N.I.Q. No - 01 Dated- 08/07/2025

NOTICE INVITING QUOTATIONS (N.I.Q) FOR PURCHASING AS WELL AS SUPPLYING ARTICLES / ITEMS FOR THE CIVIL COURTS AND OFFICES AT SADAR UNDER THE DISTRICT JUDGESHIP OF PASCHIM MEDINIPUR

Office of the District Judge of Paschim Medinipur invites quotations from the registered agencies /reputed vendors /resourceful suppliers for providing economic rates for supplying the articles as well as providing necessary services to the Civil Courts and offices at Sadar under the District Judgeship of, Paschim Medinipur for this financial year i.e. F.Y. 2025-26 which are as follows:-

Sl. No.	*Articles/ Items/ Services to be provided*	*Rate per Unit (Rs.)*
1	Table top Glass (4 x3)	
2	Table top Glass (5 x3)	
3	Writing of names of the Judicial Officers on the Incumbency Board	
4	Making of new polymer/fibre name plate with its installation	
5	Making of standard size Round shape Office Seal	
6	Making of Rubber / Polymer Seal	
7	Supply of Filing Seal	
8	Binding of new Register (DFC paper size Register)	
9	Binding of new Register (Half-DFC paper size Register)	
10	Binding of new Register (Legal paper size Register)	
11	Repairing and rebinding of old Registers (DFC paper size Register)	
12	Repairing and rebinding of old Registers (Half-DFC paper size Register)	
13	Repairing and rebinding of old Registers (Legal paper size Register)	
14	Velvet Table Cloth (premium Quality per mtr)	
15	Velvet Table Cloth (average Quality per mtr)	
16	Velvet Table Cloth (good Quality per mtr)	
17	Installation of steel pipe fittings for door / window	
18	Curtain for Door / Window (Premium quality) per mtr.	
19	Curtain for Door / Window (Good quality) per mtr.	
20	Curtain for Door / Window (Average quality) per mtr.	
21	Painting of old Steel Rack	
22	Repairing with painting of old Steel Rack	
23	Painting of old Steel Almirah	
24	Repairing with painting of old Steel Almirah	
25	Replacing of Lock & Key of Steel Almirah	
26	Washing of used curtains	
27	Washing of used Towels	

** Quotation(s) with Sealed envelope are required to be submitted before the Nazarath Department, District Judge's Court, Paschim Medinipur in between 10:00 am to 3:30 pm. Moreover, each envelope shall be addressed to the Ld. District Judge, Paschim Medinipur.

** Application Form, Terms and Conditions may be collected from the office of the Nezarath Department, Sadar, District Judge's Court, Paschim Medinipur in between *09-07-2025 to 15-07-2025* or from the official website www.ecourts.gov.in/westmedinipur.

**** The last date of submission of quotation is 16-07-2025 within 3:30 pm.**

** Interested bidders may hold necessary inspection at the places of work at Sadar Court, Paschim Medinipur subject to the proper and prior intimation to the Nazir, Sadar Court, Paschim Medinipur, if required.

** The economic quotation containing lowest rate will be taken for consideration and be approved on the basis of their Service reputations or credential to any organization / Institution (preferably Government organization).

Interested bidders/ agencies are requested to go through the following terms and conditions for the aforementioned work:-

1. Interested Agencies / Organizations shall enclose all relevant documents relating to its validation as well as credibility.
2. The agreegate value of bid shall be equipped with detailed cost for each of the aforementioned work.
3. The bid value shall be include of all kind of taxes and charges.
4. The undersigned reserves all the right of cancellation, adding, reducing or deferring this NIQ without assigning any reason thereof.
5. The whole process may be delayed or cancelled due to some unforeseen reason, if arises.

District Judge
Paschim Medinipur

District Judge
Paschim Medinipur

Office of the District Judge, Paschim Medinipur.

(Nezarath Department)

Memo No. 449 (08)/XIV-3 ; Dated- 08/07/2025

Copy forwarded for information and necessary action towards wide publication of this notice through notice Board to :-

1. The District Magistrate, Paschim Medinipur.
2. The Superintendent of Police, Paschim Midnapur.
3. The Secretary, Zilla Parishad , Paschim Medinipur.
4. The Chairman, Midnapore Municipality.
5. The Nezarath Department, District Judge's Court, Paschim Medinipur.
6. The District Information Officer, Paschim Medinipur.
7. The Asst. System Officer, Server Room. Dist. Judge's Court, Paschim Medinipur for necessary uploading.
8. *Office copy.*

District Judge
Paschim Medinipur

District Judge
Paschim Medinipur