Office of the Judge-In-Charge of Nezarath Department
District Judge's Court, Purba Medinipur.

No.....222...../ Dated: 09.12.2025

Notice Inviting Quotation dt. 09.12.2025

Sealed quotations are invited from all willing suppliers/Vendors for supplying Toners for Photocopiers Machines for the purpose of Tamluk Sadar of Judgeship of Purba Medinipur, urgently as per the following terms & conditions. Such quotations have to be submitted in the quotation box placed in front of the ***Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin - 721636 by 4.30 P.M. on 19.12.2025***.

Terms & Conditions

1. Quotations should be submitted in the quotation box placed in front of the ***Office of the Nezarath Department, District Judge's Court, Purba Medinipur, P.O. & P.S.-Tamluk, Pin - 721636 by 4.30 P.M. on 19.12.2025*** and should be properly signed and stamped. The Office of the Nezarath Department will not take any responsibility for delay, loss or non-receipt of quotations sent by post.

2. Rates should be quoted taking into account the description, make, type, specification and quantity of all articles for which quotations have been invited.

3. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.

4. ***Conditional*** **quotations will not be considered**.

5. Willing suppliers submitting quotations should specify the address of its office and its phone/mobile number (and other contact numbers e.g. ***Fax, e-mail*** if available) for the purpose of quick communication in the event of urgency.

6. ***Canvassing*** on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

7. The District Judge, Purba Medinipur may award the contract to the supplier whose quotation has been determined to be substantially acceptable and who has quoted the lowest evaluated price. *However, the District Judge, Purba Medinipur is not bound to accept the lowest bid.* The District Judge, Purba Medinipur reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of Contract for any reason whatsoever.

8. Upon Selection of quotation, concerned supplier would have to supply toners strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Court may take any or all such actions against the supplier as it may consider appropriate.

9. The items/ articles to be delivered at Tamluk Court, Nezarath Department, Purba Medinipur and after delivery submit the received photocopy of the article with original voucher bill to the Nezarath Department, Tamluk, Purba Medinipur.

Details of the items furnished below:

Sl. No.	Particulars of items	Quantity
1.	Original Toner Black for Canon, Image Runner 2625 (Toner NPG 84),	05 pcs.
2.	Original Toner Black for Canon , Image Runner 2002-N (Toner NPG 59)	02 pcs

Nazir is directed to circulate this tender notice for display in the office notice board of the Courts of Tamluk, Contai, and Haldia and Technical Assistant is directed to upload this tender to the official website of the Judgeship of District Court, Purba Medinipur.

Inform

(Obed T. Lepcha)
Judge-in-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

Office of the Judge-In-Charge of Nezarath Department
District Judge's Court, Purba Medinipur.

Memo No....483(2)...../ XIV-3, Dated: 09.12.2025.

Copy forwarded to:-

1. The Nezarath Department, Contai / Haldia, Purba Medinipur.

(Obed T. Lepcha)
Judge-in-Charge of Nezarath Department,
District Judge's Court, Purba Medinipur.

Judge-in-charge
Nezarath Dept.
District Judge's Court
Purba Medinipur