Transfer Scheme)
33	SRI ASISH KUMAR SEN	B.C-II, J.M. 3RD COURT, SADAR, PASCHIM MEDINIPUR.	GEN	
34	DEBASISH DHARA	BENCH CLERK-II, ADDITIONAL CHIEF JUDICIAL MAGISTRATE'S COURT, PASCHIM MEDINIPUR.	GEN	
35	AMALESH MISHRA	BENCH CLERK-II, JUDICIAL MAGISTRATE'S 5TH COURT, PASCHIM MEDINIPUR.	GEN	

The Shortfall of the candidates within the normal zone of consideration due to the non-availability of the candidates fulfilling eligibility criteria in the cadre of Lower Division Clerk as per the Gradation List.

Km
District Judge,
Paschim Medinipur.

Office of the District Judge, Paschim Medinipur.

Memo No. 1272(46) /XIV-I

Dated, Paschim Medinipur,
the 15th day of July, 2025.

Copy forwarded to: All the Judicial Officers with a direction to inform the incumbent(s), if any attached to his/her establishment for necessary compliance.

Copy forwarded with a direction to upload the same in the official website to: The System Officer, Server Room, District Judge's Court, Paschim Medinipur

Km
District Judge,
Paschim Medinipur.
District Judge,
Paschim Medinipur.

Annexure – I
Performance Report for Group – ‘B’ and Group – ‘C’ Employees
(To be filled in by the Reporting Officer)

Performance Report for the period from to

1. Name of the Employee :
2. Department / Office :
3. Designation / Post held :
4. Date of birth and date of entry into Government Service :

Part – I: Appraisal of Attendance, Performance & Efficiency.

A. Attendance

Marks – 25

1. Total No. of working days during the period under review :
2. No. of days the incumbent was on leave :
3. No. of days of late attendance and early departure during the period under review :
4. No. of days of unauthorized absence without leave :
5. No. of days deducted as leave due to late attendance / early departure :
6. No. of days of effective attendance of the incumbent during the period under review (item 1 minus item 4 & 5) :
7. Percentage of late attendance or early departure as against the total no. of working days during the period under review (item 3 / item 1 %) :
8. Percentage of effective attendance as against the total no. of working days during period of review (item 6/Item 1%) :

B. Performance & Efficiency

Marks – 60

Grading with the corresponding marks: Excellent (6), Very Good (5), Good (4), Average (3), Below Average (0).

On the basis of record such as case Book, Case Diary, Field Diary, etc. Where ever applicable, marks will have to be given

1. The extent to which the employee take his/her job seriously :
2. The quality of maintenance of the work diary / Case diary / Case Book / Note Book / Field diary etc. as applicable :
3. The quantum of disposal of allotted work promptly and completely :

4. The capability of completing the work in time or within justifiably extra time :
5. The capacity of the employee to inspire public confidence :
6. Quality of disposal of work of the employee :
7. Knowledge of the employee regarding office procedure, Rules, Regulations and Instructions in general and with reference to work of the Post/Office :
8. Ability to apply relevant Rules and Regulations correctly :
9. Capacity of examining cases thoroughly :
10. Capacity and resourcefulness of the employee in handling normal as well as unforeseen problems / situations and willingness to take new challenges :

Signature of the employee with date

Accepting Authority	Countersigning Officer	Reporting Officer
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Part – II: Appraisal of Accountability & Integrity of Group – ‘B’ & Group – ‘C’ Employees

C. Accountability

Marks – 15

Grading with the corresponding marks: - Excellent (5) / Very Good (4) / Good (3) / Average (2) / Below Average (0).

1. Reliability in carrying out instructions :
2. Sense of responsibility, ability to judge urgency of a case and responsiveness to such urgency :
3. Behavior with colleagues and members of public :

D. Assessment of Integrity

(If anything adverse has come to notice, please specify it also).

Marks – Obtained

Part – I :
Part – II :
Total :

Accepting Authority	Countersigning Officer	Reporting Officer
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