

Office of the District Judge, Paschim Medinipur

Establishment Order

No. 66

Dated, Paschim Medinipur,
the 23rd day of June, 2025.

The Hon'ble Governor has been pleased to accord approval to the creation and filling up following 70(seventy) nos. of posts for 9(nine) Courts in the Judgeship of Paschim Medinipur namely (1) Civil Judge (Senior Division), Kharagpur, (2) Additional Chief Judicial Magistrate, Kharagpur, (3) Civil Judge (Junior Division), Kharagpur, (4) Judicial Magistrate, Kharagpur, (5) Judicial Magistrate, Railway Court, Kharagpur, (6) Additional Chief Judicial Magistrate, Garhbeta, (7) Additional Chief Judicial Magistrate, Dantan, (8) Additional District & Sessions Judge, Ghatal, (9) Additional District & Sessions Judge, 7th Court, Paschim Medinipur vide Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025 of Judicial Department, Government of West Bengal -

Sl. No	Name of Court	Name and No of Post	Total No of Pots
01.	Civil Judge (Senior Division), Kharagpur, Paschim Medinipur.	1. Sr. Sheristadar.- 01	04
		2. Stenographer Gr-II- 01	
		3. LDC-01	
		4. Peon-01	
02.	Additional Chief Judicial Magistrate, Kharagpur, Paschim Medinipur.	1.Stenographer Gr-II- 01	12
		2.Bench Clerk Grade-II-01	
		3.Accountant-01	
		4.Head Comparing Clerk-01	
		5.LDC-04	
		6.Peon & Others-04	
03.	Civil Judge (Junior Division), Kharagpur, Paschim Medinipur.	1. Sheristadar- 01	14
		2. Nazir-01	
		3. LDC-04	
		4. Process Server-03	
		5. Peon-05	
04.	Judicial Magistrate, Kharagpur, Paschim Medinipur.	1. Stenographer Gr-III-01	04
		2. LDC-01	
		3. Peon and Others-02	
05.	Judicial Magistrate, Railway Court, Kharagpur,	1. Stenographer Gr-III-01	04
		2. Bench Clerk Gr-III-01	
		3. LDC-01	
		4. Peon and Others-01	
06.	Additional Chief Judicial Magistrate, Garhbeta, Paschim Medinipur	1. Stenographer Gr-II- 01	10
		2. Clerk-in-Charge-01	
		3. Cashier-01	
		4. LDC-03	
		5. Peon & Others-04	
07.	Additional Chief Judicial Magistrate, Dantan,Paschim Medinipur	1. Stenographer Gr-II- 01	11
		2. Accountant-01	
		3. Head Comparing Clerk-01	
		4. LDC-04	
		5. Peon & Others-04	

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Sl. No	Name of Court	Name and No of Post	Total No of Pots
08.	Additional District & Sessions Judge, Ghatal, Paschim Medinipur	1. Stenographer Gr-I- 01	05
		2. Sr. Sheristadar-01	
		3. Bench Clerk Grade-I-01	
		4. Peon and other-02	
09.	Additional District & Sessions Judge, 7 th Court, Paschim Medinipur	1. Stenographer Gr-I- 01	06
		2. Sr. Sheristadar-01	
		3. Bench Clerk Grade-I-01	
		4. Bench Clerk Grade-II-01	
		5. Peon and other-02	

Accordingly, the above sanctioned posts are hereafter absorbed cadre-wise and category-wise as per norms under the Judgeship of Paschim Medinipur with immediate effect as follows -

Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
1	Civil Judge (Senior Division), Kharagpur, Paschim Medinipur.	1. Sr. Sheristadar.- 01	04	Senior Sheristadar	Level-14	Sheristadar
2		2. Stenographer Gr-II- 01		Stenographer- Grade-II	Level-13	Stenographer
3		3. LDC-01		LDA/LDC	Level-06	Execution Clerk
4		4. Peon-01		Group-D	Level-01	Ejlash Peon

Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
5	Additional Chief Judicial Magistrate, Kharagpur, Paschim Medinipur.	1.Stenographer Gr-II- 01	12	Stenograph er- Grade-II	Level-13	Stenographer
6		2.Bench Clerk Grade-II-01		Bench Clerk- Grade-II	Level-10	Bench Clerk-I
7		3.Accountant-01		UDA/UDC	Level-09	Accountant
8		4.Head Comparing Clerk-01		UDC/UDA	Level-09	Head Comparing Clerk
9		5.LDC-04		LDC/LDA	Level-06	Bench Clerk-II
10				LDC/LDA	Level-06	Additional Clerk (Receiving, Forms & Stationery)
11				LDC/LDA	Level-06	Additional Clerk

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Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
12	Additional Chief Judicial Magistrate, Kharagpur, Paschim Medinipur.	6.Peon & Others-04		LDC/LDA	Level-06	Assistant Comparing Clerk
13				Group-D	Level-01	Office Peon
14				Group-D	Level-01	Ejlash Peon
15				Group-D	Level-01	Orderly Peon
16				Group-D	Level-01	Office Peon

Sl. N o	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of	
17	Civil Judge (Junior Division), Kharagpur, Paschim Medinipur.	1. Sheristadar-01	14	Sheristadar	Level-12	Sheristadar	
18		2. Nazir-01		UDA/UDC	Level-09	Nazir	
19		3. LDC-04		LDA/LDC	Level-06	Suit Clerk	
20				LDA/LDC	Level-06	Execution Clerk	
21				LDA/LDC	Level-06	Process Clerk	
22				LDC/LDA	Level-06	Assistant Comparing Clerk	
23				4. Process Server-03	Process Server	Level-05	Process Server
24					Process Server	Level-05	Process Server
25		Process Server			Level-05	Process Server	
26		5. Peon-05		Group-D	Level-01	Office Peon	
27				Group-D	Level-01	Karma Bandhu	
28				Group-D	Level-01	Ejlash Peon	
29				Group-D	Level-01	Office Peon	
30				Group-D	Level-01	Office Peon	

Sl. N o	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
31	Judicial Magistrate, Kharagpur, Paschim Medinipur.	1. Stenographer Gr-III-01	04	Stenograph er- Grade-III	Level-10	Stenographer
32		2. LDC-01		LDC/LDA	Level-06	Bench Clerk-II
33		3. Peon and Others-02		Group-D	Level-01	Ejlash Peon
34				Group-D	Level-01	Orderly Peon

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Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
35	Judicial Magistrate, Railway Court, Kharagpur,	1. Stenographer Gr-III-01	04	Stenographer- Grade-III	Level-10	Stenographer
36		2. Bench Clerk Gr-III		Bench Clerk-Gr-III	Level-09	Bench Clerk-I (G.R File)
37		3. LDC-01		LDC/LDA	Level-06	Bench Clerk-II
38		4. Peon and Others-01		Group-D	Level-01	Office Peon

Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Absorbed in the post of
39	Additional Chief Judicial Magistrate, Garhbeta, Paschim Medinipur	1. Stenographer Gr-II- 01	10	Stenographer - Grade-II	Level-13	Stenographer
40		2. Clerk-in-Charge-01		Clerk-in-Charge, (equivalent to the rank of Senior Sheristadar)	Level-14	Clerk-in-Charge
41		3. Cashier-01		UDC/UDA	Level-09	Cashier
42		4. LDC-03		LDC/LDA	Level-06	Bench Clerk-II
43				LDC/LDA	Level-06	Additional Clerk
44				LDC/LDA	Level-06	Assistant Comparing Clerk
45				5. Peon & Others-04	Group-D	Level-01
46		Group-D			Level-01	Ejlash Peon
47		Group-D			Level-01	Office Peon
48		Group-D			Level-01	Office Peon

Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Posted as
49	Additional Chief Judicial Magistrate, Dantan, Paschim Medinipur	1. Stenographer Gr-II- 01	11	Stenographer - Grade-II	Level-13	Stenographer
50		2. Accountant-01		UDC/UDA	Level-09	Accountant
51		3. Head Comparing Clerk-01		UDC/UDA	Level-09	Head Comparing Clerk
52		4. LDC-04		LDC/LDA	Level-06	Bench Clerk-II
53				LDC/LDA	Level-06	Additional Clerk
54				LDC/LDA	Level-06	Despatch Clerk

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Sl. No	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Posted as
55	Additional Chief Judicial Magistrate, Dantan, Paschim Medinipur	5. Peon & Others-04		LDC/LDA	Level-06	Assistant Comparing Clerk
56				Group-D	Level-01	Office Peon
57				Group-D	Level-01	Ejlash Peon
58				Group-D	Level-01	Office Peon
59				Group-D	Level-01	Office Peon

Sl. N o	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Posted as
60	Additional District & Sessions Judge, Ghatal, Paschim Medinipur	1. Stenographer Gr-I- 01	05	Stenograph er- Grade-I	Level-15	Stenographer
61		2. Sr. Sheristadar-01		Senior Sheristadar	Level-14	Sherestadar
62		3. Bench Clerk Grade-I-01		Bench Clerk- Grade-I	Level-12	Bench Clerk-I
63		4. Peon and other-02		Group-D	Level-01	Ejlash Peon
64				Group-D	Level-01	Orderly Peon

Sl. N o	Name of Court	Name and No of Post	Total No of Posts	Absorbed as	Scale of pay (as per ROPA'2019)	Posted as
65	Additional District & Sessions Judge, Court, Paschim Medinipur	1. Stenographer Gr-I- 01	06	Stenograph er- Grade-I	Level-15	Stenographer
66		2. Sr. Sheristadar-01		Senior Sheristadar	Level-14	Sherestadar
67		3. Bench Clerk Grade-I-01		Bench Clerk- Grade-I	Level-12	Bench Clerk-I
68		4. Bench Clerk Grade-II-01		Bench Clerk Grade-II-	Level-06**	Bench Clerk-II**
69		5. Peon and other-02		Group-D	Level-01	Ejlash Peon
70				Group-D	Level-01	Orderly Peon

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Accordingly, the above sanctioned posts are hereafter included with the existing staff strength, cadre-wise and category-wise as per norms under the Judgeship of Paschim Medinipur with immediate effect as follows-

Sl. No	Name of the post and scale of pay (as per ROPA'2019)	Sanctioned Strength (existing)	No(s) of Post (s) Sanctioned vide Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025 of Judicial Department, Government of West Bengal	Total Sanctioned Strength after absorption
01.	Stenographer Grade-I (LEVEL - 15, RS-42,600/- TO RS-1,09,800/-)	10	02	12
02.	Stenographer Grade-II (LEVEL-13, Rs-37,100/- to rs-95,500/-)	07	04	11
03.	Stenographer Grade-III (LEVEL-10, Rs-32,100/- to Rs-82, 900/-)	19	02	21
04.	Chief Administrative Officer (LEVEL-16, RS- 56,100/- TO 1,44,300/-)	01	00	01
05.	Senior Sheristadar Grade-II (LEVEL-14, RS-39,900/- TO 1,02,800/-)	05	04	09
06.	Sheristadar (LEVEL-12, RS-35,800/- TO 92,100/-)	06	01	07
07.	Bench Clerk Grade-I (LEVEL-12, RS-35,800/- TO 92,100/-)	09	02	11
08.	Bench Clerk Grade-II (LEVEL-10, RS-32,100/- to 82,900/-)	06	01	07
09.	Additional Supervisory Posts (LEVEL-10, RS-32,100/- to 82,900/-)	11	00	11
10.	Bench Clerk Grade-III , Upper Division Clerks and Upper Division Assistants (LEVEL-09, RS-28,900/- to 74,500/-)	47	07	53
11.	Lower Division Clerk (LEVEL-06, Rs-22,700/- TO Rs-58,500/-)	90 (86+4)	19**	109
12.	Typist-Copyist (Dying Cadre) (LEVEL-06, Rs-22,700/- TO Rs-58,500/-)	14	00	14
13.	Process Server (LEVEL-06, Rs-22,700/- TO Rs-58,500/-) & (LEVEL-05, Rs-21000/- TO Rs-54,000/-)	44	03	47
14	Group-D (LEVEL-01, Rs-17000/- TO Rs-43,600/-)	145	25	170
			Total No(s) of Post (s) Sanctioned vide Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025 of Judicial Department, Government of West Bengal	Total Sanctioned Strength after absorption
414			70	484

** The sanction in respect of the post Bench Clerk-II in Additional District and Sessions Judge, 7th Court, Paschim Medinipur received as Bench Clerk Grade-II. The post Bench Clerk-II in Additional District and Sessions Judge's Courts is a LDA/LDC (Level-06 as per ROPA'2019) post but Bench Clerk Grade-II holds the pay in the pay level-10 as per ROPA'2019. Hence, to avoid future anomalies, the post of Bench Clerk-II in Additional District and Sessions Judge, 7th Court, Paschim Medinipur is absorbed as a LDA/LDC (Level-06 as per ROPA'2019) post instead of Bench Clerk Grade-II. Consequently, the total sanctioned strength of LDC vide Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025

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of Judicial Department, Government of West Bengal increased to 19 (18+01=19) and accordingly total sanctioned strength of Bench Clerk Grade-II as per Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025 of Judicial Department, Government of West Bengal decreased to 01 (02-01=01). Necessary clarification, in this regard, has been sought for and necessary adjustment, if any, will be made after receiving instruction from the competent authority.

The Chief Administrative Officer, District Judge's Court, Paschim Medinipur is hereby directed to initiate the process of filling up the promotional posts (in respect of above mentioned sanctioned posts) in order to ascertain the vacancies that will be filled up by direct recruitment and also to comply the direction immediately as contained in the Notification being No. 151-JD//X/1E-05/2020: dated-13.06.2025 of Judicial Department, Government of West Bengal .

Inform all concerned.

Sd/- Sanjoy Kumar Das.

District Judge,
Paschim Medinipur,

Office of the District Judge, Paschim Medinipur.

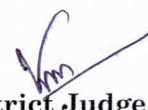
Memo No. 1081 (56)/XIV-I

Dated, Paschim Medinipur,
the 23rd day of June, 2025.

Copy forwarded for information and necessary action (in cases where applicable) to:-

01. The Registrar (Judicial Service), High Court, Appellate Side, Calcutta-700001.
02. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700001.
03. The Principal Secretary to the Government of West Bengal, Judicial Department, Writer's Buildings, Kolkata-700001.
04. All the Courts and Offices under the Judgeship of Paschim Medinipur.
05. The Registrar, Civil Courts, Paschim Medinipur.
06. The Treasury Officer, Midnapore/Ghatal/Kharagpur, Paschim Medinipur.
07. Guard File.

Copy forwarded for uploading the same in the Official website to: The System Assistant, Server Room, District Judge's Court, Paschim Medinipur.


District Judge,
Paschim Medinipur,
**District Judge,
Paschim Medinipur**

Government of West Bengal
Judicial Department
Writers' Buildings , Kolkata – 700001

No: 151 - JD// X /1E -05/2020

Date : 13.06.2025

NOTIFICATION

The Hon'ble Governor has been pleased to accord approval to the creation and filling up of following 70(seventy) nos. of posts for 9 (nine) Courts namely (1) Civil Judge(Senior Division), Kharagpur , (2) ACJM, Kharagpur , (3) Civil Judge (Junior Division), Kharagpur (4) Judicial Magistrate, Kharagpur, (5) Judicial Magistrate, Railway Court, Kharagpur, (6) ACJM, Garhbeta, (7) ACJM, Dantan, (8) Additional District & Sessions Judge, Ghatal, (9) Additional District & Sessions Judge, 7th Court, Paschim Medinipur, under the judgeship of Paschim Medinipur :

Table : A

Table : B

1. Seristadar...1
2. Sr. Sheristadar...3
3. Clerk-in-charge...1
4. Stenographer Gr. I...2
5. StenographerGr-II...4
6. StenographerGr. III..2
7. Bench Clerk Gr. I....2
8. Bench Clerk Gr. II...2
9. Bench Clerk Gr. III...1
10. Accountant....2
11. Cashier...1
12. Head Comparing Clerk..2
13. Nazir..1
14. LDC..18
15. Process Server..3
16. Peon & Ors...25
Total...70..posts

Sl. No.	Name of Court	Name and no. of Post	Total Nos. of Posts
1.	Civil Judge (Senior Division), Kharagpur	(1) Sr. Sheristadar 1 (2) Stenographer Gr-II 1 (3) LDC.....1 (4) Peon 1	4
2.	ACJM, Kharagpur	(1) Stenographer Gr-II 1 (2) Bench Clerk Gr. II 1 (3) Accountant 1 (4) Head comparing Clerk ...1 (5) LDC 4 (6) Peon and others 4	12
3.	Civil Judge (Junior Division), Kharagpur	(1) Sheristadar 1 (2) Nazir.....1 (3) LDC.....4 (4) Process Server.....3 (5) Peon 5	14
4.	Judicial Magistrate, Kharagpur	(1) Stenographer Gr-III.....1 (2) LDC.....1 (3) Peon and others.....2	4
5.	Judicial Magistrate, Railway Court, Kharagpur	(1) Stenographer Gr-III.....1 (2) Bench Clerk Gr. III.....1 (3) LDC.....1 (4) Peon and others.....1	4
6.	ACJM, Garhbeta	(1) Stenographer Gr-II.....1 (2) Clerk in Charge.....1 (3) Cashier.....1 (4) LDC.....3 (5) Peon and others 4	10
7.	ACJM, Dantan	(1) Stenographer Gr-II.....1 (2) Accountant.....1 (3) Head comparing Clerk...1 (4) LDC.....4 (5) Peon and others 4	11
8.	Additional District & Sessions Judge, Ghatal	(1) Stenographer Gr-I.....1 (2) Sr. Sheristedar.....1 (3) Bench Clerk, Grade-I....1 (4) Peon and others 2	5
9.	Additional District & Sessions Judge, 7th Court, Paschim Medinipur	(1) Stenographer Gr-I 1 (2) Sr. Sheristedar 1 (3) Bench Clerk, Grade-I 1 (4) Bench Clerk, Grade-II 1 (5) Peon and others 2	6
Total			70

- The abovementioned posts will be filled up in the financial year 2025-2026, subject to the observance of extant recruitment rules.

2. The Notification issues with the concurrence of the Finance Department, Group –P2, vide their U.O. No. Group-P2/2025 – 2026/0153 dated 13.05.2025 and with the approval of the Cabinet vide Cabinet Sectt. U.O. No. CAB(D)-1270 dated 03.06.2025.
3. The Principal Accountant General (A&E), West Bengal and all other concerned are being informed.

By the order of the Governor

Sd/-

Principal Secretary to the Govt. of West Bengal.

No: 151/1(8) - JD// X /1E -05/2020

Date : 13.06.2025

Copy forwarded for information and necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata – 700001,
2. The Registrar (Judicial Service) High Court, Appellate side, Kolkata – 700001.
3. The O.S.D & Ex-Officio Special Secretary to the Govt. of W.B., Cabinet Secretariat, West Bengal,
4. ✓ The District Judge, Paschim Medinipur - with a request to fill up the aforementioned posts immediately and send an action taken report in this regard.
5. The Treasury Officer, Medinipur, Paschim Medinipur
6. The Finance Department, Group – P2, Nabanna, Howrah.
7. The Budget cell of this Department.
8. The Law Cell of this Department.

Bidhan Majhi

Principal Secretary to the Govt. of West Bengal